Office of the Secretary / Principal / T.I.C.

KALIACHAK COLLEGE
ACCREDITED BY NAAC

P.O. - SULTANGANJ, P.S. - KALIACHAK, DIST. - MALDA (WEST BENGAL), PIN - 732201

Ref No. 192/KCK/C-16   Date 28.04.2016

Certificate of Compliance

(**Affiliated**/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that ....**KALIACHAK COLLEGE** ....(Name of the institution) fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 28.04.2016   **Principal/Head of the Institution**
Place: Malda   (Name and Signature with Office seal)

Principal
KALIACHAK COLLEGE
SULTANGANJ, MALDA, (

SELF STUDY REPORT

Submitted to
National Assessment and Accreditation Council (NAAC)
Bangalore, India
(2nd Cycle of Accreditation 2016)

Submitted by:-

KALIACHAK COLLEGE

Sultanganj, Malda, West Bengal

ACCREDITED 'B' BY NAAC, 2011

www.kaliachakcollege.com

E-mail- kaliachak.college@gmail.com

Office of the Secretary / Principal / T.I.C.

KALIACHAK COLLEGE
ACCREDITED BY NAAC

P.O. - SULTANGANJ, P.S. - KALIACHAK, DIST. - MALDA (WEST BENGAL), PIN - 732201

Ref. No. 173/kck/k-16   Date 28.04.2016

To
The Director,
National Assessment and Accreditation Council (NAAC),
P.O. Box. No. 1075, Nagarbhavi,
Bangalore – 560072
India.

Subject:- Uploading the SELF STUDY REPORT- 2016
of Kaliachak College, Sultanganj, Malda, West
Bengal Pin. –732201 for the 2nd Cycle of Accreditation
in our website: www.kaliachakcollege.com.

Sir / Madam,

In compliance of our LOI requirement of for the 2nd cycle of Accreditation we are uploading of SELF STUDY REPORT in our college website: www.kaliachakcollege.com for your kind perusal and necessary action.

We hope to have your favourable decision about the peer team visit in our institution and other process from your end.

With thanks,

Yours faithfully,

Principal
KALIACHAK COLLEGE
SULTANGANJ, MALDA, (W.B.)

(DR. NAZIBAR RAHAMAN)
Principal
Kaliachak College

Place:- Malda
Date:- 28.04.2016

Phone : 97331 44644 (Principal) ● E-mail : Kaliachak.college@gmail.com ● Website : www.kaliachakcollege.com

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Preface

Kaliachak College is recognised as a reputed institution of higher education in the northern Bengal, located in the lap of nature beside a distributary of the longest river, the Ganga and surrounded by the horticulture of the orchard of litchi and mango trees as well as the plantation of eucalyptus, shisu, medicinal plants etc. Though the college is situated in a rural background this area enjoys the well connectivity of rail, road and air in a convenient setting. The young institution got the base beside the National High Way No. 34, it is only 26 K.M. from the nationally well-known Malda Town Rly. Station whereas the nearest Rly. Station Khaltipur distances only 2 K.M. to the north and the Farakka Rly. Station covers within 12 K.M. to the South and the college is in between Netaji Subhas International Airport, Kolkata and Bagdogra Airport, Siliguri having 304 K.M. and 259 K.M. distance respectively.

Historically the location of the College bears an importance, as this area bears the sign of the memory and the monuments of the indigo revolution of the British Bengal. It also historically important prior to the British India. The Gour, the capital of the Sultani regime is situated to the North-East and the Lalbag, Mursidabad , the capital of the Mughal Nawabs is to the South- East. Through the long journey this area has a significance and it needs an educational boost up and keeping this in view people established the college. And the institution endeavours its level based to satisfy the interest of the the society as well as the nation.

Being a premier institution of higher education the Kaliachak College strives to empower the learners to grow academically, socially and emotionally by supporting to develop as independent thinkers and self-decision makers and problem solvers for excellence in class room and society. We ceaselessly encourage the involvement, input and participation of the learners and we assure the best professional quality with experience of the teachers supported by the administrative staff by providing the support services and opportunities to make this institution one of the best destination of academic excellence in the nation.

The institutional approach for the holistic development the college has made impact on society at large. We already catered the urban and rural need along with it we proceed to provide the essentials for the global learner. We facilitate the students towards the quality learning, by igniting the interest in research and entrepreneurial development through the enhancement of excellence in them. The learning environment for students by integrating them into intellectual, social and moral surroundings tries to promote them into the responsible citizen of the nation.

The examination result of the learners declared by the affiliating university marks the academic performance of the students. In some departments some students could hold top positions in the university though not regular. Honours course in three departments like Economics, Sociology and Philosophy and general course in Physics, Mathematics, Computer Science are introduced in recent years after accreditation. In the current session the college has submitted the proposal to open Post Graduate course in Arabic, Bengali, History, Political Science to the University of Gour Banga, subsequently the honourable Vice Chancellor has constituted the inspection team and the inspection is waiting.

The admission process of the students at UG level are done on-line. The effective Admission Committee comprising teachers and students representatives ensures the transparent admission procedure. The Library Advisory Committee works

for the betterment and up gradation of the library. For the better management of the greenery orchard, the Garden and Campus Beautification Committee take Steps.

　　　Among the colleges of West Bengal the Kaliachak College received the collaboration of Aligarh Muslim University, Aligarh to organise a Short Term Course through the Centre for Academic Leadership and Education Management (CALEM). UGC, HRDC, AMU. It speeds the quest for quality of the college. We have submitted proposal to the Directorate of Distance Education for opening M. A. course in Bengali, English, History, Arabic, and Political Science in distance mode and we already received positive response from Jamia Millia Islamia, New Delhi, along with it the response from the Directorate of Distance Education, University of Burdwan and Vidyasagar University is waiting.

　　　For quality teaching and learning the institution has set up a fine infrastructural framework to meet the needs of the learners, teachers and non-teaching staff. New buildings including class rooms, administrative office and a seminar hall are under the process of construction, a girls hostel is under construction, while a proposal for boys hostel is submitted. In service of the college community, the institution runs one spacious canteen, three reprographic centres as well as a computerized library with reading rooms along with e-journals and e-books. For physical fitness steps have been taken for one modern gymnasium in the campus.

　　　For the skill development of the learners a well facilitated Language Laboratory is setup where the Certificate and Diploma courses in foreign languages like English, Arabic, German and French can be undertaken in addition to it Chinese is also in consideration. For up gradation of lesson transaction four digital class rooms are installed further it is decided for digitisation of hundred parent classrooms. A modern Conference Room with projection system is established to serve the purpose of the institution. An Open Stage adjacent to the green Play Ground serves the purpose of different co-curricular and extra-curricular functions, sports as well as annual functions of the college and the nearest institutions or NGOs.

　　　To ensure continuous power supply a big generator is in the campus in addition to it invertors are also placed to serve the hours in emergency. An environment friendly Solar Energy Conservation Centre is already in the plan.

　　　 To serve the needs of the students the college has setup an Anti-Ragging Cell, an Anti-Ragging Squad to combat the menace of ragging. There are also Grievance Redressal Cell, Career Counselling Cell, Training and Placement Cell and a Remedial Coaching Centre in operation. Two units of National Service Scheme (NSS) have won recognition for their works for the underprivileged. The Sports Committee along with the Instructor achieves commendable success in DPI (State Government) organized sports. Farther NCC is being introduced in the current session.

　　　The institution develops advanced level of Information Communication Technology in the campus for the promotion of teaching learning and research. The high speed 4G Wi-Fi with secure internet connectivity is accessible in whole range of the college boundary. In the library e-journals and e-books are available through INFLIBNET and SAGE which are accessed along with other books and journals.

　　　The Alumni Association of the college extends support to the institution in various ways and takes active part in different functions of the college like Annual Sports, Magazine publication, maintenance of discipline, beautification of the college. Parents'- Teachers' Association of the college extends their hands to support in the prevention of the un wanted activities like Ragging, smooth running of the examinations etc. The Governing Body of the college plays effective role in the development and upliftment of institution by providing direction and assessing the execution of the decisions . The functional and very active IQAC takes necessary responsibilities for all the related action plan and execution of the same with the cooperation of other stake holders.

Staff of the Kaliachak College infront of the Administrative Building

Siting (Left to Right) :- Sabana Biswas, Swapan Ghosh, Dr. Sanjoy Saha, Somenath Halder, Mrs. B. Mishra, Dr. Nazibar Rahaman, Subrata Kr. Das, Dr. Sachindra nath Bala, Rajem Hemrom.

Standing 1st Row (Left to Right):- Ziaul Hoque, Selim Javed, Prabir Kr. Pal, Jarif Sk, Mohosin Ali, Alek Sk, Hena Khatun, Md. Ebrahim Sk, Chandana Gupta, Md. Safiqul Islam, Md. Asif Iqbal.

Standing 2nd Row (Left to Right):-Selim Sk, Sayeem Ahmed, Ritabrata Goswami, Dilip Rabi Das, Pulak Saha, Swapan Kr. Mandal, Anup Kr. Roy, Gajen Kr. Baroi, Mujtaba Jamal, Anawarul Islam.

Executive Summery

Strengths	Weaknesses
• The institution boasts of creating an environment for empowerment of the Muslim minority, SC/ST & OBC youth in particular general pupils in general with special emphasis on the women section of the communities.	• Insufficient number of permanent faculty and infrastructural facilities along with excessive class load slows down to the research ability of the faculty.
• Extremely dedicated and motivated qualified teachers maintain the academic standards of the college.	• Transfer of the 50% of college revenue (tuition fees) to the State Govt. & insufficient funds from the Govt. along with irregular grant poses problems for the college in planning and execution of projected works.
• The promotion of institution-neighbourhood community network and involvement of college students in diverse activities with socially and economically challenged section of the society create a sense of moral, social and civic responsibility that leads to the holistic development of the students as a responsible citizen.	• Dependence on P.W.D. for civil and electrical works within the campus (for Girls Hostel) makes it difficult to complete the project in due time.
• Various career oriented courses like the basics of Computer, Certificate and Diploma course on English and Arabic have been initiated recently keeping in mind the skill development and the placement opportunities of the students.	• Poor administrative staff to student/Faculty ratio acts as a hindrance to the smooth running of the administrative affairs of the college.
• The Career Counselling Cell is successfully taking care of the students' job interests.	
• The campaign of Women Empowerment through various activities is carried out on the regular basis.	
• Special attention is paid for students who are "fast learners" in the form of tutorial classes and "slow learners" through remedial classes.	
• Extensive use of e-resources, books and journals in the library and reading room facilities allow the faculties and students to explore aspects within and beyond curriculum.	
• The College has arranged a complete wi-fi campus to enhance the efficiency with secure high speed internet accessibility for users enabling-- -Online admission procedure ensuring complete transparency -Easier, faster and error free administrative data handling; ---encouraging the academic research with a greater access to a wide range of information;	
• Student's Grievance Redressal Cell, Anti Ragging Cell, Gender Sensitization Cell address the difficulties faced by the students and staff.	
• The College enjoys of a lush green pollution free campus with a well maintained garden area including a medicinal garden called Charak Arogya Beethi.	
• Fire fighting measures are adopted to protect the college campus and especially the office and laboratories.	
• Safe disposal of the laboratory chemicals are adopted to fulfil the safety norms and other environmental parameters.	
• The Strike free class hours is the unique strength of the college for quality development	

Opportunities	**Challenges**
• Establishment of the IQAC during the post NAAC Accreditation (first Cycle) and its activities has sensitized the departments regarding quality control, record maintenance, academic expansion, research and collaborations. • Scholarships /Stipend from various sources namely Kanyashree Prakalpa, Bidi Labour Welfare Fund, Minority Welfare Fund, SC/ST Welfare fund along with the Students Welfare fund of the college for those meritorious and economically backward students encourage them for enrolling in the regular academic programmes and continuing the same. • Value education and health awareness programmes for students including seminars, workshop and NSS activities in adopted villages with women and children inculcates a sense of responsibility in them. • Faculty members carry out research activities and publish their articles in reputed journals managing the tight academic schedule of the college.	• Little scope for introducing innovative teaching, learning techniques due to constraints in syllabi and annual academic schedule designed by the affiliating University which also limits the number of teaching days. • Being a Government aided college the institution does not have scope of filling up vacancies in teaching and non-teaching posts. But the college authority may appoint the guest faculty and part time auxiliary staff (in urgent cases) to be paid from the college development fund. • The stable staff structure necessary for the smooth running of the college (both academic and administrative) is often perturbed by the opportunistic staff especially faculty through availing the facility of lien. • The pace of upgrading infrastructure is not commensurate with the annual increase in student intake as directed by the University as well as the State Govt. • Transition of all administrative activities from paper-based work to paper-less, computer based handling is challenging involving reluctance to introduction of latest technological trends
S-O Strategies	**W-O Strategies**
• Up gradation by installing ICT in remaining classrooms of all the departments using modern facilities. • Complete transition of the administrative wing into an environment friendly paper-less computer based office. • Regular inflow of government funds for: maintenance of the vast open campus area along with the development of the required infrastructure. • Better liaison with PWD to complete the pending construction works of the girls' hostel.	• Generation of reserve funds for meeting contingent needs of the College and also to cater to needy students who fail to receive financial help from external agencies. • Approaching Government for filling up of vacant teaching and non-teaching posts as well as creating new posts. • Increasing teacher membership in boards of studies at the University level to ensure participation in academic designing and syllabus framing.
S-C Strategies	**W-C Strategies**
• Complete grooming of students through academic and value education programmes motivates them to remain focused in their vision of achieving their goals despite political, socio-economic or religious bias. • Updating & consequent up gradation of infrastructure pertaining to latest technological trends. • Fund crunch for continuous purchase of books and journals by College library can be overcome by subscribing for e-books/journals and inclusion of the Institutional library within library networking circle. • Maintenance of strict discipline for students and teaching/non-teaching members thereby ensuring healthier working environment. • Exhaustive involvement of teaching & non-teaching staff in the different College-committees under the Principal to ensure continued and efficient running of College activities.	• Adopting management techniques to overcome difficulties of working with an understaffed administrative office. • Generating resources and creating reserve funds for maintaining: ---General well-being of the College campus ---Carrying out annual maintenance of expensive equipments like the computers, gen-set, A/C, Water purifier, and other laboratory equipments in the College for which Government funding is unavailable. • Motivating students to utilize opportunities available to them within campus at free of costs. • Encouraging the faculty to undertake Minor/ Major research projects

SECTION B: PREPARATION OF SELF-STUDY REPORT

1. **Profile of the Affiliated/ Constituent College**

2. **Name and Address of the College:**

Name:	**Kaliachak College**	
Address:	Sultanganj, Malda, PIN : 732201	
City:	Malda	State: West Bengal
Website:	www.kaliachak.college@gmail.com	

3. **For Communication:**

Designation	Name	Telephone With STD code	Mobile	Fax	Email
Principal	Dr. Nazibar Rahaman	O: 03512-244696 R:09733144644	09733144644		principalkaliachakcollege@gmail.com
Vice Principal	Nil				
Steering Committee Co-ordinat	Dr. Sanjoy Saha	O: R:09641419875			Sanjoysaha3232@rediffmail.com

3. **Status of the Institution:**

Affiliated College   √

Constituent College

Any other (specify)

4. **Type of Institution:**
   a.   By Gender

   i.   For Men

   ii.   For Women

   iii.   Co-education   √

   b.   **By Shift**

   i.   Regular

   ii.   Day-YES   √

   iii.   Evening

5.   **It is a recognized minority institution?**

Yes

No   √

If yes specify the minority status(Religious/linguistic/any other) and provide documentary evidence.

6.   **Sources of funding:**
     Government
     Grant-in-aid
     Self-financing
     Any other

√

7.   **a. Date of establishment of the college:** 13/07/1995 (dd/mm/yyyy)
     b. University to which the college is affiliated/or which governs the college
        (If it is a constituent college) | University of Gour Banga |

     c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i.2(f)	12-01-2004	
ii.12(B)	12-01-2004	

(Enclose the Certificate of recognition/s2(f)and12(B)of the UGC Act)

   d.Detailsofrecognition/approvalbystatutory/regulatorybodiesotherthanUGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/ Department Programme	Day, Month and Year dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8.   **Does the affiliating University Act provide for conferment of autonomy(as recognized by the UGC),on its affiliated colleges?**

     Yes [   ]   No [√]

     If yes, has the College applied for availing the autonomous status?

     Yes [   ]   No [√]

9.   **Is the college recognized**
     a.   **by UGC as a College with Potential for Excellence(CPE)?**

     Yes [   ]   No [√]

     If yes, date of recognition:…………………….(dd/mm/yyyy)

     b.   **for its performance by any other governmental agency?**
          Yes [   ]   No [√]

          If yes, Name of the agency…………………….and
          Date of recognition:…………………….(dd/mm/yyyy)

10. **Location of the campus and are a in sq. mts:**

Location*	Rural
Campus are in sq. mts.	51300
Built up are in sq. mts.	2825

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Ticket he available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities
- Sports facilities
* Playground   √
* Swimming pool (The water body is already dug, a plan is made to convert it into swimming pool)
* Gymnasium: Some instruments are purchased and proper gymnasium is under process

- **Hostel**
* Boys' hostel
i. Number of hostels : A proposal for construction of boys, hostel is forwarded by the college and the same is accepted by the District Officer of Minority Affairs (DOMA) under Multi Sectoral Development Project (MSDP)
ii. Number of inmates
iii. Facilities (mention available facilities)
* Girls' hostel
i. Number of hostels :One Girls hostel is under construction
ii. Number of inmates
iii. Facilities (mention available facilities)
* Working women's hostel :
i. Number of inmates
ii. Facilities (mention available facilities)
- Residential facilities for teaching and non-teaching staff
 (give numbers available—cadre wise) -1 (GUARD QUARTER)
- Cafeteria—√ (Canteen)
- Health centre–

First aid, Inpatient, Outpatient, Emergency care facility,

Ambulance.......Health centre staff–

Qualified doctor   Full-time [   ]   Part-time [   ]

Qualified Nurse   Full-time [   ]   Part-time [   ]

- Facilities like banking, post office, book shops
- Transport facilities to cater to the needs of students and staff
- Animal house
- Biological waste disposal
- Generator or other facility for management/regulation of electricity and voltage√
- Solid waste management facility
- Waste water management
- Water harvesting

12.   Details of programmes offered by the college (Give data for current academic year)

SI. No	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-Graduate	B.A./B.Sc	3 YEARS	(10+2) PASS	BENGALI, ENGLISH	5790	5790
2	Post-Graduate	NA	NA	NA	NA	NA	NA
3	Integrated Programmes PG	NA	NA	NA	NA	NA	NA
4	Ph.D.	NA	NA	NA	NA	NA	NA
5	M.Phil.	NA	NA	NA	NA	NA	NA
6	Ph.D	NA	NA	NA	NA	NA	NA
7	Certificate courses	BASIC COMPUTER COURSE	3 MONTHS	(10+2) PASS	ENGLISH	240	250
8	UG Diploma	NA	NA	NA	NA	NA	NA
9	PG Diploma	NA	NA	NA	NA	NA	NA
10	Any Other (specify and provide details)						

13.   Does the college offer self-financed Programmes?

Yes   No √

If yes, how many?   [Nil]

14.   New programmes introduced in the college during the last five years if any?

Yes		No	√	Number	

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless the real so offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	5	√		
Arts	10	√		
Commerce				
Any Other (Specify)				

16. **Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)**

   a.   annual system   √

   b.   semester system

   c.   trimester system

17. **Number of Programmes with**

   a.   Choice Based Credit System

   b.   Inter/Multi-disciplinary Approach

   c.   Any other (specify and provide details)

18. **Does the college offer UG and/or PG programmes in Teacher Education?**

   Yes   No   √

   If yes,

   a.   Year of Introduction of the programme(s)…………………(dd/mm/yyyy)

      and number of batches that completed the programme

   b.   NCTE recognition details(if applicable)

      Notification No.:……………………Date: …………(dd/mm/yyyy)

      Validity:………………………

   c.   Is the institution opting for assessment and accreditation of Teacher Education programme separately?

      Yes   No

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐   No ☑

If yes,

a. Year of Introduction of the programme(s)……………….(dd/mm/yyyy)

and number of batches that completed the programme ☐

b. NCTE recognition details (if applicable)

Notification No.:……………………….

Date:……………………………(dd/mm/yyyy)

Validity:……………………

c. Is the institution opting for assessment and accreditation of Physical Education   Programme separately?

Yes ☐   No ☑

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty										Non-Teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		Govt. Approved PTTs		Guest lecturers					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/ State Government *Recruited*					11		8	3			12	4	1	
Yet to recruit					3						1			
Sanctioned by the Management/ society or other authorized bodies *Recruited*									11	02	01		01	
Yet to recruit														

*M-Male*F-Female

21.　Qualifications of the Teaching Staff:

Highest qualification	Professor Male	Professor Female	Associate Professor Male	Associate Professor Female	Assistant Professor Mal	Assistant Professor Femal	Govt. Approved. PTT M	F	Guest lecturers M	F	total
Permanent teachers							M	F	M	F	
D.Sc./D.Litt.											
Ph.D.					02						02
M.Phil.					02						02
PG			01	01	05						07
Temporary teachers											
Ph.D.											
M.Phil.											
PG									11	02	13
Part-time teachers											
Ph.D.											
M.Phil.								01			01
PG							10				10

22.　Number of Visiting Faculty/Guest Faculty engaged with the College.　| **15** |

23.　Furnishthenumberofthestudentsadmittedtothecollegeduringthelastfour academic years.

Categories	Year1(2012-13) Male	Female	Year2(2013-14) Male	Female	Year3(2014-15) Male	Female	Year4(2015-16) Male	Female
SC	205	137	183	208	257	81	310	163
ST	06		02		01		NIL	
OBC	58	32	68	204	30	101	50	86
General	2082	2287	2280	2288	1799	2346	2550	2616
Others	12	04	13	05	10	03	9	6

24.　Detailsonstudentsenrollmentinthecollegeduringthecurrentacademicyear:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same State where the college is located	5785				5785
Students from other states of India	05				05
NRI students	NIL				
Foreign students	NIL				
Total	100%				

25. **Dropout rate in UG and PG (average of the last two batches)**

UG | 21 | PG | |

26. **Unit Cost of Education**

    (Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

    (a) including the salary component | **Rs. 3947.10** |

    (b) excluding the salary component | **Rs. 1392.26** |

27. **Does the college offer any programme/s in distance education mode (DEP)?**

    Yes | | No | √ |

    If yes,

    a) is it a registered centre for offering distance education programmes of another University

    Yes | | No | |

    b) Name of the University which has granted such registration.

    | |

    c) Number of programmes offered | |

    d) Programmes carry the recognition of the Distance Education Council.

    Yes | | No | |

28. **Provide Teacher-student ratio for each of the programme/course offered**
    B.A.-1:196
    B.Sc.-1:11

29. **Is the college applying for**

    Accreditation :   Cycle 1 | | Cycle 2 | √ | Cycle 3 | | Cycle 4 | |

    Re-Assessment: | |

    (Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. **Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**

    Cycle 1: 16/09/2011 (dd/mm/yyyy) Accreditation Outcome/Result **Gr.'B'**

    Cycle 2: ………… (dd/mm/yyyy)   Accreditation Outcome/Result……......

    Cycle 3: ………… (dd/mm/yyyy)   Accreditation Outcome/Result……......

    * Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. **Number of working days during the last academic year.**

263

32. **Number of teaching days during the last academic year**
    (Teaching days means days on which lectures were engaged excluding the examination days)

191

33. **Date of establishment of Internal Quality Assurance Cell** (IQAC)

    IQAC …07/01/2012………………… (dd/mm/yyyy)

34. **Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC**

    AQAR (i)   01/03/2016 (dd/mm/yyyy)

    AQAR (ii)   08/04/2016 (dd/mm/yyyy)

    AQAR (iii)   29/04/2016 (dd/mm/yyyy)

    AQAR (iv) 29/04/2016   (dd/mm/yyyy)

35. **Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)**

Annex : 01

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002.

F.8-105/2003 (CPP)   January, 2004

The Registrar,
North Bengal University,   12 JAN 2004
Darjeeling-734 430.

S   - List of Colleges prepared under Section 2 (f) and 12 (B) of the UGC Act, 1956.-
     Inclusion of New College.

Sir,

I am directed to refer to your letter No. S/ECE/C-03 dated 2-07-2007 on the subject cited above and to say that the name of the following College has been included in the list of lleges prepared under Section 2 (f) of the UGC Act, 1956 under the head Non-Government Colleges teach   upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Kaliachak College, P.O. Sultanganj, Kaliach District Malda (W.B),	1995	The College is eligible to receive Central assistance in terms of the Rule framed under Section-12 (B) of the U.G.C Act, 1956.

The documents Submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(Urmil Gulati)
Under Secretary

Copy forw. ied to:-

1. The Principal, Kaliachak College, P.O. Sultanganj, Kaliachak, District Malda (W.B).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, T-14 Section, Shastri Bhavan, New Delhi-110 001.
3. Joint Secretary, UGC, Eastern Regional Office, LB-8 Sector-III, Kolkata-700 091.
4. All Sections, U.G.C,
5. Section Officer (F.D -III Section) U.G.C., New Delhi.
6. Guard file.
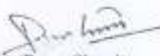
(Prem Chand)
Section Officer

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the

Kaliachak College

Sultanganj, Kaliachak, Dist. Malda, affiliated to University of Gourbanga,
West Bengal as

Accredited

with CGPA of 2.11 on four point scale

at B grade

valid up to September 15, 2016

Date : September 16, 2011

Director

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Kaliachak College

Place : Sultanganj, Kaliachak, Dist. Malda, West Bengal

Criteria	Weightage (W_i)	Criterion-Wise Grade Point Averages $(Cr_i GPA)$	$W_i \times Cr_i GPA$
I. Curricular Aspects	050	2.20	110
II. Teaching-Learning and Evaluation	450	2.07	932
III. Research, Consultancy and Extension	100	2.35	235
IV. Infrastructure and Learning Resources	100	2.30	230
V. Student Support and Progression	100	2.00	200
VI. Governance and Leadership	150	2.00	300
VII. Innovative Practices	050	2.00	100
Total	$\sum_{i=1}^{7} w_i = 1000$		$\sum_{i=1}^{7} W_i \times Cr_i GPA = 2107$

$$\text{Institutional Score} = \frac{\sum_{i=1}^{7}(W_i \times Cr_i GPA)}{\sum_{i=1}^{7} W_i} = \frac{2107}{1000} = \boxed{2.11}$$

Grade = $\boxed{B}$ Descriptor = $\boxed{GOOD}$

Director

Date : September 16, 2011

- This certification is valid for a period of *Five* years with effect from September 16, 2011
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer
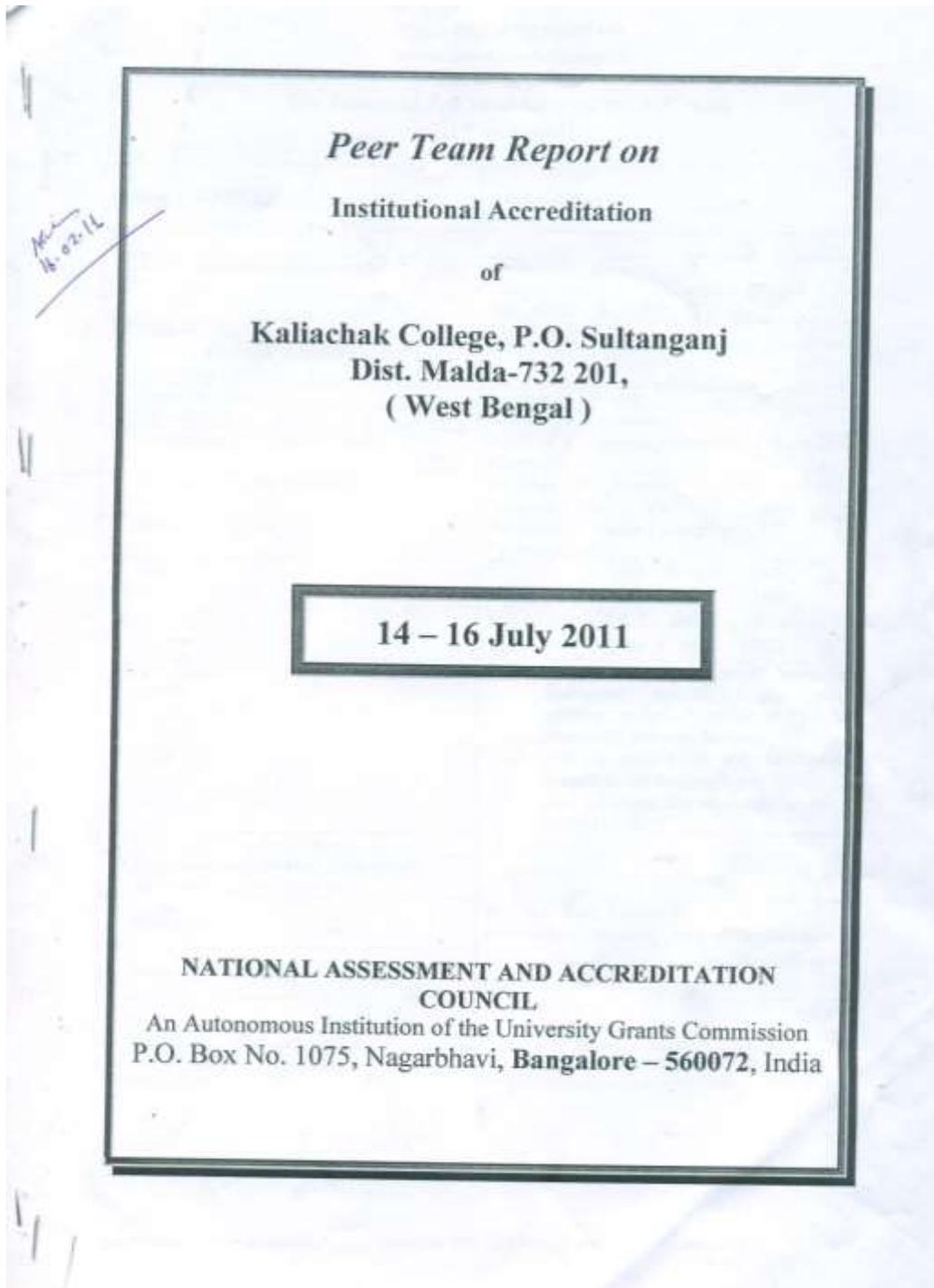
Peer Team Report on

Institutional Accreditation

of

Kaliachak College, P.O. Sultanganj
Dist. Malda-732 201,
(West Bengal)

14 – 16 July 2011

NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, **Bangalore – 560072**, India

PEER TEAM REPORT ON
Institutional Accreditation of
Kaliachak College
P.O. Sultanganj, P. S. Kaliachak – 732 201 Dist. Malda
(West Bengal)

Section I : GENERAL	Information
1.1 Name and address of the Institution :	Kaliachak College, P.O. Sultanganj, P.S.Kaliachak – 732 201 Dist. Malda (West Bengal)
1.2 Year of Establishment :	13. 07. 1995
1.3 Current Academic Activities at the Institution (Numbers)	
Faculties / Schools :	2 – Arts and Science
Departments / Centres :	14 (Arts 11 & Science 3)
Programmes / Courses offered :	3 UG –B.A. (General +Honors) and B. Sc. Bio (General)
Permanent Faculty Members :	10 (Male - 09 Female – 01) (Sanctioned 15) Temporary Faculty Male - 13 Female - 06
Permanent Support Staff :	16 Male-15, Female-1 (Sanctioned 21) Technical Staff -
Students :	Men Women Total Aided: 2253 1384 3637 Self-funded: 0011 0005 0016 Total: 2264 1389 3653
1.4 Three major features in the institutional context :	• Located in needy, rural, minority dominated, remote, border area, catering mainly to rural poor, first generation, minority learners • Offering both aided and self-funded courses in this backward area • Over the years, consistent increase in student intake
1.5 Dates of visit of Peer Team ;	14 – 16 July , 2011
1.6 Composition of the Peer Team which undertook the on- site visit :	
Chairperson	Prof. R.S. Mali, Former VC, North Maharashtra University, Jalgaon. Maharashtra.
Member Coordinator	Dr. Kamal Mehta, Professor and Head, Dept of English, Saurashtra Uni, Gujarat.
Member	Fr. Francis Parmar, SJ, Principal, St. Xavier's College, Patna
NAAC Officer	Dr. Ganesh Hegde, Assistant Adviser, NAAC

Section II : CRITERION WISE ANALYSIS	
2.1 Curricular aspects :	
2.1.1 Curriculum Design & Development :	• College follows curricula prepared by Gour Banga University. • The academic programs are in the line with the goals and objectives. • Three faculty members are on the BOS; others participate in workshops to help design curricula
2.1.2 Academic flexibility :	• The institution offers B.A. (honors and general) and B.Sc. Bio (general) degree and one Certificate program in Computers. • Students given option to change their optional subjects in the first one month. • Slow learners given an opportunity to appear for remedial, compensatory examinations. Fast learners given opportunity to write in College Magazine.
2.1.3 Feedback on Curriculum	• Feedback on curriculum is obtained from Students through questionnaire.
2.1.4 Curriculum Update	• The syllabi of most of the subjects are revised in 2005and few subjects in 2001. • Value added course on computer literacy provided on self-financed basis
2.1.5 Best Practices in Curricular Aspects (If any)	• Study of local self-help groups undertaken. Marks assigned to this activity in the internal assessment.

2.2 Teaching – Learning & Evaluation	
2.2.1 Admission Process and Student Profile :	• Admission process is transparent • Wide publicity through prospectus, college Website and advertisement through local T.V. • All eligible students who apply get admitted
2.2.2 Catering to the diverse needs ;	• Unit Tests to find advanced/slow learners. • Advanced learners encouraged to participate in seminars. UGC remedial classes held in past to help slow learners. • Mentoring system yet to be introduced.
2.2.3 Teaching –Learning Process :	• Academic calendar is prepared in the beginning of the year. • Talk and Chalk lecture method is used.

Peer Team Report – Kaliachak College, Kaliachak–732 201 (West Bengal)　　　page 2 of 8

	• LCD provided as educational technology tool
2.2.4 Teacher Quality :	• 1/10 (10%) of the full time teachers have PhD, 2/10 (20%) M.Phil. as the highest qualification. • 10/15 sanctioned posts filled up. Short fall made up by 20 part-time, contractual teachers. • Self-financed courses run entirely on part-time faculty.
2.2.5 Evaluation Process and Reforms :	• Class tests and unit tests are conducted regularly. • The performance of students in tests is communicated to parents; parents of under-achievers, slow learners are called to the college. • Faculty members are encouraged to show the evaluated answersheets to the students.
2.2.6 Best Practices in Teaching-Learning and Evaluation (If any).	• Parent-Teacher meetings are held.

2.3 Research, Consultancy & Extension :	
2.3.1 Promotion of Research :	• The institution encourages teachers to participate in research activities by sanctioning duty leave. • Research Cell is yet to be constituted.
2.3.2 Research and Publications Output:	• Three faculty members have published research papers. Two faculty members have published books.
2.3.3 Consultancy :	• College is yet to initiate consultancy services.
2.3.4 Extension Activities :	• Relevant extension activities such as establishment of medicinal plant garden in campus, workshops on sericulture, utilization of solar energy, undertaken. • Two NSS units of 100 each, one for boys and the other for girls, undertaking usual NSS activities. • Yet to establish NCC..
2.3.5 Collaborations :	• Informal collaborations with GOs and NGOs.
2.3.6 Best Practices in Research, Consultancy and Extension (If any)	• Actively involved in relevant community interventions such as fighting for arsenic-free drinking water.

2.4 Infrastructure and Learning resources :	
2.4.1 Physical Facilities for Learning :	• Campus of 9 acres with 26014 sq. ft. of built up area for academic activities. • The institution has 19 class rooms, 5 laboratories, central library and other

16/11

	• physical facilities required to run the academic activities. • Separate common rooms for Boys and Girls.
2.4.2 Maintenance of Infrastructure :	• Rs. 76,775 spent on maintenance in the last academic year • Rs. 3,30,000 spent in the last academic year to buy more land to augment infrastructure. • The maintenance of infrastructure is done through contracts with external agencies.
2.4.3 Library as learning Resources :	• 9217 Volumes (1829 titles), 3 journals available in the library. 7190 volumes purchased in the last 5 years for Rs. 11,80,400. • Internet facility, photocopier made available, modest Reading Room for 20 students made available. • Computerization of the library yet to be completed.
2.4.4 ICT as Learning Resources :	• Modest Computer Lab with 10 computers. A small number of 200 students (5.5%) given basic training in the use of computers. • Spent Rs 2,15,900 for hardware and Rs 29,000 for software during the last academic year (2009-10). • LCD Projector, Internet made available.
2.4.5 Other Facilities :	• Indoor games facility, canteen, vehicle stand, open stage and generator set of capacity of 30 KVA are available. • Sports facilities for foot ball, volley ball and cricket. • Staff Cooperative Society established
2.4.6 Best Practices in the development of Infrastructure and Learning Resources (If any)	• Library facilities are available during the summer and winter recesses

2.5 Student Support and Progression:	
2.5.1 Student Progression :	• Mainly rural students with more than 38% girls. However, low intake of students from reserved categories • The results at general and honors level are good. • Career Counselling provided in collaboration with an NGO. However, rather small number progress to higher studies or find employment.
2.5.2 Student Support ;	• Scholarships from Govt., other NGOs, student welfare funds facilitated. In the last academic year, Rs 1,23,150 disbursed among 116 students by way of freeship, half-freeship. No funds from the college to help needy students.

Peer Team Report – Kaliachak College, Kaliachak–732 201 (West Bengal)   page 4 of 8

	• The college has Grievance Redressal Cell and some efforts are made for placement and counseling services. • It is yet to establish Anti-Sexual Harassment Cell
2.5.3 Student Activities :	• The Alumni association formed in 2008 yet to provide help to the college. • The college encourages students to participate in cultural activities; Departmental Wall Magazines, Annual College Magazine published . • In sports students have represented at college, university and state levels.
2.5.4 Best Practices in Student Support and Progression :	• Some faculty members give financial assistance and books to the needy students.

2.6 Governance and Leadership :	
2.6.1 Institutional Vision and Leadership :	• The vision and mission is in tune with the objectives of the institution. • Activities like Arsenic awareness, solar energy usage, disaster management undertaken in keeping with its aim to bring about change in this backward area. • The Principal conducts staff meetings and conveys information to the Governing Body..
2.6.2 Organizational Arrangements :	• The Governing Body is policymaking body and Academic Council and Teachers Council perform the academic activities. • Decentralization of administration is practiced by constituting various committees • No formal grievance redressal system for staff and faculty, no formal set up against sexual harassment.
2.6.3 Strategy development and deployment :	• UGC funds sought for future expansion. • Data collected. Need system for analysis and implementation.
2.6.4 Human Resource Management :	• Part-time staff employed to make up for the shortage of staff due to non-appointment by Govt. • Welfare measures limited to Employees' Cooperative Society. • Professional development of the teaching staff limited mainly to mandatory Orientation, Refresher Courses. Granting of leave as the only incentive for participation in seminars.
2.6.5 Financial Management and resource Mobilization :	• The main source of income is fees collected from students and grants received from state government and

	UGC, MLA LAD and Lichi Garden.
	• Partial computerization of financial system. Mandatory Govt. audit undertaken. No internal audit system.
2.6.6 Best Practices in Governance and Leadership :	• Lack resource mobilization drives for present needs and future developments.
	• Some amount of money is generated from fruit garden.
2.7 Innovative Practices :	
2.7.1 Internal Quality Assurance System :	• Various committees are formed to assure the quality of teaching-learning process.
	• No formal IQA system in place. Various committees to decentralize and ensure quality.
	• Collecting feedbacks, mainly from students to involve them in quality assurance.
2.7.2 Inclusive Practices :	• Financial support in the form of half- and full- free ships, is provided to economically weaker students.
	• Remedial classes are arranged for socio-economically backward and weaker students .
	• Very few takers from various reserved categories. Negative academic growth especially of students from various reserved categories
2.7.3 Stakeholder Relationships :	• Involvement in some relevant public concerns by way of trying to get support from the community.

Section III : OVERALL ANALYSIS	
3.1 Institutional Strengths :	• Concerned and cooperative Management • Established in a needy, backward, minority dominated area, offering aided and self-funded courses. • Initiatives in organizing a couple of socially relevant seminars. • Collaboration with GO, NGO for extension activities. • Able to get funds from MLA LAD funds.
3.2 Institutional Weaknesses :	• Satisfied with fulfilling demands. Rather limited innovation. • Lack of research culture. Very limited participation in research activities • Absence of full time faculty for self-financed Courses. • Limited use of ICT. • Rather limited library facility.
3.3 Institutional Challenges :	• Motivating and preparing the rural based students for higher services in public and private sectors • Making its services attractive enough for the neighbourhood for them to support them. • Enthusing many more faculty members to go beyond performing duties and strive for excellence in academics. • Mobilizing resources to hire full-time faculty, especially for self-funded courses
3.4 Institutional Opportunities :	• Opportunity to provide relevant education, leading to better job-prospects for this rural, minority area. • Scope for taking up the task of social transformation through relevant education, especially influencing neighbourhood through making expertise available in various areas of community life. • Undertaking research relevant to the area.
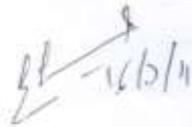
Section IV : Recommendations for Quality Enhancement of the Institution

- Mentoring system may be introduced to give systematic, personal care to students.
- Steps may be taken to employ more faculty on permanent, full time basis, especially for self-financed courses.
- Efforts may be made to have better gender balance in staff and faculty.
- Make concerted efforts to establish research culture. Present research papers at national and international level seminars, publish in research journals, undertake Minor Research Projects, apply for FIP and motivate many more teachers to undertake research leading to PhD.
- Enhance library facility with many more reference books and academic journals.
- Augment Computer Lab with many more terminals
- Make concerted efforts to get fund to provide financial assistance to many more students.
- Make efforts to establish NCC.
- More use of ICT may be promoted. Office work may be further computerized.
- Expedite the process of building the UGC sponsored girls' hostel. Make concerted efforts to provide hostel facilities for boys.
- Introduce schemes like 'earn while you learn', help students find part-time employment closer home and thus help students to attend college more regularly and not go off to distant places in search of jobs during their studies.
- Make efforts to get many more students enrolled from various reserved categories, put in place a data keeping system to follow student progression and provide informed assistance, enhanced placement services.
- Improve sports facilities. Encourage many more students to participate in sports activities beyond the College level.

I agree with the observations of the Peer team as mentioned in this report.

Prof. Bijoya Mishra
Teacher In-Charge
Kaliachak College, Kaliachak (West Bengal)
Signature of the Head of the Institution

Signatures of the Peer Team Members:

Name and Designation		Signature with Date
Prof R S Mali (Former Vice Chancellor, N.M.U. Jalgaon) B-2, Surajban Soc, Aundh Road, Pune-411007	Chairperson	
Prof Kamal Mehta Department of English, Saurashtra University, Rajkot- 360 005	Member Coordinator	
Fr. Francis G. Parmar SJ (Former Principal, St. Xavier's College, Ahmedabad). St. Xavier's College Patna-800 011	Member	
Dr. Ganesh Hegde Assistant Advisor, NAAC	Coordinator	

place : Kaliachak (West Bengal)   Date : 16 July 2011

Peer Team Report – Kaliachak College, Kaliachak–732 201 (West Bengal)   page 8 of 8

Annex: 03

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF RASHTRIYA UCHCHATARA SHIKSHA ABHIYAN (RUSA)
HIGHER EDUCATION DEPARTMENT
6TH FLOOR, BIKASH BHAVAN, SALT LAKE, KOLKATA – 700091
E-mail ADDRESS: rusabedwb@gmail.com

No- 47(58)-EH/RUSA-09/15/Comp-7   Date: 30.07.2015

From: Krishnendu Basak, WBCS (Executive)
       Deputy Secretary, Higher Education Department
       & Deputy State Project Director, RUSA

To: The Principal
       (58 number of Colleges)

Sub: Allotment of the 1st instalment of the sanctioned grant under   RUSA under
Component – 7 (Infrastructure Grants to Colleges].

Sir/Madam,

The undersigned is directed to inform you that this office has received the sanction of Rs. 2
crores (Rupees two crores) only in favour of your college from the end of Rashtriya
Uchhatara Shiksha Aviyan (RUSA), MHRD, Government of India, following the Details Project
Report (DPR) submitted by you under Component – 7 (Infrastructure Grants to Colleges).
Out of this total sanctioned amount of Rs 2 crore, 25% i.e. Rs 50 lakh has been received
from the end of Rashtriya Uchhatara Shiksha Aviyan (RUSA), MHRD, Government of India,
along with the State Share, which is going to be disbursed in favour of your college shortly.

Hence, you are requested to proceed immediately to implement the projects as proposed
under RUSA by you, under Component – 7 (Infrastructure Grants to Colleges) for utilising
this allotment amounting Rs. 50 lakh and to submit the Utilisation Certificate at an early
date.

In this connection it may be advised to spend this 1st instalment for all Procurement of New
Equipments / Facility Items as it may help to exhaust this fund fast. It may be reminded that
the 2nd instalment of allotment will never be claimed in favour of your college until proper
Utilisation Certificate of this allotted amount is submitted at Rashtriya Uchhatara Shiksha
Aviyan (RUSA), MHRD, Government of India. One proforma copy of the Utilisation
Certificate is enclosed for kind reference.

Expecting your kind attention,
Yours faithfully,

Deputy Secretary, H.E. Department
& Deputy State Project Director, RUSA

16	Midnapore College Midnapore, West Bengal (Second Cycle)	3.58	A	3/9/2017	GOVT. AIDED
17	Ramakrishna Mission Residential College (Autonomous) Kolkata, (Second Cycle)	3.56	A	7/4/2017	GOVT. AIDED
18	Acharya Girish Chandra Bose College, No. 35, Rajkumar Chakraborty Sarani Kolkata - 700009 (Scott Lane) (First Cycle)	2.36	B	11/29/2016	GOVT. AIDED
19	Bankim Sardar College, South 24 Parganas, 743329 (Second Cycle)	2.3	B	3/2/2020	GOVT. AIDED
20	Belda College, Paschim Medinipur, 721424 (Second Cycle)	2.75	B	3/2/2020	GOVT. AIDED
21	Dhruba Chand Halder College, South 24- P.O. Dakshin Barasat Parganas - 743372, (First Cycle)	2.45	B	1/7/2016	GOVT. AIDED
22	Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya, Hatgobindapur Burdwan 713407 West Bengal (Second Cycle)	2.61	B	9/23/2019	GOVT. AIDED
23	Dr. Kanailal Bhattacharyya College, Howrah, 711104 (Third Cycle)	2.01	B	3/2/2020	GOVT. AIDED
24	East Calcutta Girls' College, Kolkata, 700089 (Second Cycle)	2.19	B	3/2/2020	GOVT. AIDED
25	Garhbeta College, P.O. Garhbeta, Dist. Paschim Medinipur, 721127 West Bengal (First Cycle)	2.31	B	5/4/2019	GOVT. AIDED
26	Gurudas College Kolkata, (Second Cycle)	2.88	B	3/26/2016	GOVT. AIDED
27	Jagannath Kishore College Dist. Purulia 723101 West Bengal (Second Cycle)	2.47	B	9/23/2019	GOVT. AIDED
28	Jogamaya Devi College, Kolkata, 700026 West Bengal (First Cycle)	2.1	B	12/9/2019	GOVT. AIDED
✓29	Kaliachak College, P. O. Sultanganj, Dist. Malda Kaliachak - 732201, (First Cycle)	2.11	B	9/15/2016	GOVT. AIDED
30	Maharaja Manindra Chandra College, , No. 20, Ramkanto Bose Street Kolkata - 700003 (First Cycle)	2.51	B	3/26/2016	GOVT. AIDED
31	Malda College, P.O. & Dist. Malda, 732101 (First Cycle)	2.26	B	3/2/2020	GOVT. AIDED
32	Mugberia Gangadhar Mahavidyalaya, P.O. Bhupatinagar, Dist. Purba Medinipur, West Bengal (Second Cycle)	2.62	B	10/24/2018	GOVT. AIDED

CRITERIONI: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1 .1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

I. Vision

The vision of the Founders of Kaliachak College remained to spread formal education initially among the boys and girls to fulfill the needs of the people of the vast agriculture based rural backward Muslim minority dominated, SC/ST, OBC and General inhabited area of the southern part of the Malda district in particular and to satisfy the national necessities at large.

The successor of the founders, we trust in wider and modern connotation of Education to train the knowledge seekers youths for a meaningful life through the continuous effort for making competent human beings enriched in value based learning with special focus on women education. This establishment is to be developed as an outstanding institution of higher education in local and global arena.

The Vision of Kaliachak College are to be:

➢ The civic centric learning to bridge the gap of the male-female, rural-urban, minority-majority, SC/ST-general in particular and all pupils in general.

➢ The institution of (i) learn to acquire knowledge, (ii) learn to do, (iii) learn to live together through inculcating harmony among all.

➢ The Institution for innovation in instruction, erudition research and reach out agendas.

➢ The Centre for potential of Excellence in National and International arena.

➢ The Institution having autonomous status.

➢ The leading institution in the Cluster University

II. Mission of Kaliachak College

We are acting out our mission proclamation in materializing our vision declaration: Our mission is to create human resources of talent enabled for positive contribution to the generations of knowledge, for social commitment through humanism and for innovative ideas for the adventure in search of truth. We do pledge to ensure suitable infrastructure, support services, research facilitated and learners'

friendly, skill oriented environment for development of personality for the building of the nation. The institution aspires to attract bright talents as input and to remould them as human wealth output. We intend to provide ample scope for multifaceted development of the youths and of the stake holders irrespective of religion, race, caste, gender and region.

The Kaliachak College Moto: To Learn to Be

Values:

➢   Utmost effort for holistic development of learners to their full potential as value based human being of the globe and the responsible citizen of the nation;

➢   Highest standards of ethics and conducts in teaching, learning and research;

➢   Close interaction with all stakeholders as well as the segments of the society extending possible support for proper progression of them;

➢   Learning for eternal life to be globally ambitious and regionally rooted, and

➢   Academic freedom to the faculty and the learner to engage in intellectual discourse.

Aims & Objectives

➢   To impart quality higher education befitted at the times we stand and for the times to come adapting the changing environment for the meaningful and self-supporting eternal life to the educationally backward, socially unprivileged sections of people in particular and all knowledge seekers in general.

➢   To impart skills and knowledge to enhance competency among the learners to face the challenged in life.

➢   To encourage to take active part in life based research work useful for the society using the local strength in resources to overcome the weaknesses;

➢   To inculcate the consciousness to be good human being, to culture the scientific temper, to be patriot, to be good citizen of the nation.

➢   To bridge the gender gap by encouraging girls education.

➢   To promote abilities in language of local of global level.

➢   To promote the caliber and future of the learners towards the prosperous height by kindling the potential in them.

The vision, Mission, Objectives and related information are communicated to different stake holders through the following programmes:

➢ Students: Prospectus, Annual Programmes, Value Education Programmes, Contact Sessions with Teachers.

➢ Teachers, Non-Teaching Staff : Through sessions of discussion

➢ Parents: though meetings of Parent- Teacher Association

➢ Alumni : In the meetings with IQAC

1.1.1 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

   Development and Deployment

➢ The college follows the syllabus framed by the University of Gour Banga.

➢ For the development of the curriculum the faculty members submit recommendations to the concerned department of the mother university.

➢ The performance of the teachers of the college is recognized by the university in different ways. For example five faculty members namely Mr. Subrata Das, department of Economics, Mrs. Bijoya Mishra, department of Political Science, Rajen Hemrom department of History, Dr. Tapan Kumar Chand, department of Education and Mr. Somenath Halder department of Geography are appointed as the member of the Board of Studies by the home university. They perform well in the he development and deployment of the syllabus of the under graduate course.

Plans for effective implementation of the curriculum

➢ Lesson Plan is prepared by the Head of the Departments in consultation with the departmental colleagues in the beginning of session by dividing the syllabi into units considering the contents and length. The units are again divided into a number of sub-units then allotted to the teachers for transaction in the class. At the end of each unit there is test conducted by the departments. In the academic calendar of the college the schedule of the unit tests are provided to the students well in advance at the beginning of the academic session. The Unit test result is published in the notice board. The unsuccessful candidates and the absentees are given opportunity to clear up the units failing which their guardians are summoned to call at the head of the department along with their wards.

➢ Departments with a reasonable number of students strength namely, Bengali (Hons), English (Hons), Arabic (Hons), Sanskrit (Hons & Gen), Geography (Hons & Gen), PolSc. (Hons), Education (Hons), Economics (Gen), Philosophy (Hons),   conduct these unit test.

➢ But annual test is arranged for the subjects with more than 300 students for example History (Gen), Sociology (Gen), Education (Gen), etc as it is not possible to take unit test and declare result in due time well before the university conducted final examination.

  Example: a copy of the unitized syllabus& Academic Calendar is attached in the Annexure No. 01& 02 respectively.

1.1.2 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

➢ The affiliating university maintains its procedure of revising syllabus time to time and supplies to the college.

➢ The university appoints faculty members to the concerned Board of Studies (BOS) for the purpose of reviewing and revising the syllabi. The BOS besides deciding the Syllabi also finalize the question pattern and other related matters.

1.1.3 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

  The college takes the following steps for the effective curricular delivery and transaction:

➢ Almost all the departments have their own departmental Chambers.

➢ The College provided all the departments with a computer;

➢ There is internet facility with all the departmental computers;

➢ The faculty members may meet the students individually in their chambers;

➢ They can use the computer to prepare the power point presentation in their departmental computers;

➢ For the latest development in a certain field the teachers may surf internet;

➢ There is ample scope for the teachers to undertake any research project. All the teachers are associated with research work;

➢ The college has developed four smart class rooms where teachers may impart lesson using the audio-visual aids.

➤ Teachers may save the board works in the smart class in puff format to fulfill the students' requirement in future both in soft as well as the printed form.

➤ College has a computer lab where the students may get access to meet their requirements;

➤ College has established laboratories for Geography, Physics, Chemistry, Botany and Zoology for the students as well as the teachers' research work;

➤ There is Central Library with reading room facility. Teachers and students usually get their required text and reference books from this library;

➤ Almost all the departments have their departmental library to meet the demand of text books of the poor and meritorious students;

➤ The college established a language laboratory with the soft skill course in English, in Arabic and the provision of courses in German and French are available. Besides the above mentioned fields the college made remarkable contribution in the field of power supply by arranging generator for the purpose.

➤ There is 24 hours uninterrupted power supply in the campus. There are two generator sets to ensure power supply at the time of load shading;
Some of the subjects where there is no government approved full time or part time faculty, the college by its own initiative appointed guest faculties remunerated from the college development fund;

➤ College bears the recurring expenditures of the laboratories;

➤ Purchases books and journals form its own fund;

1.1.4 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

➤ The Kaliachak College decided to collaborate with the sericulture industry of the southern part of the Malda District.

➤ The organized a state level seminar on Dissemination of Sericultural Technology from Lab to Land sponsored by UGC in collaboration with the Central Silk Research and Training ,Berhampore, Murshidabad, (Government of India). It created important influence on the participants and the near about industries were benefited.

➤ The faculty members take initiative to have optimum support from the university by visiting the concerned faculty of the university and by inviting them in the college in programmes.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stake holder feedback provided, specific suggestions etc.

Altogether five staff members were elected the members of the Board of Studies (BOS) viz. Mrs. B. Mishra(Associate professor in political Science) (2011-13), Mr. Subrata Das (Associated Professor in Economics) (2011-13 & 2015-17) and Dr. Tapan Kr. Chand (Sr. Asst. Professor in Education) (2011-13).Rajen Hemrom, Department of History and Somenath Halder, Department of Geography. It is to be noted that Mr. Subrata Das was elected the member for the 2nd term within the period. For remarkable contribution in restructuring the Under Graduate syllabus of Economics of the University of Gourd Bang, Mr. S.K.Das is appointed for the second tenure.

A workshop was organized by the department of Economics, Kaliachak College, Sultanganj, Malda, with the students of the department where the students expressed their views. They highlighted the facts of dearth of study materials in vernacular. They also expressed their dissatisfaction regarding the employability of the passed out students. Considering the issues Mr. Das submitted a report to the secretary of the BOS recommending the addition of a project work of 50 marks and the Indian Share market in the B.A. Part-III syllabus. If these recommendations are implemented, the students will get a better access in job market especially in the sharing trading.

In order to increase the supply of Students in this discipline it is also recommended to introduce Economics honours for those who do not learn elementary mathematics in their +2 level. However, a course of elementary mathematics is recommended to introduce into the syllabus to facilitate their learning. The recommendations are in the process to be placed in the Executive Committee of the University of Gour Banga for its final approval.

A copy of the report is attached here with in Annexure: 03

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

A short Curriculum for the 3-months certificate course on Basics of Computer was developed jointly by the College and the Nehru Jatiya Yuba Kendra Centre, Malda. The syllabus developed by the entrusted faculty members and the staff member of the collaborating NGO placed in a workshop of all the teaching staff and Students representatives. Each and every item of the proposed syllabus was discussed in details in terms of content, teaching procedures, time requirements etc. and thus the finalized syllabus are imparted for the Computer literacy programme. There is also scope for the students to go advanced courses if they are interested.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The evaluative system is the best judge of the right implementation of curriculum objectives. There are two sets of question pattern: MCQ and Descriptive. MCQ set with OMR is designed for the enhancing the competitive skills of the students in the job market. Whereas the descriptive set is meant for judging the depth of acquired knowledge in the concerned subject. In some cases there are arrangements for viva-voce based on the project work or some application based activities e.g. project in Geography, Education and the mock youth parliament are few examples through which an impression of the realization of objectives may be obtained.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

In the present knowledge economy, the up to date information is key element for success. In information gathering, information storing and information dissemination computer is a must. Thus the institution arranged the course for the better prospect of its output. This literacy programme is not sufficient to enhance their skill but it will certainly encourage the students to go for the advanced courses for their professional need.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

➢ Yes

Along with general Degree courses the College twins to offer certificate courses in Basics of Computer Applications in collaboration with Jawarlal Nehru Jatiya Yuba Kendra, Malda for Computer application which aims to equip the students with such knowledge and training that they will be able to develop their entrepreneurial skills. In addition to that the Institution has planned to start self-financed career-oriented courses such as Certificate, Diploma and Advanced Diploma courses in Arabic and English Language as well as Diploma in Lab Technician very soon. Initiatives for afore said courses have been taken as a language lab equipped with modern advanced technology is ready.

Inaugural Session: Basics of Computer

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

• **Range of Core/ Elective options offered by the University and those opted by the college**

➢   The college offered the Following Elective Subjects:

Elective Subjects (17) Hons. Subjects (10)   Compulsory Subjects (03)

BENGALI	ARABIC	BENGALI/ ALT ENGLISH
ENGLISH	BENGALI	ENGLISH
SANSKRIT	ECONOMICS	ENVIRONMENTAL STUDIES
ARABIC	EDUCATION	
HISTORY	ENGLISH	
POL. SCIENCE	HISTORY	
GEOGRAPHY	GEOGRAPHY	
PHILOSOPHY	PHILOSOPHY	
SOCIOLOGY	POLITICAL SCIENCE	
EDUCATION	ZOOLOGY	
ECONOMICS	SCIOLOGY	
PHYSICS		
CHEMISTRY		
MATHEMATICS		
BOTANY		
ZOOLOGY		
COMPUTER SCIENCE		

- **Choice Based Credit System and range of subject options**

   CBCS is not available; But Subjects mentioned in the above list are divided into two broad categories namely for arts and science. Students of arts may choose any of the subject under Social Sciences whereas the students from science may choose from the science subjects.

- **Courses offered in modular form**

   Syllabus in restructured in modular form, but the module is fixed for a particular year. Students have little opportunity to choose his preferred module for a particular year.

- **Credit transfer and accumulation facility**

   Credit transfer and accumulation facility is directly not available in the affiliating university. But students may partially clear up of his stipulate subjects combination. For example a student in general course may opt for History, Education and Philosophy. But he could clear only the two subjects. In that case he/she will be allowed to clear the back log of third subject in the subsequent year along with the schedule course for the period.

   For any Honours Course a candidate has to obtain 40 per cent marks. But if any one fails to secure 40 present but could manage at least 35 per cent in that case he/she will be promoted to the subsequent course; but he/she has to compensate the shortage of marks by scoring extra marks over and above the schedule of 40 per cent.

- **Lateral and vertical mobility within and across programmes and courses**

   If any candidate opted for Honours and at the end of the first annual examination realizes that he/she will not be able to cope up with the course, he/she may surrender his/ her honours course and undertake general course provided he could secure at least 30 per cent marks in the first year Annual Examination.

- **Enrichment courses**:

   A short term course of 07 days on 'Gender Equality' will be organized in the college in collaboration with the Centre for Academic Leadership and Management CALEM\ HRDC Aligarh Muslim University (AMU), UP.

1.2.4 Does the institution offer self-financed programmes? If' yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure teacher qualification, salary etc.

➢   The college offers B. Sc. Course as self-financed one. Along with it certificate courses in Basics of Computer Applications in collaboration with Jawarlal Nehru Jatiya Yuba Kendra, Malda and the Institution has planned to start Self Financed career-oriented courses such as Certificate, Diploma and Advanced Diploma courses in Arabic and English Language as well as Diploma in Lab

Technician very soon.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

➤ Institution introduced Computer Literacy Programme for the students of the college in order to facilitate their entry into the job market. Computer Literacy Programme was introduced with a view to arouse interest and attraction towards computer so they may undertake advanced courses to fulfill their professional need in future.

➤ The Institution also developed a Language Lab for learning the foreign language of English and Arabic. English being the international language has a wide access into developed economy of the European and American countries where there is a greater job opportunity for the Indian Human resources. The college is planning to inaugurate the lab for the students very soon.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

The College has only the traditional face to face mode of education. In this mode there are some subjects in a group categories for Humanities and some are for Science category out of which one can choose any three field from a single category subject to the availability in the institution of his/her choice.

1.3. Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college is located in a Muslim Minority dominated backward are. As there is a wide gender gap in terms of literacy the NSS units of the college undertake a scheme of literacy programme for the illiterate women of bidi workers. The female volunteers go to the houses of the workers of the adopted village and teach them the three arts of learning namely reading, writing and arithmetic. The student volunteers perform this duty during the vacation and their off time.

In order to minimize the illiteracy in general and women illiteracy in particular the institution is availing the benefit of the Kanyashree Prakalpa for the girl students. According to this scheme a girl completing her eighteen years old continuing study and staying unmarried till then is eligible for a stipend of Rs. 25,000/-(twenty five thousand) for her higher study from the government of West Bengal. The College authority receives application from the eligible girl students, and forwards them to the govt. of West Bengal. This scheme has a significant positive impact on the number of girl students attending higher

education institutes. And we believe that the educated mother will certainly achieve the fully literate society in near future.

1.3.2 **What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

Department indigenously conducting Economic Quiz with Audio Visual aids since last three years. It is expected that the programme will enable the students to face any competitive Examination related to Economics.

1.3.3 **Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

➢ Gender Sensitization Centre

➢ Anti Ragging Cell

➢ Environmental Studies(as a Compulsory Course)

➢ Awareness on water Resource Management

➢ Awareness on the Consumer Rights

➢ Awareness on the Voting Rights

➢ Computer Literacy for the Students

➢ IT training for the Staff

➢ Advanced Computer Training for Faculty members

➢ Pollution Free Campus Programme

➢ Propagation of safe energy use (Solar Light)

➢ Plantation for Green Environment

Human Rights:

➢ The Department of Political Science has its regular learning in   Human Rights

➢ The Environmental Studies in part III course includes the Human Rights in its components which are compulsory for all candidates.

 1.3.4 **Whatare the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

➖ **Moral and ethical values**

➢ Lecture on Moral & Ethical lesson by Prof. Saktipada Patra
   Employable and life skills

➢   Language lab for foreign Laguages namely English & Arabic

➢   Proposal for Yoga Centre was sent to the UGC

━   **Better career options**

➢   Value Added courses like Diploma in medical Laboratory Technology
       and Sericulture, Horticulture etc are being tried in collaboration with
       Institutions of National and International Reputation

━   **Community orientation**

➢   The NSS units Visit Community to develop standard of living of the Common
       People.

➢   Teachers visited the community and participated in various activities
       e.g. teaching, games and sports, entertainment through cultural
       programme

**1.3.5 citing a few examples enumerate on the extent of use of the feedback from
          stake holders in enriching the curriculum**?

   Feedback from the students is taken on the Teachers' Performances e.g.

➢   Teachers' Regularity
➢   Teachers' Performance
➢   Study Materials supplied
➢   Teacher Student Relation

   Feedback of the students regarding the Office e.g.

➢   Dealing with the Students

➢   Quality of Service

➢   Staff Strength etc

       .

   Feedback from the Students on the Library performance

➢   Availability of Books

➢   Timely Distribution of Library Cards

➢   Discipline and punctuality

1.3.6 How does the institution monitor and evaluates the quality of its enrichment programmes?

➢ The Departments are personally acquainted with each student of the Major programmes and is especially watchful when the student is challenged in any way.

➢ The IQAC and the GB (Governing Body) are always sensitive to the various programme running in the College and always watchful of gaps and ready with suggestions of improvement.

➢ The Grievance Redressal Cell and a box to receive the grievances of the students are in place.

➢ NSS and other outreach programmes and community activities like Departmental Project work provide opportunity to monitor the quality of enrichment programmes.

1.4 Feedback System

1.4.1 **What are the contributions of the institution in the design and development of the curriculum prepared by the University**?

➢ The Elected faculty members, (from Kaliachak College) in the Board of Studies, made contribution to the restructuring of the under Graduate Syllabus. For example Subrata K Das, Associate Professor in Economics, Somnath Halder asst. professor in Geography and Rajen Hemrom, asst. professor in History are currently the members of the BOS and actively participating in Syllabus Renovation. Few important point of his renovation:

➢ Project work in B,A Part-III General Course of U.G. Economics

➢ Remove the compulsion of Mathematics in the +2 level of the admission seeking candidates in Economics Honours course

➢ Teaching required mathematical tools within the Syllabus
Mrs. Bijoya Mishra, Deptt. Of Political Science and Tapan Kumar Chand, Deptt. of Education were also the member of the BOS and made significant contribution in reforming the respective Syllabi.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Usually departments conducts workshop on the existing syllabus to get the feedback directly from the students. The feedback report of the workshop is

forwarded to the Secretary, Board of Studies, who places the same in the workshop of the faculty members of the affiliated colleges. After its addition or alteration if any, it is placed before the Executive Council for the final approval. The college will follow the final recommendation of the Executive Council via the BOS.

1.4.3   How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

➢ Seven New courses were introduced during the last four years. These are:

➢ Physics, Mathematics, Computer Science, Sociology Honours, Sanskrit Honours, Philosophy Honours, Economics Honours

➢ The demand and pressure of the admitted students are principal motivation to start these courses.

Any other relevant information regarding curricular aspects which the college would like to include.

Annexure: 01A

KALIACHAK COLLEGE
LESSON PLAN FOR B.A. 1ˢᵗ YEAR
ECONOMICS
2015-'16

Month	Unit	Topic	Teacher	Lecture
Aug.'15	**Unit-1**	1. Definition and Scope of Economics	SKD	2
		2. Utility Theory of Demand	SKD	5
		3. Indifference Curve theory	SKD	5
		4. Producers Behaviour	SKD	5
		5. Theory of Cost	SKD	5
		6. Theory of Revenues	SKD	4
		7. Elasticity of Demand	SKD	6
		8. Unit Test-I : 05.08.15, 12.00 PM, R-5		
Sept.'15	**Unit-2**	1. National Income Accounting	SJ	5
		2. Theory of Consumption	SKD	5
		3. Theory of Investment	SKD	4
		4. Theory of Employment	SKD	6
		5. Index Number	SJ	5
	10.09. 15	6. Quantity Theory of Money	SJ	5
		7. Unit Test-II: 10.09.15,12.00 PM, R-5		
Oct.'15 - Nov.'15	**Unit-3**	Feature of Indian Economy	SJ	4
		ndian National Income Accounting	SJ	4
		Population Problem in India	SJ	6
		ndian Agriculture	SKD	2
		Land Reform	SKD	4
		Green Revolution	SJ	5
		Agriculture Product Marketing	SJ	3
		Agricultural Credit	SJ	2
		hop on the UG Syllabus of Economics& mental Seminar on National Income of India; 23.11.15 at 12.00 pm, R-5		
		st-III: 30.11.15,12.00 PM, R-5		
Dec.'15		nsatory Examination 10.12.15,12.00 PM,		
		Jr. Economists' Meet 17.12.15, 12.00 pm		

Note:
- SKD-Sri Subrata K. Das, S.J- Md. SelimJaved;
- All classes will be held at room no. 5, unless otherwise notified;
- Students will be awarded for overall performance in the unit tests;
- There will be award for the highest attendance in the class for both male & female;

KALIACHAK COLLEGE
LESSON PLAN, B.A. 2ⁿᵈ YEAR
ECONOMICS (2015-16)

Month	Unit	Topic	Teacher	No.of Class
Jul.'15		**1. Market Morphology**	**SKD**	**2**
		2. Perfect Competition	**SKD**	**8**
		3. Monopoly Market	**SKD**	**6**
		4.Theory of Distribution: Marginal Productivity Theory	**SKD**	**5**
		5. Theory of Wages	**SKD**	**4**
		6. Theory of Rent	**SKD**	**4**
		7. Theory of Profit	**SKD**	**2**
		8. Theory of Interest	**SKD**	**1**
		Unit Test-I : 30.07.15, 12.00 PM, R-5		
Aug.'15		**1.Classical Theory of Interest**	**SKD**	**4**
		2. Keynesian theory of Interest	**SKD**	**6**
		3. Neoclassical Theory of Interest	**SKD**	**2**
		4. Credit Creation by the Commercial bank	**SJ**	**2**
		5.Credit Control Mechanism	**SJ**	**4**
		6.Theory of Inflation	**SKD**	**5**
		7. Theory of International Trade	**SJ**	**5**
		8.Balance of Payment Accounting	**SJ**	**2**
		Unit Test-II: 27.08.15,12.00 PM, R-5		
Sept.'15		**1. Industry in Indian Economy**	**SJ**	**4**
		2.Indian Five Year Planning	**SKD**	**8**
		3.Indian Tax Structure	**SJ**	**6**
		4. International Trade of India	**SJ**	**4**
		5. Indian Money Market	**SKD**	**4**
		6. Indian Capital Market	**SKD**	**4**
		Unit Test-III: 24.09.15,12.00 PM, R-5		
		Workshop on the UG Syllabus of Economics& Departmental Seminar on National Income of India; 23.11.15 at 12.00 pm, R-5		
Dec.'15		**Compensatory Exam. 10.12.15, 12.00 PM, R-5**		
		Annual Jr. Economists' Meet 17.12.15,12.00 pm		

Note: SKD-Sri Subrata K. Das,   S.J- Md. Selim Javed

- All classes will be held at room no. 5, unless otherwise notified
- Students will be awarded for overall performance in the unit tests;
- There will be award for the highest attendance in the class for both male & female

Annexure: 01C
KALIACHAK COLLEGE
LESSON PLAN, B.A. 3rd YEAR
Economics
2015-16

	Unit	Topic	Teacher	Class
Aug.'15	**Unit-I**	1.Syllabus	SKD	1
		2.Scope of Statistics	SKD	1
		3.Statitical Terminology	SKD	2
		4.Data Presentation	SKD	5
		5.Frequency Distribution & Graphs	SKD	5
		6.Measure of Central Tendency	SKD	
		7. Arithmetic Mean	SKD	6
		8. Geometric Mean	SKD	2
		9. Harmonic mean	SKD	2
		Unit Test-I: 27.08.15,12.00 PM, R-5		
Sept.'15	**Unit-II**	1.Concept of Development & Growth	SKD	1
		2.Indices of Development	SKD	4
		3.Planning & Development	SJ	4
		4.Population & Development	SJ	4
		5.Balance vs. Unbalanced Growth	SJ	4
		6.Choice of Technique	SKD	4
		7. Capital Formation	SJ	
		8. Domestic Capital	SJ	1
		9. Foreign Capital	SJ	2
		10.International Monetary Fund	SJ	4
		11. World Bank	SJ	2
		Unit Test-II: 24.09.15,12.00 PM, R-5		
Nov.'15	**Unit-III**	1. Median	SKD	5
		2. Mode	SKD	5
		3.Measures of Dispersion	SKD	15
		4. Range, M.D, Q.D, S.D etc.	SKD	
		Workshop on the UG Syllabus of Economics& **Departmental Seminar on National Income of India; 23.11.15 at 12.00 pm, R-5**		
		Unit Test: III 26.11.15, 12.00 pm, R-5		
Dec.'15		nsatory Exam. **10.12.15,** 12.00 PM, R-5		
		Jr. Economists' Meet 17.12.15, 12 pm		

Annexure: 03
The Academic Calendar 2015-16

KALIACHAK COLLEGE

Sultanganj, Malda, Pin: 732201

Report on the Workshop
Date: 16th Oct.2015, 11.00 am, Venue: Kaliachak College
Them: Students Feedback on the existing Syllabus of Economics General for
Under Graduate Course of the University of Gour Banga

This is here by reported that a Workshop was conducted on the 16th Oct. 2015 at the college premises to take the students and faculty members feedback regarding the syllabus of U.G. Economics General Course. Dr. Nazibar Rahaman, Principal, Kaliachak College was the Chairman of the Session. Mrs. B. Mishra, Associate Professor, Deptt. of Political Science, Mr. G. K. Baroi, Asst. Prof. of Political Science, Dr. S. Saha, Asst. Professor in Geography, S. Holder, Asst. Prof. In Geography, Dr. S.Bala Coordinator of IQAC along with the Two faculty members S.K. Das and S. Javed of the deptt. Of Economics were present in the Workshop. Altogether 35 students participated into the feedback session.

Mr. S.K.Das, HOD, initiated the discussion on the existing UG syllabus of Economics General Course. He delivered a power Point Presentation where he pointed out several issues; out of this aimlessness of the Syllabus is the main point. It is said that the syllabus failed to show any light to the Students into their dark future. As a consequence, it fails to attract many students and without students it gradually becomes too feeble to maintain its existence.

The Issue of Mathematics was discussed in details. It was pointed out that confusion was created over the admission of Economics honours regarding the compulsion of Mathematics in the H.S. level. As there is scanty of Students of the requisite qualification the condition may be relaxed for non-mathematics students if arrangement can be made for teaching necessary mathematical tools with in the syllabus in the UG level. But unfortunately during the last 8 years our BOS could not do the same.

The rigidity of the syllabus is another drawback. The Syllabus could not been modified with the need of the time. For example it is said that Share market is an emerging sector in the Indian Economy. Many Peoples are getting their lively hood in this sector, but our syllabus is completely silent regarding the issue. Even the syllabus cannot arrange any stand for the students to be acquainted with the issues of the local economy. After completion of their graduation course they fail to identify the strength and weakness of their local economy.

Job opportunity of the course was also scanned in the workshop. As it is not a school teaching subject the student are not ready to give up the chance of a school service for choosing Economics; because in that case the opportunity cost of choosing Economics will be too high. Unless new horizon of job opportunities is open to the students they will not be attracted to the stream.

The Syllabus is short and easy for a beginner of economics. But there was no chapter-wise distribution of class to show the relative weightage which is necessary criteria for a modern syllabus. Sometimes it is found that several questions were put from the same chapter keeping other as barren. It was also discussed that a student after his/her admission wants to know: what are the expectations of the teachers from him in terms of Class Attendance, Preparation for the assessment and gradation. The syllabus is silent regarding these queries of the students. It is true that sometimes the university separately declares various rules and regulations. But those are official; and not directly reach to the students. Say for example University declared MCQ type of question last year; and a student gets admission in the current year. Is it possible for him to find out the notice to know details about the examination? In That case he/she has to depend on the hear say of the previous year students. This is certainly not justified.

The behavioural issues were also discussed in the workshop. Students alleged that there is no remuneration for disciplined campus life. Students who are rowdy, miscreants, and adopting unfair means in the examination are not handled with sufficient stringency. Rather they are the leader of the campus and common students are afraid to raise their voice against them. Neither the syllabus nor the administration has any answer to this issue. The same thing is true for the attendance of the students also. There is a direction that a student is to attend at least 75% of the classes. But it is not mentioned in the syllabus. As a result the students cannot see the direction directly. Thus the picture of the class room, as we see, is very thin in attendance.

Susanta Mandal, one of the B.A. pt.III students pointed out that the syllabus is suffering from the shortage of text book in vernacular. He alleged that there are so many text books in the PDF form free in internet. But In case of Bengali there is not a single book is free in the websites. Poor students who cannot purchase their books may access that free version if it were available.

Sultan Sk. is also a Pt.III student. He pointed out that India Economics is more important for WBCS examination. There is a complete paper on the five year Planning. But the other two Papers viz. Micro and macro economics are not very much useful for competitive examinations.

Sonatan Mandal student expressed his view that the syllabus is short and easy to understand. But it has very little use in job market. The theoretical Knowledge of economics hardly comes to any use in our daily life. He said my father was a business man. I never found him talking about utilities, indifference curve, price elasticity of demand etc. But as far as I know he was a successful businessman.

Under these circumstances, following recommendations are made for the consideration of the Board of Studies for the Under Graduate Council:

➢ Opportunities of the Study of Economics should be focused through the Syllabus;

➢ Syllabus should be modified to keep pace with the demand in the job market;

➢ Text book in vernacular has to be increased; some of the reading materials in pdf form may be uploaded in the institutional Websites;

➢ There should be scope to ventilate the issues relating to the local economy into the syllabus;

➢ Marks should be distributed over the chapters according to their relative importance and length;

➢ No. of Class should be allotted over the chapters of the syllabus;

➢ Arrangement is to be made to teach the mathematical tools to those students who did not learn it in their H.S level.

➢ Students behavioural criteria in the academic institution is to be reflected through the Syllabus though it is common for all the subjects;

➢ Lastly, Admission criteria should be modified to accommodate the students who have no mathematical background.
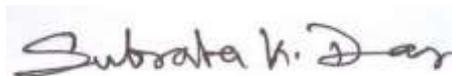
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SUBRATA K. DAS (HOD)

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

➢ Institution publishes the notice for admission in institutional website as well as in the college notice board. In the website admission forms and prospectus of the institution are made available.

➢ Recently the college has started online admission process.

➢ If any discrepancy arises regarding the admission process, it is solved by the admission committee of the college instantly in rational and justified manners as per the rules and regulations prescribed by the affiliating University.

➢ Merit lists are prepared sincerely and strictly on the basis of merit by using the software.

➢ All relevant documents for admission are very sincerely   verified manually by faculties and clerical staff of the college.

➢ Government policy for reservation (SC, ST, OBC-A, OBC-B) in higher education is properly followed by the institution.

➢ Rules and regulations for admission as prescribed by the affiliating University are followed by the admission committee. The committee is formed under the president ship of the Principal incorporating senior teachers, non-teaching staff and student representative. It controls the whole admission process with the cooperation of all teaching and non-teaching staff.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other)

➢ **T**he Admission is completely merit based,

➢ The candidates opted for honours course in any language The candidates who passed the Higher Secondary or Equivalent Examinations must obtain at least either:

➢ i) 45% marks in the aggregate and also 45% in the subject concerned, or

➢ ii) 40% marks in the aggregate and 50% marks in the subject

➢ For SC/St candidates the minimum marks for eligibility shall be 5% less.

➢ In case of back year candidates, 5% marks will be deducted from RANK for each year lapsed

➢ Admission to B.A/B.Sc. (Bio) First year Hons. And General courses are made strictly on the basis of the merit panel prepared as per university norms.

➢ Merit List is prepared as per the formula advised by the University of Gour Banga and is given on the Admission Form.

➢ Candidates opted for Hons. in any Social Science are eligible to apply without having the concerned subject in their +2 level. However in that case his/her subject marks will be treated as zero in calculating the RANK.

➢ Candidates with vocational stream approved by the Govt. Of West Bengal are eligible to admission in the General courses only as per guidelines of affiliating University.

➢ The formula for calculating the merit:
Subject ⎧(opted for Honurs) +Grand Total of The best of Five Subjects
including English but Excluding Environmental Studies⎫ /6 =   RANK

➢ After publication of merit lists counselling for different honours subjects are conducted and eligible candidates may take admission according to ranks in merit lists.

➢ All eligible candidates (cleared higher secondary / 10+2 equivalent examination) may take admission in General courses. In case of laboratory based general subjects the merit lists are prepared according to seat capacity then the listed candidates may take admission.

➢ Admissions of the candidates are confirmed after verification of relevant original documents.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

➢ The institution follows strictly the guidelines of the affiliating university i.e. University of Gour Banga. Only the eligible candidates (minimum 45% marks in the concerned subject, 45% marks in aggregate or 40% marks in concerned subject and 50% in aggregate) may apply for admission in B.A and B.Sc, honours courses.

➢ All eligible candidates (cleared higher secondary / 10+2 equivalent examination may take admission in General courses. In case of laboratory based general subjects the admissions are taken based on merit lists according to seat capacity.

➢ All the colleges under the affiliation Gour Banga University follow similar structured guidelines prescribed by the affiliating university.

➢ Neighbouring colleges within the district or surroundings are also affiliated to the same university and there is no autonomous college here. So, there is no remarkable difference for the eligibility of the candidates for the admission in different courses of this college and other colleges.

2.1.4 **Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes', what is the outcome of such an effort and how has it contributed to the improvement of the process?**

➢   Yes.

➢   The Admission Committee of the college reviews the admission process annually. The Principal and the Admission Committee with the Heads of the departments in several times, with a necessary interval, conducts meetings for the reviewing and monitoring of the admission process. The IQAC also performs active role at the time of its annual planning and evaluation meeting.

➢   The annual review and monitoring strategy helps in deciding improved and transparent admission procedure of the college. The discrepancies in the admission process is minimised by such practices.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

Category	Particulars
SC/ ST	The reservation policy of the Govt. of West Bengal in respect of admission of SC and ST category candidates which is 22 percent and 6 percent respectively is maintained by the college.
OBC	In the year of 2014 a new policy of the Govt of W.B. is to increase the number of seats of OBC. (For OBC-A 10 % & OBC-B 7 %) to 17 percent over a period of 3 years keeping the total number of seats intact. Keeping in view of this guideline this college increased the reservation of seats for OBC accordingly.
Women	The college is a co-ed college so there is no special reservation for any gender separately and no gender discrimination prevails.
Differently-able students	There is 2 percent reservation of seats in Honours courses for 'Differently-able' candidates.
Economically weaker section	The College has several Committees, for example Student's Welfare Committee which disseminates information related to various scholarships of the Govt. of West Bengal and others; as for example (i) Kanyashree Prakalpa, Govt. of West Bengal (for Girls only), (ii) Minority Welfare Scholarship, W.B, (iii) SC/ST/OBC Scholarship, W.B, (iv) Chief Minister's Relief Fund, W.B, (v) Uttar Banga Development Council, (vi) Bidi Labour Development Fund (Strictly for Bidi labour Family), (vii) Sitaram Jhindal Foundation , (viii) Maulana Abul Kalam Azad Foundation, (ix) Merit Cum means scholarship of the DPI&UGC, (x) Swami Vivekananda Relief Fund, W.B
Minority Community	The college forwards and guides to avail various Govt. & Non-Govt. scholarships/ stipends to the students of the Minority Community like (i) Begum Rokeya Memorial Foundation Scholarship (for Muslim Girls only), (ii) Hazi Mohammad Mohsin Memorial Scholarship etc.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends, i.e. reasons for increase/ decrease and actions initiated for improvement.

➢ The Seat availability is determined by the Department of Higher education and the affiliating university. The College has to follow the same.

➢ Almost all the departments admit their full capacity. However, there are a few departments facing the dearth of eligible students. These are Deptt.of Economics, Deptt. of Political Science and Deptt. of Geography.

➢ These subjects are not school subject. Hence the students who aspire to be the school service do not choose Economics, Political Science etc. Moreover Economics Hons. requires Mathematics in the +2 level as a combination subject. But with Mathematics combination Pure Science is better option than Economics Hons. in respect of school service.

In case of Department of Geography most of the affiliating colleges under University of Gour Banga have started Honours Course in the subject, so the number of willing candidates who asked for Geography (General) is decreasing.

Year-wise distribution of students (2012-2016)

Subjects		2012-2013	2013-2014	2014-2015	2015-2016
Bengali (Hons.)	1st yr.	90	92	88	98
	2nd yr.	70	68	82	68
	3rd yr.	61	67	55	82
Total		221	227	225	248
English (Hons.)	1st yr.	91	88	67	82
	2nd yr.	68	51	42	46
	3rd yr.	42	33	43	29
Total		201	172	152	157
Education (Hons.)	1st yr.	88	91	71	95
	2nd yr.	77	81	53	65
	3rd yr.	56	31	45	59
Total		221	203	169	219
Pol. Sc. (Hons.)	1st yr.	50	19	13	75
	2nd yr.	33	37	12	09
	3rd yr.	28	26	32	11
Total		111	82	57	95
Geography (Hons.)	1st yr.	24	24	25	26
	2nd yr.	24	20	07	17
	3rd yr.	18	11	16	09
Total		66	55	48	42
Arabic (Hons.)	1st yr.	60	61	55	61
	2nd yr.	47	54	53	37
	3rd yr.	44	45	44	53

Total		151	160	152	151
Zoology (Hons.)	1st yr.	19	19	18	22
	2nd yr.	15	15	09	10
	3rd yr.	-	13	15	06
Total		34	47	32	38
Philosophy (Hons.)	1st yr.	33	26	13	26
	2nd yr.	-	21	11	10
	3rd yr.	-	-	4	9
Total		33	47	28	45
Sociology (Hons.)	1st yr.	-	-	-	28
	2nd yr.	-	-	-	-
	3rd yr.	-	-	-	-
Total		-	-	-	28
History (Hons)	1st yr.	87	39	41	80
	2nd yr.	63	71	21	37
	3rd yr.	40	53	36	19
Total		150	163	98	136
Geography (Gen.)	1st yr.	23	10	06	08
	2nd yr.	18	13	09	05
	3rd yr.	25	13	11	08
Total		66	36	26	21
B.Sc. –Bio (Gen.)	1st yr.	12	07	31	26
	2nd yr.	04	06	01	10
	3rd yr.	01	03	04	04
Total		17	16	36	40
B.Sc.- Pure (Gen.)	1st yr.	-	-	-	10
	2nd yr.	-	-	-	-
	3rd yr.	-	-	-	-
Total		--	--	--	10
B.A. General	1st yr.	2000	1820	2083	2333
	2nd yr.	882	1511	674	1560
	3rd yr.	613	711	838	659
Total		3495	4042	3595	4552
Grand Total		4807	5251	4628	5790

N.B. **yr.** refers to Year in (1+1+1) Annual Exam of Affiliating University (UGB)

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

➢ There is 2 % seat reservation in Honours courses for differently-abled candidates.

➢ There is a provision for relaxation of tution fees for differently-abled candidates.

➢ Permanent ramp for differently-abled students is constructed.

➢ The wheel-chair also been provided for the convenience of accession to reach the class-rooms.

➢ Hearing aids are also provides to the differently-abled students as per requirement.

➢ For Blind Students writer is provided during the examination with the prior approval of the affiliating university

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

➢ Yes. The criterion for admission is merit alone. To ensure that merit list of score of the willing candidates mentioned in the merit list are verified with original documents by the members of Admission Committee.

➢ Before starting online admission, during admission there is a students' Help Desk to address the needs of the applicants. Moreover the students are counselled on the day of the admission to help them to take admission to the desired subjects and courses.

➢ Currently the admission process is conducting through online, except verification of original documents.

➢ The Admission Committee sits before the admission starts. This body considered all the possible requirements of the upcoming students. And the necessary arrangements are made accordingly. This arrangement includes the sitting arrangements, books, classroom and space, Teachers, drinking water supply etc.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

➢ Some special tutorial classes are taken for the backward learners other than scheduled classes at the very beginning of the academic session.

➢ Sometimes UGC-sponsored Remedial Coaching is conducted by the faculties of the institution for the SC/ST/Minority students.

➢ For the Honours course internal Unit Test to reveal the strength and weakness of the learners. Essential remedies are taken for the benefit of backward and advanced learners as per result of Unit Test.

Inauguration of UGC Sponsored Remedial and Entry in Service Coaching

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

➢ An internal seminar on Women's Empowerment has been conducted by the Dept. of Political Science. Moreover in every sphere and activities of this institution women (Teacher & Students) have been encouraged to active participation.

➢ In this college there is no discrimination made on the basis of ethnicity, religion, caste, region, language, social status etc.

➢ The institution has NSS unit, which not only engaged to aware the students but also engaged in creating small-scale social forestry in neighbouring areas.

➢ There is an Ayurvedic Garden ("Charak Bithi") planted and maintained by the NSS.

➢ There is a small Litchi Orchard in the college campus which is not only source of fund but also functioning in ecological balance.

Litchi orchard of the College as scenic beauty and a source of earnings

➤ The ponds and its adjacent tree planted corner of the institution making scenic beauty and helps to maintain bio-diversity to some extent.

College Pond maintaining the ecological balance of the surroundings

➤ The Garden Supervision Committee helps to maintain the scenic beauty of the college.

➤ The college has recently planed to install Solar Light for encouraging eco-friendly alternative energy source.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

➤ Advanced learners are identified through the performance in class and on the basis of the result of internal Unit Test. Special classes are taken by the faculties for advance learners and study materials are supplied for the same.

➢ Remedial classes and entry-in service coaching under the scheme of UGC are also organised by the institution sometimes.

➢ Advanced books are provided to them in order to meet their demand for knowledge.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

➢ The academic performance of the students is best understood by the examination results. College Level Unit Tests are conducted regularly and records are kept in departmental records. These data assist the faculties of this college to advice and guide the students and also counsel those who are weak and who fail to handle with the academic standard.

➢ Remedial classes are taken by the faculty members of the institution to help the weak-learners. The Remedial classes are conducted internally by the institution. Moreover sometimes remedial classes under the scheme of UGC are also organised by the institution.

➢ The identified candidates with threat to drop out due to financial crisis, going outside the state in search of job, due to lack of job security etc. are brought under general counselling by the concerned department. Sometimes, special counselling is given individually.

For Example Sonatan Mandal B.A. Part-II regular students in 2014-15 academic session, suddenly discontinued his studies. Sri S.K. Das a faculty of the Department of Economics called him in his chamber and investigated into the cause of his absence. He reported that due to his father's death he has to maintain his father's business of bidi wrapping and hence he is not in a position to continue his study. But after a prolong counselling he agreed to continue his study. He appeared B.A. Part-III final Examination in 2016.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

➢ The institution publishes the Academic Calendar every year and it is circulated among the faculty members and the students.

➢ The modules of the syllabus are prepared in a departmental meeting on the eve of each academic session.

➢ The students are evaluated internal both by written unit test and annual examination. But the affiliated university (University of Gour Banga) conducts only the annual final examination and the evaluation. The process of evaluation is as follows:

➢ Unit Test - There are 3 Unit Tests conducted for Honours courses to ensure continuous assessment.

➢ Compensatory/Remedial Test - The unsuccessful students in college internal unit tests are also evaluated through Remedial Test.

➢ Annual Test Examination - These is one annual test examination for each year (1+1+1) for General Course conducted for evaluating the students of general course.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

➢ The members of IQAC organize meetings through which monitoring of all seminal academic activities including research activities pursued by the faculty members of the respective departments.

➢ The IQAC motivates the teachers to conduct the classes through ICT. It also discuss for opening of advance learning courses - PG, Career oriented courses.

➢ A Research Culture Motivation Committee (RCMC) is activated under the guidance and supervision of IQAC.

➢ The IQAC regularly inspires the teachers to enhance the environment of 'research culture' and also inspires for creative writings in various journals, books and store the records of publications regularly.

➢ The State Government, guided by UGC norms, has recognised the role of the IQAC by including its participation as an internal sanctioning authority of Career Advancement Scheme (CAS).

An IQAC meeting of the College

2.3.3. How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

➢ The technique of class room teaching is generally unique for each teacher depending upon his/her in born teaching capability. But to make the classes more attractive for the learners, the teachers are equipped by the modern educational techniques, and are being applied by the teachers in the classrooms. The tools and aids like overhead projectors (OHP), LCD projectors are made available to the teachers.

➢ In this institution four smart classrooms have been developed for modern teaching. Other than these one OHP and one portable LCD projector are provided as per need.

➢ The institution has Wi-Fi internet facility through which learners can access study materials as and when they need.

➢ Institution and UGC sponsored Internal/National/State Level Seminars are organized by the institution to inculcate updated knowledge among the learners and teachers.

➢ Well-equipped Language laboratory is established by the institution to enhance the efficiency in English and Arabic language of the advanced learners. The institution has also plan for starting the training in Chinese language. There is also provision of learning of German and French language in this laboratory but not started.

➢ The institution has hi-tech conference room for conducting State, National and International level conferences to enhance the skill and efficiency of the teachers and learners.

To develop the interactive learning collaborative learning and independent learning among the students the institution takes steps by providing the aforementioned facilities and also organizes seminar on such topics.

Inauguration of the departmental seminar (Zoology) by the Principal

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

➢ The institute encourages debates and dialogues method without neglecting the structured syllabus of affiliating university, especially in contemporary issues during class teaching. This kind of arena of thinking may help the learners to nurture critical thinking, creativity and scientific temper. The learners have the liberty for interaction in the classrooms and laboratories and during excursions and educational tours, among them and with the teachers.

➢ The learners are inspired to participate in inter and intra college debate/quiz competition/seminars so that their communicative skills, knowledge and critical thinking are enhanced.

➢ Departmental seminar organised by the concerned departments under UG syllabus related topics. In these seminars both teachers and students may take part actively.
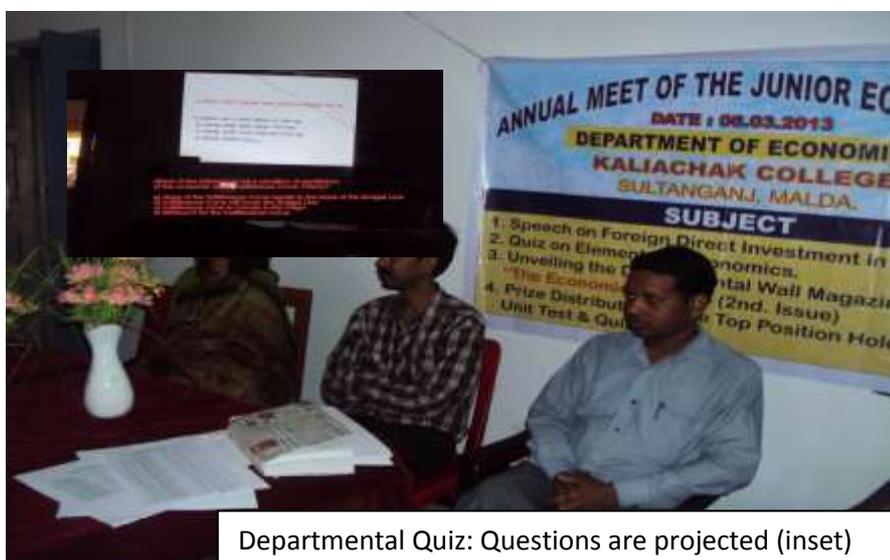
Departmental Quiz: Questions are projected (inset)

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning-- resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

➢ The college subscribed e-learning resources. There are more than 1, 25,000 e-books and 25000 titles of e-journals. All the faculties are encouraged to use available e-books and e-journals as per their need. Internet facilities are also available for promoting research activities by the faculties.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

➢ Most of the departments of this institution organize seminars and workshops to enrich the learners and faculties academically. Resource persons are invited to deliver lectures on specific topics related to themes of seminars. Thus there is a provision of sharing of knowledge amongst the faculties, learners and resource persons from the university and other institutions. Before organizing seminars and workshops, departments discuss the topics in advance, prepare souvenir and conduct background research.

➢ **Blended Learning**: Inter-disciplinary approach of learning is quite common at the classroom teaching. For example inter-disciplinary classes are conducted by the Department of Geography and Economics, Political Science and History, Bengali and English, Chemistry and Physics etc. Five inter-disciplinary National seminars sponsored by UGC and organized by the Department of Geography, Economics, Bengali, History and Education respectively. Two state level seminars organized by the Department of Economics and Political science. Such seminars are helpful for blending the knowledge among the faculties of the institution.

➢ **Expert Lectures**: Some departments bring resource persons from various universities and neighbouring colleges for conducting special lectures.

➢ **Seminars**: Seminars are standard enrichment programmes. And under these programmes UGC/Govt. sponsored/self -financed National, State-Level and institutional seminars are being conducted. Students are also participated in these programmes.

➢ **Workshops**: One UGC sponsored State-Level Workshop and two internal workshops have been conducted by the college and the faculties, sericulturists and students took part in these programmes.

2.3.7 *Detail* **(process and the number of students/ benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/ mentoring/ academic advise) provided to students?**

➢ Since academic counselling and mentoring are part of a long established structure and very need based and conducted in a humanitarian way statistics are not maintained. Both the advanced and weak learners are counselled by the faculties of the concerned department for the betterment of exam result and future academic plans. If any psychological and behavioural problems arise in any learner the faculty of the concerned department extended hand of cooperation to the learners up to the reachable extent. Passed out students as and when come with different problems are solved in general by the concerned faculty members. *For example: Rafiqul Islam a passed out student qualified the state level primary School Service exam. But due to his underage problem he was debarred from the interview. Rafiqul became hopeless. The financial background of his family was very week. Under these circumstances he was counselled by his teacher Sri S.K.Das and prepared him for the other competitive exams.*

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

➢ The departments of Geography, Chemistry, Botany, Zoology, and Physics conducted the theoretical classes through lecture method as well as ICT enabled method and practical classes in laboratories. Field study method is also followed up by the Departments of Geography, Botany, and Zoology. The Department of Geography use RS&GIS software and satellite imageries to cope with the advanced need of the discipline in modern days. Moreover, other than the above mentioned departments, the Departments of Bengali, English, Sanskrit, Arabic, Political Science, Sociology, Economics, Philosophy, Mathematics undertake some form of innovative teaching through ICT method as well as lecture method.

The faculty members of a department take classes in other department befitting the topic to his or her spelization.

The teaching–learning process is further enriched

➢ Facilitating the students to access internet.

➢ Use of portable OHP and LCD projectors.

➢ Four ICT smart classrooms.

➢ One Language laboratory.

➢ One Well-equipped conference room.

➢ Educational tours.

➢ Visit to different nearby rural communities.

The institution organizes workshops/ seminars on teaching learning by inviting the expert from the university/college to enrich the faculty in that respect.

Teachers are sharing their experience about teaching & learning.

2.3.9 How are library resources used to augment the teaching-learning process?

➢ Through the process of lending and spot reading of available text books the teaching-learning process is augmented.

➢ Through the recommendation of reference books and research works, accessing internet facilities to students the teaching-learning process may be augmented.

➢ Further the teaching-learning process may be augmented by facilitating the use of reference books and accessing internet facilities to the faculties separately. The library provides various facilities like reading section in the library, provision of photo copying, printing etc. to help the faculties.

➢ The library also has Wi-Fi connection. The library has joined the UGC's N-LIST programme (INFLIBNET) since 2015. E-journals and e-books can be availed by this. The library has installed library software SOUL-20 version since 2015. This is helpful for better acquisition, circulation, cataloguing, book reserves, bibliography services etc. But all these operation is in initiation mode.

➢ Other than the college central library most of the departments have departmental library for lending and reading of some reference and text books.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes, the institution face few challenges in completing the curriculum within the planned time frame and calendar, the factors are as follows:

➢ Lengthy annual exam schedule and evaluation process of the affiliating university (UGB).

➢ The college campus is taken by the Election Commission of India as well as the W.B. State Election Commission for election purpose for long period.

➢ During these process the institution does not declared full suspension of teaching learning process. Rather it always keeps continue the classes considering the availability of the space, faculty and importance of the courses.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institute monitor and evaluate the quality of teaching learning by the mechanisms as follows:

➢ Starter chalk-out plan proposed for teaching & learning by the IQAC and Teachers' Council.

➢ Progression of departments is assessed after the publication of internal Unit Test results and University Exam Results.

➢ Through the student's feedback information process.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest Qualification	Professor		Associate Professor		Assistant Professor		Govt. Approved. PTTs*		Guest Lecturers		Total
	M	F	M	F	M	F	M	F	M	F	
Permanent teachers											
D.Sc./D.Litt.	--	--	--	--	--	--	--	--	--	--	--
Ph.D.	--	--	--	--	02	--	--	--	--	--	02
M.Phil.	--	--	--	--	04	--	--	--	--	--	04
PG	--	--	01	01	08	--	--	--	--	--	10
Temporary teachers											
D.Sc./D.Litt	--	--	--	--	--	--	--	--	--	--	--
Ph.D.	--	--	--	--	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--	--	--	--	--
PG	--	--	--	--	--	--	--	--	12	03	15
Part-time teachers											
D.Sc./D.Litt	--	--	--	--	--	--	--	--	--	--	--
Ph.D.	--	--	--	--	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--	01	--	--	01
PG	--	--	--	--	--	--	08	03	--	--	11

N.B. M – Male, F – Female. *PTT (Permanent) Govt. approved.

1. Recruitment and retention of permanent teachers do not come under the purview of the college as it does not enjoy full autonomy but comes under the Higher Education Department, Government of West Bengal.

2. The College does not have any prerogative to allow 'temporary' status to teachers so Guest Lecturers deliver lectures as per demands of students in particular year.

3. Eight Permanent Teachers and three Part-Time Teachers perusing their Ph.D.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college is a Government-Aided Institution and thus cannot recruit permanent teachers. The lacunae are overcome by:

➢ appointing Guest Lecturers on the basis of need

➢ departments conducting internal seminars to upgrade the process of teaching–learning

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes (ASDP)	Number of Faculty Nominated
Refresher courses	05
HRD programmes (Short Term Course)	02
Orientation programmes	03
Staff training conducted by the university	03
Staff training conducted by other institutions	--
Summer / winter schools, workshops, etc.	07

The college allows leave and the IQAC encourages the teachers and the non-teaching staff to participate the staff development programme for the development of both in academic and administrative skills.

Staff Development Programmes (SDP)	Number of Staff
Non-Teaching Staff Development Programme (Computer Skill Development Programme)/ ASC-NBU/18-19 Sept.2014	01 (Head Clerk)
Training Programme HRMS pay roll module of IFMS/ District Magistrate, Malda/ 08 Dec.2015	02 (Accountants)
Training on Library Software SOUL-2.0/ Scientist-C(LS), Information & Library Network Centre, Gujarat/08-13 Feb,16	01 (Librarian)

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

The Principal in the meeting at Aligarh Muslim University for collaboration. From the left 2ⁿᵈ is the Principal of the College.

Teaching learning methods/approaches:

➢ To enhance innovative teaching skills of a teacher Orientation and Refresher Courses are fruitful part of overall quality improvement. These courses are organized by UGC-ASC/HRDC of different universities in this regard the teachers avail duty leave from the institution.

➢ The college is going to organize a Short-Term Course and Orientation Programme in collaboration with Centre for Academic Leadership and Education Management, UGC-HRDC, Aligarh Muslim University, Aligarh (U.P.). The Academic Leadership and Education Management, UGC-HRDC, Aligarh Muslim University has confirmed this proposal.

➢ The institution organizes programmes for the teachers when new technological devices are introduced and whenever necessary.

Handling new curriculum:

➢ To participate university level workshop convened for the familiarization of the new curriculum

➢ To organize a Short-Term Course in collaboration Aligarh Muslim University (AMU)

➢ To participate a special training for handling new software of GIS by the faculties of Department of Geography in the affiliating university—University of Gour Banga in the new syllabus.

Content/knowledge management:

To pursue the Ph.D. course work by the willing faculties the institution provides appropriate opportunity and assistance. Moreover short-term study leave also granted by college authority for the pursuing researchers.

Selection, development and use of enrichment materials

➢ **Assessment:** The impact of faculty enrichment is directly underwent in improved teaching and is under the purview of the IQAC and Teachers' Council.

➢ **Cross cutting issue:** Former Teacher-In-Charge participated in a UGC-sponsored Capacity building of Woman Managers in Higher Education (SAM Workshop) in 2014 in Malda Women's College, Malda. Dept. of Political Science conducted a one day internal seminar on the Women Empowerment through Local Self Government.

➢ **Audio visual aids/ Multimedia:** In this college under the RUSA scheme one Language Laboratory and one Conference Room, with audio visual aids, have been developed. Four smart classrooms have been furnished with audio visual aids also. Other than these there is portable audio system for many cultural and other purposes. In addition to that as multimedia aids this institution has 1 SLR-Camera, 6 Laptops, 37 Desktops, 1 OHP and 1 LCD projector.

➢ **OER's:** N.A.

➢ **Teaching learning material development, selection and use:** Faculty members of this institution participated into up-gradation and moderation of syllabi of UG course under UGB for content development. The faculty members under their capacities perform active role in UG Board of Studies of various disciplines under affiliating university (UGB). Dept. of Economics organized in-house workshop (2015) on students' feedback for UG Economics syllabus.

c) Percentage of faculty

Details	Percentage
Invited as resource persons in workshop/ seminar/ conferences/ recognized by external professional agencies	8 percent
Participated in external workshop/ seminar/ conferences/ recognized by national/international bodies	100 percent
Presented papers in workshop/ seminar/ conferences/ recognized by external professional agencies	100 percent

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Research grants: The institution always encourages and assists the teachers for submit proposals of Minor Research Projects to UGC/ICSSR.

Study leave: The college administration allows the faculty members to avail short term study leaves for performing research works as per statue. During the summer recesses the college allows the faculty members to go out station for research activity as per college/university statue.

Support for Research and Publication in other National Institutions:

➢ All sponsored seminars publish proceedings which incorporate research papers presented the seminar.

➢ *Kaliachak College* with the help of IQAC planned to publish an interdisciplinary research journal with ISSN offering opportunity to the faculty members for publishing research works.

➢ The institution organized work shop on preparation of minor project.

2.4.5 Give the number of faculty who received awards/ recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/ achievement of the faculty.

Dr. Nazibar Rahaman (Principal)
    Awards
        ➢ *International Teachers Role Model Award (2015)*
        ➢ *Satayandra Nath Datta Award (2016)*
The college becomes proud of such intentional rewards and the principal express his commit to the academic and administrative development of the institution and the nation along with the principal the staff are encouraged.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

➢ Yes. The students' feed-back information is maintain and scrutinized by the IQAC and Principal annually. Necessary correctional steps are taken by the individual teachers.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

➢ Both teachers and learners are aware of the evaluation process (internal and under affiliating university) and reforms (internal) through institutional notification, faculty meetings, and teacher-student interactions in the departments and by holding respective departmental parent-teachers meeting.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

➢ In the Under-graduate level (Honours and General courses) the Gour Banga University has introduced 1+1+1 system of examination for three years degree course from 2008.

➢ Though the syllabi of most of the subjects have been gone through modification in several times but the Gour Banga University made change in question pattern in 2015, i.e. introducing MCQ & OMR type in each annual module (1+1+1).

➢ The evaluation process constitutes of Theory and Practical examination at the end of each year conducted by the affiliating university (UGB) in a centralised way.

➢ The pattern of question has been re-formulated with introduction of essay type question of 10 marks and short answer type of questions of 5 marks in lab-based subjects. And in non-lab-based subjects introduced essay type questions of 20 marks, short answer type 10 and short answer type question of 5 marks. The MCQ type has been introduced in all subjects (Honours and General courses).

➢ The evaluation of practical examination is conducted through laboratory experiments, project works, field reports, computer based work, instrumental survey techniques* and RS & GIS* software operations and viva voce. (*applicable for Geography).

➢ There are few subjects (Economics, Education) which have introduced field survey based project work, preparation of project report followed by a viva voce.

Institutional Evaluation Reform

➢ Monthly Unit Test system

➢ Assignment system

➢ Quiz on the subject matters

➢ Departmental seminars on the subject matters.

Prize Distribution on the basis of Unit Test.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

This is implemented through academic curriculum and notification through college prospectus (in hard copy before 2015) and institutional Rules and Regulations and notification of individual departmental Rules and Regulations.

2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

➢   For formative evaluation the college has its own process of internal assessment system through Unit Tests (Honours course) yearly test examination (General course). Remedial/Compensatory tests are conducted for unsuccessful candidate in the college Unit Test.

➢   After the publication of examination conducted by the affiliating university (UGB) the learners who achieved good marks are counselled by the teacher of the concerned departments for better achievement in the next examination. Remedies are also taken for the learners who have achieved below standard marks in the examination. By this way the learners are benefited.

➢   Few of the students also ranked in the university examination in part-I and part-II examination. Special care has been taken by the faculty of the concerned departments to sustain their rank.

e.g., *Kalikinkar Das (passed out in 2012, Department of Geography) was confused after the publication of the result of B.A part-I but after counselling by faculties of Geography he was inspired and continued his study. He was successfully completed the honours course of the University of Gour Banga, under which the college is*

affiliated to. The further monitoring and guidance helped him for completing PG and qualifying in UGC-NET (2015).

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.

➢   During the last four years, to be specific, there has been no programmed system of rigor and transparency. Although there is no established evaluation system for the assessment behavioural aspect and communicating skills but the behaviour of the learners are groomed by personal interaction. The academic performances of the learners are assessed by internal examination system totally transparent, e.g. the evaluated answer scripts are reviewed by the concerned students.

➢   To encourage communication skills and independent learning students are encouraged to participate in seminars, write essays, participate in public debates conducted by the Govt. and Non-Govt. Organizations.

2.5.6 What is the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The graduates 'desired attributes include—

1.   Regular and good academic performance

2.   An openness towards virtual career orientation

3.   A broad and motivational approach to higher education.

4.   Gentle and humanitarian behaviour

5.   Tolerance of various opinion and belief

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

➢   There is a provision of Scrutiny and Reassessment of marks obtained in the University Examinations of each paper through the Head of the Institution. Students avail of this procedure and get Scrutiny and Reassessment done as per their necessity. The college also helps the students to apply for RTI for their grievances with reference to evaluation of University Examinations.

➢   In the college level there is provision of reviewing the evaluated answer scripts by the individual examinee. If he/she is unsatisfied with the credit given to, he/she may approach to the concerned teacher with the arguments. If it is found logical then and there the evaluation is rectified.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes', give details on how the students and staff are made aware of these?

➢ Yes. There is a Career Counselling Cell (CCC) which conducts workshops in collaboration with Private Companies and Organizations so that students and staff are made aware of performance and learning outcomes.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/ programme? Provide an analysis of the students' results/ achievements (Programme/ course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Please see Annexure to 2.6.2,

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

➢ Through organizing of UGC sponsored National and State Level workshops/seminars the students are constantly appraised of the latest opportunities of Higher Education, research and professional opportunities in each individual subjects.

➢ At the UG level the syllabus is structured in such a way that students can compete for competitive examinations. The Entry-in-Service Coaching is given by teachers for appearing in SSC, PSC Miscellaneous exams.

2.6.4 What are the measures/ initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

➢ Several professional courses have been introduced and some are planned to introduce in the college. These are as follows:

➢ A Computer Basics Programme (Started in 2010)

➢ Certificate Course in Communicative English Language*

➢ Certificate Course in Modern Arabic Language

➢ Diploma Course in Modern Arabic Language*

➢ Advance Diploma Course in Modern Arabic Language*

These enable students to select their future academic and professional courses through a new vista. (*Fourth coming)

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

➢ The year-wise records of annual exam of UG (1+1+1) are maintained in the office. And the result of internal Unit Test results is maintained by the concerned departments for future planning of up-gradation.

➢ Contact with ex-students through telephone and sometimes they came to the concerned departments. The teachers of concerned departments practicing to introduce ex-students as an uncourageous manner to the present students, in this way academic exchange between past and present students partially maintained.

➢ The college does not have the authority to break the barriers of learning as the curriculum is managed by the affiliating university (UGB). But the members BOS from this institution (Dept. of Geography, Economics, Education, History, Pol. Sc.) play vital function in syllabus formation and modification. Dept. of Economics organized in-house workshop (2015) on students' feedback for UG Economics syllabus.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

By the monitoring of the learner's class response, performances in Unit Test, field work (Project) and in-house seminar presentation, affiliating university annual examination results (UG) the institution ensures the achievements of learning outcomes.

1. Does the institution and individual teacher uses assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

The teachers of the college make attempts to be aware of students in an individual basis. Naturally their learning outcomes are monitored and known so as to create a pool of knowledge of academic performance. Students are counselled by the teachers of the concerned departments for the development in next exam. than the previous.

e.g., Rejesh Sardha (passed out in 2014) Department of Geography, after passing the UG course decided to gave up further studies. But after active continuous counselling he agreed to join in B.Ed. course to fulfil his job seeking dreams. After completion of B.Ed. course he again got assistance to appear entrance exam for PG course. And presently he is enrolled in PG course, Department of Geography, UGB.

Any other relevant information regarding Teaching-Learning and Evaluation whichthe college would like to include.

Distribution of Male & Female Students Appeared in UGB Examination

Male
Female

2013   2014   2015

Year-wise Distribution of Male & Female Success in UGB Exam

■ Pt-I   ■ Pt-II   ■ Pt-III

	Male 2013	Female 2013	Male 2014	Female 2014	Male 2015	Female 2015
Pt-I		137	169	200	104	189
Pt-II	86	146	125	121	97	184
Pt-III	101		97	125	79	135
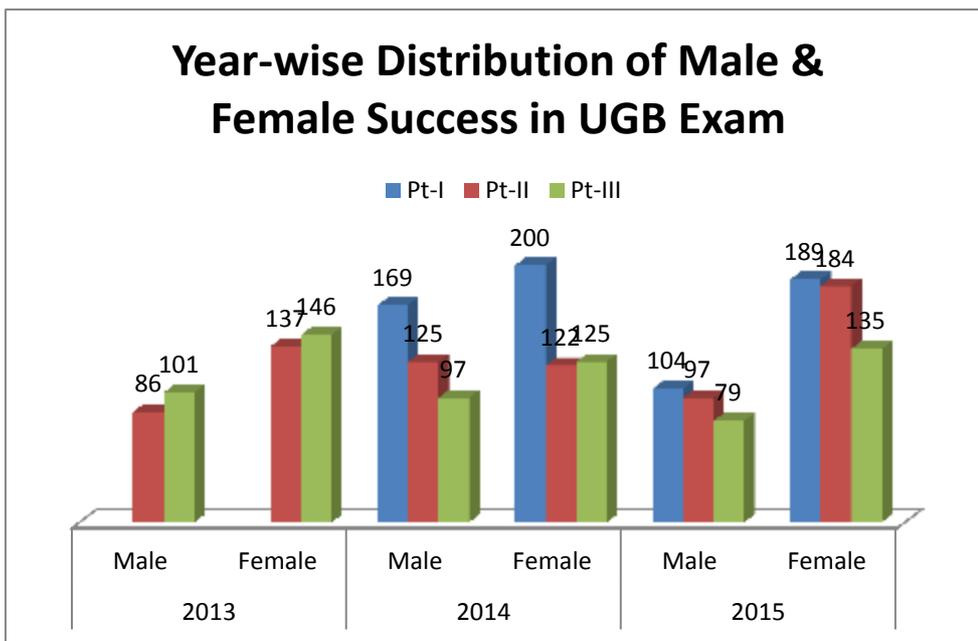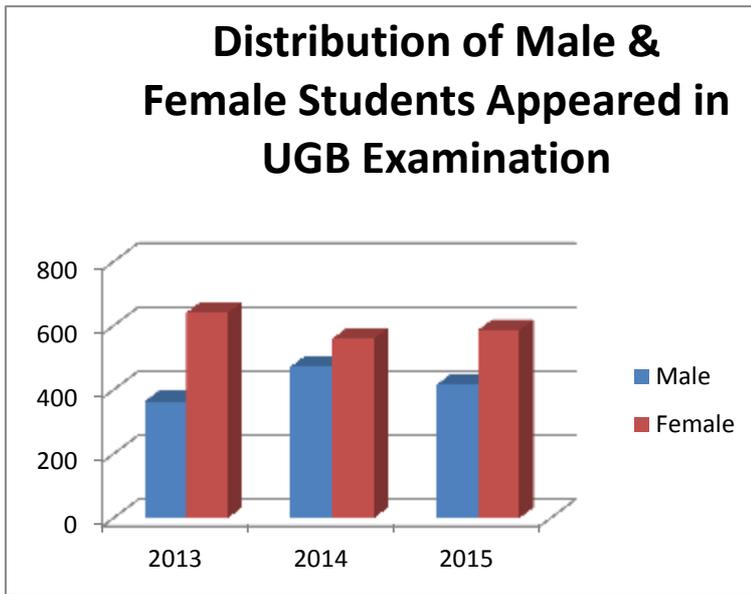
Success Story in Percentage over the Year

	2013		2014		2015	
	Male	Female	Male	Female	Male	Female
Pt-I	0	0	82.44	82.64	55.03	94.03
Pt-II	82.69	77.84	85.03	85.31	92.38	89.76
Pt-III	91.82	91.25	80.83	71.84	65.29	75
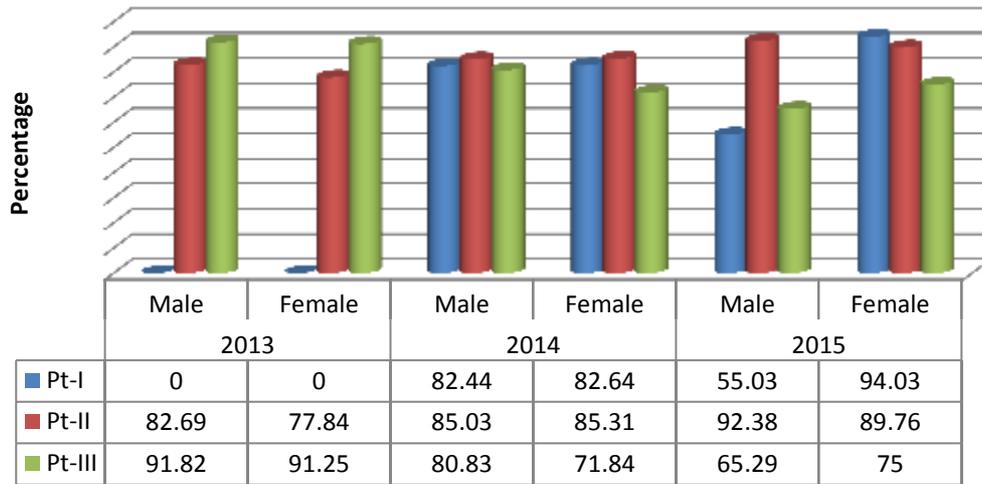
Success in B.A. Final Exam over the Year

YEAR	CLASS	SEX	B.A.(HONS) APPEARED	PASSED	FAILED	1st Class	B.A. (GEN) APPEARED	PASSED	FAILED	B.Sc.(HONS) APPEARED	PASSED	FAILED	1st Class	B.Sc.(GEN) APPEARED	PASSED	FAILED
2012-13	PART-I	M	150				781			11	10	1		2	2	0
		F	305				997			5	5	0		4	4	0
	PART-II	M	104	86	18		305	240	65	5	8	5		0	0	0
		F	176	137	39		515	411	104	8				1	0	1
	PART-III	M	110	101	9	7	330	240	90					0	0	0
		F	160	146	14	0	444	320	124							
2013-14	PART-I	M	205	169	36		1027	503	524	10	5	5		2	2	0
		F	242	200	42		983	301	682	9	6	3		2	1	1
	PART-II	M	147	125	22		679	590	89	12	9	3				
		F	143	122	21		751	642	109	6	6					
	PART-III	M	120	97	23	5	440	107	333	4	4	0		3	3	0
		F	174	125	49	7	330	196	134	3	2	1				
2014-15	PART-I	M	189	104	85		990	845	145	7	7	0				
		F	201	189	12		1470	1165	305	5	5	0				
	PART-II	M	105	97	8		421	384	37	6	3	3		2	1	1
		F	205	184	21		653	619	34	5	5	0		3	3	0
	PART-III	M	121	79	42	7	412	185	227	8	7	1	1	0	0	0
		F	180	135	45	0	708	313	395	11	9	2	0	3	3	0

M- Male; F- Female

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1. Promotion of Research

3.1.1 **Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

➢ The institution has no any recognized research center of the affiliating University or any other agency/organization till now.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact. :

➢ Yes, institution has a Research Committee to monitor and address the issues of research. The composition of Research Committee is as follows

Name of the committee	Chair Persons	Convenor	Members
Research Promotion Committee	Dr.Nazibar Rahaman, Principal	Dr, Sanjoy Saha Assistant Professor	1.Dr.Sachindranath Bala 2.Sri.Rajen Hemrom

Recommendation of this committee,
➢ All the faculty members are to be involved in research work.
➢ All the faculties are to submit proposal to the UGC for their project work.
➢ The faculty members are required to submit list of reference books and reputed journals for central and departmental library.
➢ UGC sponsored research based seminars, workshops symposiums should be organized.
➢ Eminent resource persons from different universities should be invited in the institution to convey their valuable opinion for the promotions of research related activities.

➢ Faculty members should take intensive effort to publish more articles in reputed journals, books etc.
➢ Implementation of the recommendation of Research Promotion Committee:

➢ Some of the permanent teachers completed P.hD and engaged in further research activities and the rest are pursuing P.hD.
➢ Some of the part-time teachers and guest faculties are also engaged in research activities.

➢ The IQAC comprising of Senior Faculty members headed by the Principal cover the aspect of research promotion in its regular meetings. Whenever need arises the IQAC keeps open the option of expert consultation.

For instance, several meetings were conducted by the IQAC with research promotion committee to chalk out the blueprint for conducting UGC-sponsored seminar and workshop. The mentioned seminars were both state and national level sponsored by the UGC and organized by the departments of Political Science, Economics, Bengali, Education, History and Geography.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

Autonomy to the principal investigator:
➢ The Principal investigator is the key Person to make plan and structure of the project.

Timely availability or release of resources:

➢ Till now one faculty member applied for Minor Project (UGC- sponsored) and the title of the project is 'Plastic Recycling Industry in Sujapur', but sanction has not come yet.

Adequate infrastructure and human resources:

➢ Although no research project has been granted by the UGC till now but the institution has infrastructural facility to operate research project up to some extent. The college has available internet facility (Wi-Fi), e-resource (journals and books), and research oriented books in the library also. Map making software is available and laboratory of the lab based department may also helpful to operate the project work up to limited extent.

Time-off, reduced teaching load, special leave etc. to teachers:

➢ Departmental adjustments with the active support of Principal sanctioning leave & load- distribution in place**.**

➢ During the summer recesses the faculty can utilize the recess for conducting research activities as per statute of the affiliating university (UGB). In this connection the college authority is so co-operative.

➢ The College authority allows on duty absence (leave) as per the statute of the University

Support in terms of technology and information needs:
➢ The institution has GIS and RS (21ST Century) software for handling spatial data and map making.

➢ The college has sophisticated GPS.

➢ Laboratories of chemistry, zoology and botany may also be helpful for research work in the concerned discipline.

➢ Surveying instruments (Theodolite, Dumpy Level etc) are available in the department of geography for field survey.

➢ Internet facility is available for 24 hrs in the campus.

➢ The institution has also easy access to e-journals and e-books (INFLIBNET and SAGE)

➢ **facilitate timely auditing and submission of utilization certificate to the funding authorities:**

➢ No project work is handled by the faculty in the institution till now although one proposal submitted to UGC. The institution has conducted State and National level UGC sponsored seminar in different period and all utilization certificates have been submitted to the funding authority. Proper auditing of all grants is done by the authority of the college sincerely.

Any other:

➢ Computers are in all the departments of the institution.

➢ Research oriented books and journals are also in the library up to some extent.

Spaces for research work (infrastructure).

➢ Seminars are organized regularly.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

➢ Few departments are organizing seminar lectures by eminent Teachers from external institutions.

➢ Students are encouraged to write creative article at Wall Magazine and College Magazine.

➢ Students are encouraged to do project work and field report based on educational tour and field survey (incorporated in the UG curriculum of the affiliating university). Especially the department of Education, Political Science, History, Geography and Biological sciences are conducted such type of field survey and project work.

➢ Seminars on current issues are organized by some of the departments for encouraging the scientific temperament of the learners.

➢ Students are sent to different quiz contests (on or off-campus), debates etc. related to their respective disciplines so that they acquire current knowledge.

3.1.5 Give details of the faculty involvement in active research (Individual/collaborative) research activity, etc.:

Guiding student research:

10. Supervision of Research Work

Dr. Nazibar Rahaman, the Principal of the college is registered supervisor of Ph. D. and M.Phill. in three Universities and he guides the scholars as follows

A) Ph. D. Awarded

Sl. No.	Name of the Scholar with Enrolment ID	Institution	Topic of Research
1	Dr. Phanibhusan Nath, (Enrolment No. 0950103375)	Singhania University, Rajasthan	J. B. Priestly's Social and Moral Concerns in an Inspector Calls (1946)
2	Dr. Husna Ara Begum, (Enrollment No. 095010516)	Singhania University, Rajasthan	R. K. Narayan's Waiting for the Mahatma: A Documentary Evidence of Gandhian Philosophy Study and Assessment.

B) Ph. D. supervising

Sl. No.	Name of the Scholar with Present Status	Institution
1	Iddris Ali Ahmed ,Assistant Professor ,Bilasipara College, Dhubri, Assam,	Dravidian University ,Kuppam, Chitoor, A.P.India
2	Rupjoti Majumdar, Assistant Professor, Dudhnoi College	Singhania University ,Rajasthan, India

C) M.Phil. Awarded

Number of Scholars	Institution	Guideship Reg. No
1. Md Yakuub Ali Regd.No. 601013080271	Vinayaka Missions University, Salem. Tamil	MENG454
2. Illias Uddin Khalifa Regd.No. 601013080272	NaduVinayaka Missions University, Salem. Tamil Nadu	
3. Abdus Sattar Regd.No. 601011090790	Vinayaka Missions University, Salem. Tamil Nadu	
4. Pallab Borah Regd.No. 601013081442	Vinayaka Missions University, Salem. Tamil Nadu	
5. Rjesh Kumar Prasad Regd.No.CHAS002M1020143	Vinayaka Missions University, Salem. Tamil Nadu	

11. Examined Ph. D. Thesis

Sl. No.	Name of the Scholar	Institution	Topic of research
1	Mr. Akbor Hussain	B. R. Ambedkar Bihar University, Muzaffarpur	The Themes of Feminism In Doris Lessing with Particular Reference to the Golden Notebook (1962).

➢ Though for the institution presently has no PG course so none of the faculties have any provision for guiding student research.

- **leading Research Projects:**

    Only one proposal submitted to UGC for Minor research project.

- **Engaged in individual research:**

    Individual research activities as follows:

Name of the researcher	Designation	Title of the thesis/research work	Pursuing/ awarded	Concerned university
1.Dr. Nazibar Rahman	Principal	Indian Women in Kamala Das's Writings	Awarded 2007	Sido kanhu Murmu University, Dumka
2.Dr. Sachindranath Bala	Assistant prof.	Maldaher Dhanchasi O Tader Lokosanskrit,	Awarded 2011	Jadavpur University
3. Dr. Sanjoy Saha	Assistant prof.	A Study on Geomorphic Characteristics of The Rayeng Basin Darjeeling Himalaya, West Bwngal,	Awarded 2013	North Bengal University
4. Sri. Rajen Hembrom	Assistant prof.	Santhal of Malda District: Societies in Economic and Social Changes (1855-1985)	Pursuing	Viswavharati University
5.Sri.Somenath Haldar	Assistant prof.	Occupational Shifting of Snake Charmer Community in West Bengal: A Spatio-Temporal Analysis	On going to submit	Viswavharati University
6.Sri.Ritibrata Goswami	Assistant prof.	Changing Boundaries Altering Landscape: History of Urbanization in Malda, 1858-1947	Pursuing	Viswavharati University
7.Sri.Subrata Kumar Das	Associate Prof.	Economics of Mango and Allied Product in West Bengal	Pursuing	Raiganj University
8.Smt.Bijoya Mishra	Associate Prof.	Women Empowerment under Local Self-Government	Pursuing	T.M.B.U
. Sri Prabir Kumar Pal	Assistant prof.	Loko Puran, Mangal Kabya O Adhunik Katha Sahitya	Pursuing	University of Gour Banga
10. Mujtaba Jamal	Assistant prof.	Social and Political Issues in the Writings of Aayedh Al Qarni	Pursuing	Jawaharlal Nehru University

11. Mohd. Alamgir	Assistant prof.	Social and Cultural Values in Selected Stories of Mustafa Lutfi Al-Manfaluti and Rabindranath Tagore: A Comparative Study	Pursuing	Jawaharlal Nehru University
12.Sri.Anup Kumar Roy	Part-time Teacher (Govt. approved)	Kalidasokabya Upomaswarup-Nadisamudranang Samikkha	Pursuing	University of Gour Banga
13.Md.Selim Shaikh	Part-time Teacher (Govt. approved)	An Evaluation of Nehru Role of Parliamentary Democracy in India	Pursuing	T.M.B.U
14. Sayeem Ahmed	Part-time Teacher (Govt. approved)	Topic is not finalized	Course work is going on	Seacom Skills University
15.Sri.Sourav Mojumdar	Part-time Teacher (Govt. approved)	Topic is not finalized	Course work is going on	T.M.B.U
16. Md.Jiaul Hoque	Part-time Teacher (Govt. approved)	Topic is not finalized	Course work is going on	T.M.B.U
17.Sabana Biswas	Part-time Teacher (Govt. approved)	Topic is not finalized	Course work is going on	T.M.B.U
18.Sri.Souvik Chatterjee	Guest lecturer	Topic is not finalized	Course work is going on	T.M.B.U
19.Nazmul Hooda	Guest lecturer	Topic is not finalized	Course work is going on	T.M.B.U

3.1.6. Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students:

The College organized a workshop on Preparation and Submission of Research Project

> ➤ Workshops and seminars (Sponsored and internally financed) are organized by the institution in regularly. Details of the activities are given below:

Sl. No.	UGC Sanction letter No. & Date	Title of Activity (Seminar/Conference etc.)	Amount sanctioned (Rs.)	Whether accounts have been settled
1	CW-021/09-10 Dated 26.10.2009	State Level Workshop (The dissemination of Sericulture Technology from Lab to Land) Department of Economics	52,500.00 (1st installment)	Yes 469kck/c-10dt.28.08.10
2	F.CW-266/10-11 Dated 22.03.11	National Seminar (National Consciousness in the Bengali Literature) Department of Bengali	1,12,500.00 (1st installment)	Yes 77/kck/c-13dt.18.12.2013
3	F.CW-267/10-11 Dated 22.03.11	National Seminar (Challenges and Prospects of Development and Empowerment: Adivasis, Dalits, Minorities and Women in Eastern and North-Eastern India in the Twentieth Century) Department of History	1,12,500.00 (1st installment)	Yes 78/kck/c-13dt.18.12.2013
4	F.CW-268/10-11 Dated 22.03.11	National Seminar (Rural Development and Minority Group in India) Department of Geography	93,000.00(1st installment)	Yes 79/kck/c-13dt.18.12.2013
5	F.CW-269/10-11 Dated 22.03.11	State Level Seminar (Decentralization of Development in the Local Self Government) Department of Political Science	75,000.000(1st installment)	Yes 80/kck/c-13dt.18.12.2013
6	CW-113/12-13 Dated 22.01.13	National Seminar (Reservation as a measure of Social Development under the Market Peerview) Department of Economics	1,12,500.00(1st installment)	Yes 223/kck/c-15dt.30.06.2015
7	CW-114/12-13 Dated 22.01.13	National Seminar (Right to Education and Its Proper Implementation: Problems and Way-Out for Better Future) Department of Education	1,12,500.00(1st installment)	Yes 224/kck/c-15dt.30.06.2015

3.1.7 Provide details of prioritized research areas and the expertise available with the institution (Arts and Science)

Department Principal	Prioritized Research Area Status of Women
Arabic	Modern Arabic Literature , Social and Political Issues
Bengali	Colloquial language (Khotta, Bengali and Hindi)
History	Changes in society due to urbanization and Tribal Society
Economics	Horticulture and Sericulture related economy
Geography	Anthropo-herpetology and River Basin Morphometry
Political Science	Women Empowerment Under Local Self Government
Chemistry	Chemistry of Soil

3.1.8   Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students:

➢ UGC and the institution sponsored seminars and workshops are organized by various Departments through which many researchers from various colleges and universities visit the college and interact with students as well as teachers.

➢ The college has collaborated with some other colleges for faculty exchange programme which may increase the interaction with students as well as teachers.

3.1.9   What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

➢ Technically speaking the Service Rules of the Government of West Bengal do not provide 'sabbatical' leave, however the college authority may provide study leave with permission of Governing Body to pursue research work of any teacher. During recess period a teacher may take leave for academic purpose as per circular of affiliating university to pursue advance level research work. Moreover as per circular of Govt. of West Bengal and with the permission College Governing Body, the college authority may send proposal of FDP Leave for any research work of a teacher to the DPI, Govt. of West Bengal.

➢ Besides the college allows a teacher on duty absence (leave) research purpose. The take part in active research, seminar etc. with prior permission of the principal.

3.1.1 **Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of Research of the institution and elsewhere to students and community (lab to land)**

➢ Many efforts made by the students and teachers of the institution for the awareness of the local people concerned to different social and environmental aspects. Field surveys at small scale are conducted by the departments of the institution. The detail of the activities are as follows:

Sl. No.	Year	Department	Field Area
1	2015-16	Geography	Kaliachak Block I, West Bengal, study on scenario of poverty of the people of Ramlaltola Village.
2	2015-16	Arabic	Kaliachak Block I, West Bengal, study on the percentage of people having basic knowledge in Arabic language among the local people.
3	2014-15	History	Hazarduari, Murshidabad, West Bengal, To create awareness regarding significance of the historical place.

4	2014-15	Education	Nalanda, Bihar, to create awareness about the heritage of ancient University.
5	2015-16	Political Science	Kaliachak Block I, West Bengal, studies on the consciousness regarding the Voting Rights of new voters organized by the Block Election Officer.
6	2015-16	Chemistry	Kaliachak Block I, West Bengal, a study on soil erosion

3.2. Resource Mobilization for Research

3.2.1. **What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

➢   The Institute is not empowered to allot any fund for research.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

➢   As mentioned earlier the college is not financially autonomous and does not have the liberty to either generate funds.

3.2.3. What are the financial provisions made available to support student research projects by students?

➢   UG students are not in the research bracket. The college supports the field trips prommes and the dissertation preparation works.

3.2.4. How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

➢   As a young institution the college is not in a position to cite any example of successful endeavors and challenges faced in organizing interdisciplinary research.

3.2.5. How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

➢   Heads of the departments are taking responsibilities for optimal use of various instruments for the lab based subject. Log books are maintained for different instruments for proper use of them. The teaching staffs are allowed to use Library and Technology for pursuing research work. Moreover the whole campus has been made Wi-Fi zone which helps the staff and students to carry research and project work.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

➢   Institution does not receive any special grants or finances from the industry or other beneficiary agency for developing research facility?

3.2.7 **Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

➢   Till now the college is not in a position to cite any example regarding the support provided to the faculty in securing research funds from various funding agencies.

3.3   Research Facilities

3.3.1 What are the research facilities available to the students   and research scholars within the campus?

➢ There is no provision of guiding research scholars by any of the faculties. Moreover, UG students are not in bracket of research work. So, there is no necessity to provide research facility for the aforementioned. But institution has following infrastructural facilities as follows:

➢ Laboratories of chemistry, zoology and botany may also be helpful for research work in the concerned discipline.

➢ Surveying instruments (Theodolite, Dumpy Level etc) are available in the department of geography for field survey.

➢ The college has sophisticated GPS.

➢ The institution has GIS and RS (21ST Century) software for handling spatial data and map making.

➢ The institution has also easy access to e-journal (INFLIBNET, UGC)

➢ Internet facility is available for 24 hrs in the campus.

 3.**3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

➢ Building expansion to create well equipped infrastructure.

➢ Expanding canteen facilities to help students and teacher to conduct research and project work beyond normal hours.

➢ Ensuring uninterrupted and upgraded electric supply by setting up special transformer, maintaining a generator.

➢ Upgrading, renovation and expansion of laboratories.

➢ Upgrading, renovation and expansion of library and increasing library hours.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

➢ Till now the college is not in a position to cite any example regarding the special grants or finances from the industry or other beneficiary agency for developing research facilities.

3.3.4 What is the research facilities made available to the students and research scholars outside the campus / other research laboratories?

➢   Till now the college is not in a position to cite any example regarding this matter.

3.3.5. Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

➢   Journals, internet, ENLIST (INFLIBNET), e-books.

➢   research related books, Atlas of west Bengal , Gazetteers are available

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

➢   Journals, internet, e-journals and e-books through INFLIBNET and SAGE.
➢   several research related books, Atlas of west Bengal , Gazetteers are available in the library

3.3.6. What are the collaborative researches facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.
➢   Till now the college is not in a position to create any collaborative research facilities.

3.4.   Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of:

➢   Patents obtained and filed (process and product):

➢   Nil

➢   Original research contributing to product improvement:

➢   Nil

➢   Research studies or surveys benefiting the community or improving the services:

➢   Although there is official document in this regard. But some faculties believe that their research works would be beneficial for the society. Dr. Sachindra Nath Bala expects that his research on folk culture would be helpful for revival for folk culture of Malda District. Dr. Sanjoy Saha also expects that his work on river basin morphometry would be helpful for river basin management. Sri. Somenath Halder expects that his study on Snake charmer community would be helpful for highlighting the socio-economic problems of that society and remedies for solving the problems.

➢   Research inputs contributing to new initiatives and social development:

➢   Sri Subrata Kumar Das, AssociateProfessor, Economics, Submitted a proposal for Minor Project to UGC on Plastic industries.

➢   Recently the NSS unit is decided to adopt a village adjacent to the college for promoting social responsibilities.

3.4.2. Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

➢   Recently the institution does not publish journal. But the institute has a plan for publish an institutional journal in the near future.

3.4.3   Give details of publications by the faculty and students:

➤   Publication as a whole:

Session	Books		Chapter in Books / Journals	Books Edited	Seminar Presentation	Seminar Participation	RC	OP
	With Isbn	Without Isbn						
2012 – 2013	4	3	1	3	7	6	2	2
2013 – 2014	2	1	1	1	8	7	1	
2014 – 2015	1	1	13	3	1 2	6	4	
2015 – 2016	5	3	2	2(In Press)	7	6		

➤   **Number of papers published by faculty and students in peer reviewed journals (national / international):**

➤   **International**-4

➤   **National**-8

➤   **Number of publications listed in International Database (for Eg: Web of Science, Scopus, And Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):** 04.

➤   **Monographs:** 08.

➤   **Chapter in Books:** 17.

➤   **Books Edited:** 09.

➤   **Books with ISBN/ISSN numbers with details of publishers**:

Name of Book	Year of Publication	Name of Publisher	Place of Publication	ISBN
Rural Development and Minority Group in India	2013	SOPAN	Kolkata, India	978-93-82433-01-9
Changing Livelihood of Snake Charmer in Eastern India	2013	LapLambert	Germany	978-3-659-41904-1
Challenges and Prospects of Development	2015	Setu	Kolkata	978-93-80677-85-9
Reservation : An Engine of Development	2014	SOPAN	Kolkata, India	978-93-82433-42-2
Right to Education Act and After	2015	Aaheli	Kolkata, India	81-89169-31-9
Banglar Loksanskri O Maldaha Zella	2013	Anjali	Kolkata, India	978-93-81745-07-6
Bangla Sahitye Jatiya Chetana	2012	Anjali	Kolkata, India	978-93-81745-10-3

Hate Ghate Mathe	2012	Kallol	Kolkata, India	81-87098-03-1
Bangla Chhoto Galpo Alochonar Bichitra Dik	2015	SOPAN	Kolkata, India	978-93-82433-32-3
Kabi Kankan Mukunder Chandi Mangal Kabya: Bichitra Prasanga	In press			
Adhunik Bangla Sahityer Kathakata	2016	The Book Agency	Kolkata, India	978-93-83816-35-4

➢ Citation Index: 04.

➢ SNIP: Nil.

➢ SJR: Nil.

➢ Impact factor: 02.

➢ h-index: Nil.

3.4.4. Provide details (if any) of

➢ **Research awards received by the faculty**

➢ Nil

➢ **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally:**

➢ Dr,Nazibar Rahman, Principal of the college received two international awards.

1.   Teachers Role Model Award by MVLA Trust Mumbai and

2.   Satyendra Nath Dutta Award by Michael Madhusudan Academy, Kolkata.

➢ Smt. Annapurna Tudu, non-teaching staff got award from Ambedkar Study Centre, University of Calcutta.

➢ Incentives given to faculty for receiving state, national and international recognitions for research contributions.

➢ The Teachers Council and the Students felicitated the Principal.

3.5   Consultancy

3.5.1.Give details of the systems and strategies for establishing institute-industry interface?

➢ Courses offered by the institution have very limited scope for industry related jobs. Instead of limited opportunity for industry related jobs, the institution has taken following step for establishing institute-industry interface:

➢ The college decided to make tie-up with the sericulture industry for creating employment opportunity. In this connection UGC sponsored Sate level workshop was organized by the department of Economics.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

➢ The College publicizes the expertise available for consultancy services through:

➢ Carrier counselling in the campus in collaboration with private entrepreneurs.

➢ Effort for making tie-up with the private entrepreneurs.

➢ Interactions with Concerned departments in Other Colleges and Universities

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

➢ The college encourages the staff for the consultancy services by forming Committees like the NSS (Unit 1 & 2) and the Career Counselling Cell. The members look after the annual activities of these committees.

➢ If any of the Staff Members are selected to offer consultancy services he/she is allowed duty leave.

➢ Departmental adjustments are made to release the teacher for the specific duration of the consultancy service.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

➢ Consultancy Services provided by the faculty members are totally voluntary service. So, no revenue generated by providing consultancy services. The remarkable consultancy services provided by the faculty members as follows :

➢ Dr. Nazibar Rahaman, Principal, provided consultancy as resource person in seminar and workshops. For example,

a) INVITED AS RESOURCE PERSON IN INTERNATIONAL SEMINAR

Sl.No.	Name of the Seminar	Venue	Year with Date
1	Brahmaputra Civilization	Goalpara, Assam	28th to 30th January 2005.
2	Exploring Trauma: Interdisciplinary Perspectives	Department of English, University of Gour Banga, Malda, West Bengal.	

b) INVITED AS RESOURCE PERSON IN NATIONAL SEMINAR

Sl. No.	Name of the Seminar	Venue	Year with Date
1	Changing Faces of The New Women in Indian Writing in English	Department of English , Govt. D. T. College, Utai, Durg, Chhatisgarh	3- 4, January, 2011.

c) INVITED AS RESOURCE PERSON IN WORKSHOP

Sl. No.	Name of the Workshop	Venue	Year with Date
1	English Teachers' Training Programme on New English Text Book, DIET	Goalpara, Dudhnoi, Assam	16th to 18th June, 2011
2	UGC Sponsored Coaching Scheme in Goalpara College	Goalpara, Assam	07 04. 2005.
3	Key Note Address, On 12 Day Workshop on D.E. Ed. Krishna Kanta Handiqui State Open University	West Goalpara College Centre, Assam	12.01.2012
4	12 Day Workshop on D.E. Ed. Krishna Kanta Handiqui State Open University	West Goalpara College Centre, Assam	12.01.2013

d) INVITED LECTURE IN UNIVERSITY/ COLLEGE / INSTITUTION

Sl. No.	University/ College/Institution	Topic	Date
1	Alia University, Kolkata (Department of English and Bengali)	Indian Women in Kamala Das's Writings	09.09.2014
2	Chanchal College, Malda, West Bengal,	Milad-un- Nabi Programme	21. 12. 2015
3	Nehamba High School H.S	Milad-un- Nabi Programme	03.03.2016

➢ **Consultancy as Board members of UG Section:**

Dr, Aditya Kumar Lala, Department of Bengali (former), Smt. Bijoya Mishra, Department of Political Science and Dr. Tapan Kumar Chand Department of Education (on lien) performed the vital role as member of the Board of Studies of University of Gour Banga and University of North Bengal. Sri Somenath Halder, Department of Geography and Sri Subrata Kumar Das, Department of Economic are the members of the Board of Studies of the University of Gour Banga (UG Section) who give their expertise consultancy in syllabus, Curriculum, moderation, question designing etc.

➢ NSS Unit imparting awareness programmes on health and environment. The NSS unit providing counselling and consultancy services on health camp, disaster management, women's rights, security of women, etc. through personal visits as well as through seminars and workshops.

➢ Arrangement of medical camps for health checkups and consultation by doctors organized by the faculty members.

1. **What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

➢ Presently the institution provides consultancy without any cost. Therefore, there is no opportunity for income of the institution in sharing through consultancy (staff involved: Institution) and its use for institutional development.

3.6 Extension Activities and Institutional   Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

➢ For the promotion of institution-neighbourhood community network development Kaliachak College has started a National Service Scheme (NSS) Unit within the college campus. There are two NSS Units in our college – NSS I and II. Students are encouraged to take active part in NSS units. These units perform various activities throughout the year for the welfare of the neighbourhood community. Student volunteers of Kaliachak College, NSS Units have conducted various programmes for community development contributing to good citizenship. They regularly join various programs arranged by our College or University. Some of their activities are given below:

➢ Volunteers of NSS are engaged to clean the college and the surrounding areas. 'Sachha Vharat Aviyan' in the local community is conducted by the students of this institution.

➢ Students also observe and celebrate 'Republic Day, 'Birth Day of Netaji Subhas Chandra Bose', 'Yuba Divas', 'Aranya Saptaha', 'College Foundation Day', Independence Day etc. Every Year regular activities are conducted on 'Plantation', ' Cleaning of Environment', 'Plastic and garbage cleaning abhiyan', 'parthenium uprooting', 'Health Check-up', 'AIDS, Thalassaemia, Leprosy, Pulse Polio awareness programme, Blood donation camp' etc. The NSS unit observe 'Vanamahotsav' by planting saplings collected from forest departments.

➢ Programmes on International Women's' Day, Rabindra Jayanti, Teachers' Day, Reunion, Fresher's welcome etc. go a long way in making the students good citizens of our country.

➢ The college is going to start NCC programme in coming session.

3.6. What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

➢ All the programmes, in which the students of our college are involved, supervised and guided by the teachers through different committees. Some important committees are formed by the college authority like NSS, Gardening and Beautification Committee and Cultural programme Committee, Welfare Committee etc. Where students take active participation which promote their citizenship role.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

➢ The institution always endeavours to uplift its overall performance and quality. As an institution we continually strive towards better service to our stakeholders.

➢ Regular Governing Body meetings and Sub Committee meetings are held for taking the resolution of several issues to run the college smoothly.

➢ Students come to know about their college through the prospectus which describes the value of college and provides important information about the different departments. They are further sensitized through orientation programmes. They become aware of, as well as active participants in the culture of the institution through the various programmes held throughout the year.

➢ Student union of the college is formed by the free and fair election. Class representatives are performed vital roles in the student union to communicate and co-operate the college authority. By this way students take effective role in the development of the institution.

➢ Students are also encouraged to organize Annual Cultural Programmes.

➢ Students participate in the remedial classes conducted for uplift the quality of the weaker and under privileged students.

➢ Parent-teacher meetings are held in all the departments of the college. This enables parents to discuss issues pertaining to their ward with the teachers.

➢ In this institution we have a method of taking students feedback regarding academics, the library and general environment of the college. This feedback enables us to keep, up our standards in every aspect.

3.6.4 **How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

➢ The college has two NSS Units. Unit-1 and Unit-2. One more unit is going to be opened shortly which is granted and financed by the University of Gour Banga .The cardinal principle of the NSS programme is that it is organised by the students themselves and both students and teachers through their combined participation in community service, get a sense of involvement in the tasks of nation building. Our institution encourages both students and faculty members to be a part of this NSS scheme these train the students in community service and making them responsible citizens of India. The institution is going to start NCC in the coming session.

Unit-1 and Unit-2				
Year	Opening Balance	Grant Receive	Utilization	Balance in Hands
2012-13	56283	73900	64401	65782
2013-14	65782	4000	81053	(-) 11271
2014-15	(-) 11271	79000	34123	33606
2015-16	33606	13000	26444	20162

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

➢ The institution promotes the participation of students and faculty members in various extension activities:

➢ Prof. Bijoya Mishra Department of Political Science and Dr. Sachindra Nath Bala are working as the programme officers in National Service Scheme (NSS) Units of our college. There are two NSS Units in our college – NSS I and II. Students of the college are encouraged to be part of these units. These units perform various activities throughout the year for the betterment of the neighbourhood of the students. Student volunteers of Kaliachak College, NSS Units have completed various programmes contributing to good citizenship.

➢ The faculty members of the Department of Political Science, Bengali, and History take part in Governmental Programme like YPC, Debate, and Quiz etc. In every year especially in January 2015. Namely :

➢ Mrs. Bijoya Mishra , Department of Political Science.

➢ Sri. Gajen Kumar Baboi, Department of Political Science.

➢ Dr. Sachindra Nath Bala, Department of Bengali.

➢ Sri Ritabrata Goswami, Department of History.

➢ Sri. Gajen Kumar Baboi, Department of Political Science and Prof. Prabir Kumar Pal, Department of Bengali took active part in the survey programme by the students arranged by the Block Election Officer in the year 2016.

➢ Sri. Ritabrata Goswami, Department of History was a Nodal Officer of enhancement of electors in the year 2014.

➢ Sri. Subrata Kumar Das Department of Economics, Sri Gajen Kumar Baroi, Department of Political Science, Dr.Sachindranath Bala, Department of Bengali and Prof. Rajen Hemrom, Department of History were the master trainer of Census in the year 2010 organized by the District Administration.

➢ Sri. Ritabrata Goswami , Department of History and Prof. Prabir Kumar Pal, Department of Bengali were the Officer in Charge to run the examination(Part-i , ii and iii) in the University of Gour Banga in the year 2015.

➢ Sri. Bijoya Mishra, Department of Political Science was a member of central visiting team for inspection of examination system in all colleges under the University of Gour Banga.

➢ The faculty members invigilate the SET and NET examination in every year along with 2015 also.

➢ The faculty members of Lab based subjects are functioned as external examiner in other colleges as required by university.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

➢ There are number of programmes on social surveys conducted by the college to ensure social justice and empowered the students from under privileged and vulnerable sections of society. More over the seminars are organized by each department every year, the workshops, debates, and other types of academic and cultural programmes organized in campus to make stronger the aforesaid section of the society. A career oriented courses like, Computer Application.

➢ The college level, state level and national level seminar organized on Revision of Women Empowerment and their social justice, Dalits SC/ST/Minority and their empowerment etc.

➢ The remedial centre under UGC sponsorship undertake special coaching of slow learner and students of less privileged section to bring them at par with main stream student ensuring social justice.

➢ A seminar cum Workshop cum Exhibition was organized on the use of Arsenic free drinking water, use of solar energy and an exhibition was organized on the subject of water purification system sponsored by PHE, Govt. of West Bengal.

➢ Social or physical surveys are conducted by the department of Geography each and every year (incorporated in the curricula).

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

➢ The major extension activities organized by the college for the student through NSS units. The broad objectives of the NSS are to enable the students to:

➢ Understand the community in which they work.

➢ Understand themselves in relation to their community.

➢ Identify the needs and problems of the community and involve them in problem.

➢ Construct a sense of social and civic responsibility;

➢ Utilize their knowledge in finding practical solution to individual and Community problems;

➢ Expand capacity to meet emergencies and natural disasters;

➢ Practice national integration and social harmony.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

➢ As a responsible part of the community, Kaliachak College prides itself in being a centre to which the rural poor and needy part of the community can turn to, not only for high quality education, but also for other developmental needs. Some community development programmes under taken by the students which as follows:

➢ Plantation at Temple and Mosque for creating sense of equality among students and community.

➢ Awareness programme on disaster management, AIDS, Thalassaemia. Pulse Polio, Leprosy, Blood donation camp held at college and community by the main branch of Thalassaemia, Kolkata, ICTC cell Malda Medical College and Hospital.

➢ Sachcha Bharat Abhiyan held on January 2016 for creating sense of cleanliness among students and community.

➢ Parthenium scrubs uprooting done by the students in the community. For this purpose students were given gloves and mask.

➢ An Ayurvedic garden namely '*CHARAK AROGYA BITHI'* was made by the NSS volunteers for the community.

➢ Students are encouraged to clean the college and the surrounding areas. Occasionally they organize a "Plastic" movement not only within the college campus but also in the neighbouring locality.

➢ 3.6.9 **Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

➢ RED RIBBON Club is associated with college under the convener ship of Sri.Gajen Kumar Baroi, department of Political Science to create awareness on AIDS, Thalassaemia, Pulse Polio Leprosy and Blood Donation.

1. **Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

➢ No award received by any institution for extension activities but social work is going on.

3.7Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

➢ No collaboration is made by the institution to interact with research laboratories, institutes and industry for research activities till now.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

➢ Three Proposals for MoUs sent by the institution to collaborate with Umesh Chandra College, Kolkata and Gajole Mahavidyalaya for faculty exchange to enhance teaching –learning Process.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

➢ Assurance provided by Jawaharlal Nehru Jatiya Yuba Kendra for giving computer laboratory in the college.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provides details of national and international conferences organized by the college during the last four years.

Sl. no	UGC Sanction Letter No. & Date	Title of Activity (Seminar/Conference Etc.)	Amount sanctioned (Rs.)	Whether accounts have been settled	Names of eminent scientists/participants
1	CW-021/09-10 Dated 26.10.2009	State Level Workshop (The dissemination of Sericulture Technology from Lab to Land) Department of Economics	52,500.00 (1st installment)	Yes 469kck/c-10dt.28.08.10	Dr.A.K Bajpayee,Director, CSR & TI
2	F.CW-266/10-11 Dated 22.03.11	National Seminar (National Consciousness in the Bengali Literature) Department of Bengali	1,12,500.00 (1st instalment)	Yes 77/kck/c-13dt.18.12.2013	Pof. Ankuiush Bhatta, NBU, and Prof. Achinta Biswas former Vice-chancellor,UGB
3	F.CW-267/10-11 Dated 22.03.11	National Seminar (Challenges and Prospects of Development and Empowerment: Adivasis, Dalits, Minorities and Women in Eastern and North- Eastern India in the Twentieth Century) Department of History	1,12,500.00 (1st instalment)	Yes 78/kck/c-13dt.18.12.2013	Prof. Suchibrata Sen, viswa Vharati University

4	F.CW-268/10-11 Dated 22.03.11	National Seminar (Rural Development and Minority Group in India) Department of Geography	93,000.00(1st instalment)	Yes 79/kck/c-13dt.18.12.2013	Prof. Malay Myukhapadhaya, viswa Vharati University and Dr. Deepak Mandal, University of Noth Bengal
5	F.CW-269/10-11 Dated 22.03.11	State Level Seminar (Decentralisation of Development in the Local Self Government) Department of Political Science	75,000.000(1st instalment)	Yes 80/kck/c-13dt.18.12.2013	Prof. Manas Chakraborty Mandal, University of Noth Bengal
6	CW-113/12-13 Dated 22.01.13	National Seminar (Reservation as a measure of Social Development under the Market Peerview) Department of Economics	1,12,500.00(1st installment)	Yes 223/kck/c-15dt.30.06.2015	Prof. Anil Bhuimali, Vice-chancellor, Raiganj University
7	CW-114/12-13 Dated 22.01.13	National Seminar (Right to Education and Its Proper Implementation: Problems and Way-Out for Better Future) Department of Education	1,12,500.00(1st installment)	Yes 224/kck/c-15dt.30.06.2015	Prof. Dulal Bhattacharyya, University of Kalyani

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated

a)　Curriculum development/enrichment

After confirmation of MoUs with the aforementioned institutions discussion will be made for curriculum development. The essence of the discussion would for warded to affiliating university for consideration.

b) Internship/ On-the-job training:

This has no provision or opportunity of such Internship/ On-the-job training.

c) Summer placement

The institution has no such type of provision currently.

d) Faculty exchange and professional development

Plan has been made by the institution for faculty exchange after confirmation of MoUs with other institution.

e) Research

Initiative would be taken after confirmation of MoUs with other institution.

f) Consultancy:

Initiative would be taken after confirmation of MoUs with other institution.

g) Extension

Collaboration has been made RED-RIBBON club for the   extension of social awareness programme.

h) Publication:

Initiative would be taken after confirmation of MoUs with other institution.

i) Student Placement:

College has decided to collaborate with Silk Industry. Very recently affiliatin university conducted a job fair in which few learner of this institution have been appointed in the spot.

j) Twinning programmes:

Short-term course is going to organize by the institution in collaboration with Centre for Academic Leadership and Education Management/HRDC, AMU.

k) Introduction of new courses:

The institution has plan to start distance PG course affiliating under different universities. In this regard proposals have already been sent to concerned universities.

l) Student exchange:

The institution has plan exchanging the students with the other colleges in the district of Malda from coming session.

m) Any other:

The college has also sent proposal to Centre for Academic Leadership and Education Management/HRDC, AMU. For organizing long-term orientation programme in the institution.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

➢ Proposals for MoUs sent by the institution to collaborate with Umesh Chandra College, Kolkata and Gajole Mahavidyalaya for faculty exchange to enhance teaching –learning Process. The proposals are expected to be successful. One proposal for short-term orientation course has already been confirmed in collaboration with Centre for Academic Leadership and Education Management/HRDC, AMU. Proposal for distance PG courses have been sent by the institution.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The existing policy of the Institution:

➢ To ensure academic & Co-Curricular activity with its potential growth.

➢ To develop existing facilities for a Sustainable growth.

➢ To add new facilities and systems according to the demand of the situation.

➢ To make plans for all round development by submitting proposals to different concerned financial authorities i.e. UGC, DPI, RUSA, Local M.P & M.L.A, M.S.DP & North Bengal Development Council for financial assistance and Support.

➢ According to the needs of the College new Infrastructure both intellectual & Physical development will be introduced.

➢ The College has introduced four smart class rooms with advanced modern technology and one portable projector for smooth running of teaching and learning process. Apart from the traditional teaching methods with chalk and duster, this newly developed teaching method with ICT enabled class rooms has a tremendous impact on the students. The policy of college is to attract more and more students to attend the class and provide them up-to- date and new information, so that they can pass out from the institution not only with syllabus based knowledge but also with all necessary knowledge to meet the need of this modern age.

Reading Room of the College Library

4.1.2 Detail the facilities available for Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

Curricular and co-curricular activities

➢ **Classrooms:** Presently there are 15 classrooms, and 8 laboratories including Language lab & Education Lab. All the classrooms are equipped with black/white board, and if teacher requires, he/she uses over head projector and laptop with LCD screen. All Labs are also well equipped with advanced technology and instruments and these labs are specially used for practical classes. A Plan also has been made for a new building which will consist of 10 Class Rooms under Rastriya Ucchatara Siksha Abhiyan (RUSA) Grant.

➢ **Technology oriented Class Room**: There are four Digital Class Rooms with advanced and latest technology and the institution also has a movable projector always kept ready for serving additional purpose. These Class Rooms attract more students to attend the classes regularly and these facilities also help the Students to get new intellectual input. The computer lab is also used for teaching purpose.

Apart from that all departments of the college are equipped with Computer and internet facility and that are being used for teaching purpose.

Multi-functional Conference Hall:

The College has a Multi-functional Conference Hall. Besides this, the college also has some wide and specious class rooms that are also used as a temporary seminar hall.

➢ **Tutorial Class Rooms:** The New and Smart classrooms are used for tutorial purposes during slack session/hours.

➢ **Laboratories:** The College has 8 laboratories equipped with modern technology and instruments namely Botany lab, Chemistry lab, Zoology lab, Physics lab, Geography Lab, Education Lab, Computer Lab and Language Lab.

➢ **Ayurvedic Garden:** The College has an Ayurvedic Garden in front of College which consists of different types of plants species. This Garden is maintained by the NSS Unit of the College.

➢ **Research Facility: To** promote research in the college, the College authority has taken several steps. The Principal encouraged the faculties to enrol themselves in Ph.D and guided them to conduct minor and major research projects. If Teachers seek leave for the purpose of pursuing their PhD, the Principal grants them leave as per norms of the college and affiliated university.

➢ Different e-journals and e–books such as **Inflibnet/N-List, Sage**, have been subscribed by the College authority in the interest of promoting research.

Extra – curricular activities

➢ **College Sports** : The College has a large playground to the left of the main entrance. The college has a concerned committee to conduct several spots all the year round. The Annual sports are organized every year. Prizes and trophies are given to the participants in the annual sports. Toppers in sports are sent to participate in the Annual Inter-College Sports Meet organised by the Directorates of Public Instruction, Ministry of Higher Education Govt. of West Bengal.

Inauguration of Annual Sports

➢ **Outdoor and Indoor Games**: The College has two Indoor Games; one Table Tennis and the other is Carom. Besides the College facilitated the following outdoor games-

1. Football

2. Volleyball

3. Cricket

4. Kabadi

5. High Jump

6. Long Jump

7. Discuss

8. Javelin

9. Shot put

10. Runs

11. Badminton

Some Achievements of Sports Department

Year	District Level	State Level
2012-13	4/17	0/4
2013-14	3/15	0/3
2014-15	3/20	0/3
2015-16	08/21	0/7

In addition to that in 2015- 16 the Cricket team of Kaliachak College stood runner up in the cricket championship organized by Youth Student Federation, Kaliachak-3.

NSS Activities-

➢ There are two NSS Units that are very active and are playing a significant and important roles in different awareness Camps such as-AIDS awareness, Thelasemia, Blood donation, Leprosy, pulse polio Camp etc.

In addition to that they work tighter to make a healthy and eco-friendly campus.

NCC-

➢ The College has made several attempts to introduce NCC program in its campus earlier but the positive response was not availed.Then the newly appointed Principal recently sent a fresh proposal in this regard to the concerned authority and positive response has been received from their end. Hope NCC program will start in the campus very soon.

Cultural Activities:

➢ The College arranges different cultural activities throughout the year; those are as follows- Annual social function arranged by the Student union. To develop national Integration and social awareness the Cultural Team arranged different programmes like recitation, patriotic songs, Rabindra sangeet, Nazrul Geeti, Folk songs, drama with the support of College.

Public Speaking& Communication Skill Development:

To develop the public speaking and Communication skills of the Students, following programmes are arranged

➢ Departmental seminars

➢ workshops,

➢ Group discussion,

➢ Cultural programs with Debate, Extempore, Speech on selected topics ,

➢ Essay writing competitions,

➢ Annual college magazine and

➢ Departmental Wall Magazine

Inauguration of college magazine in the Conference Room

Besides this the college is going to open diploma and certificate courses in Arabic and English Language to develop speaking power of the students.

Technology Equipped Language Lab

Yoga Centre:

A proposal has been sent to the concerned authority to set up a Yoga Centre in the college campus.

Health & Hygenie:

The NSS unit of this Institution regularly conducts the Health check-up Camp, Heath awareness and Campaigning. In addition to that the college tied upped with the Malda Centre of Students' Health Home , West Bengal that provides all minor and major health facilities i.e General Health Check Up, all types of Medical Tests ,Operation and Medicine to the students at free of cost.

4.1.3   **How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

➢ In full session every classroom and laboratory is in use during college hours indicating the optimum use of the available space. The College offers around twenty four programmes which is as many as the existing infrastructure permits.

➢ The computer network infrastructure at the College provides an efficient, high speed, campus wide intranet with secured accessibility for the users. The College has Wi-Fi system which covers the whole Campus premises. It connects every Department of the College to search and download the expected and subject related topic or article.

➢ Language improvement classes (as a pro active procedure of communication skills) are also being conducted beyond class teaching.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

In the beginning of the session a plan is made for the infrastructural facilities to be provided to the physically disabled Students in the meeting of IQAC & in the ending of the session evaluation is made in the meeting of IQAC. In this way the Institution ensures that the infrastructure facility meets the requirements.

4.1.5 Give details on the residential facility and various provisions available within them:

Hostel Facility – Women Hostel is under construction and a proposal for the construction of Boys Hostel is submitted to District Officer of Minority Affairs (DOMA) and to be constructed from Multi Sectoral Development Project (MSDP) Fund.

4.1.6 **What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

➢ The Kaliachak College has a First Aid and Medical Committee to look after related matters. First Aid boxes serve the purpose of minor injuries of staff and students to be usually taken care of.

➢ The Kaliachak College organises several Health Camps all around the year namely free Eye Check up, Thelasemia awareness programme. In addition to that the Students are benefited from medical advice and treatment by specialized medical practitioners at the Students' Health Home, a state-level

autonomous health organization, on payment of a subsidized annual subscription of Rs. 5.00 only.

➢ In case of emergency, the College send the patient immediately to Kaliachak Block Primary Health Centre by the Ambulance.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

➢ **Internal Quality Assurance Cell** (**IQAC**):   The Kaliachak College set up an Internal Quality Assurance Cell since 2012 for the supervision of teaching-learning process and overall infrastructural development of the College. According to the aspiration of the Principal (Chairperson**)** the documents of IQAC are kept in the Room allotted for IQAC.

➢ **Whole** system of the College has been monitored by IQAC.

➢ According to the new rule of CAS, promotion/placement documents must be verified by the IQAC coordinator and counter signed by the Principal.

Grievance Redressal Unit:

The Kaliachak College has a **Grievance** redressal box which is kept at the entrance of Office and it is to be mentioned that it is easily accessible to the Students of the College. For additional information it is noted that only one incident of grievance has been reported and the Cell immediately shorted out the matter.

Women's Cell:

A Women Cell has been set up for addressing all the issues relating to women. The coordinator of the Cell is Mrs. Bijoya Mishra (Head, Dept. of Pol. Science).

Counseling and Career Guidance

➢ Kaliachak College has set up a Career Counselling Cell which organizes career related different programmes on Career guidance time to time.

Placement Unit

The Placement unit is not yet established. But The College authority is quite sympathetic towards the placement of the passed out students. When any vacancy is created in the college the appointing authority tried to fill it with the ex-students. So long,   the College appointed four of its passed out students two in Teaching post and two in nonteaching posts. In addition to that ex-students are given due preferences for any auction, tender or quotations.

Health Centre:

NIL

Canteen:

The Kaliachak College has a spacious Canteen where Students spare their leisure time having their Tiffin and refreshment.

Recreational spaces for staff and students:

The college has four Televisions for recreation of the staff and Students; three for students : one in the Union Room, one in the Women Common Room and the last one is in the Canteen and one for staff in Principal's Chamber.

Safe drinking water facility:

Our College is very much sensitive about its staff and students' Health. Hence it provides safe drinking water to the Staff and Students. Kaliachak area is arsenic prone. Therefore, safe drinking water is an urgent issue. The District Authority established an arsenic free water plant in the college campus. The College campus has a PHE arsenic free water supply connection from Baishnabnagar Plant.

Auditorium

A proposal has been sent to the UGC for building of an auditorium in the College Campus.

4.2. Library as a Learning Resource

4.2.1. Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The Library has an Advisory Committee Consisting of six (7) Members-

1. Dr. Nazibar Rahaman	Principal
2. Mr. Swapan Kumar Mandal	Librarian
3. Mr. Subrata Das	Asstt. Professor in Economics
4. Mr. Rajen Hemrom	Asstt. Professor in History
5.Mr. Swapan Ghosh	Head Clerk
6.Md. Riazuddin Ahmed	Library Peon
7. Golam Ambia	Head Librarian, University of Gour Banga.

Innitiatives taken by the Library advisory Committee

➢ New decorative building for the library.

➢ Purchased furniture for sitting arrangement for the teachers and the students in the reading room.

➢ Furniture for the circulation and lending section.

➢ Computer with the Wi-Fi/LAN facilities

➢ Purchased Five (5) computers for library automation.

➢ Purchased power back up system for the library.

➢ Purchased Book shelf for stock room of the library.

➢ C.C.Camera installed for the security of the library

➢ Purchased water purifier for the drinking water.

➢ Purchased window curtain for the beautification of the library.

➢ Purchase New Software (SOUL 2.0) for the up gradation of the library.

➢ Librarian is sent for a training on the Successful application of the SOUL

4.2.2 Provide details of the following:

Total area of the library (in Sq. Mts.)

➢ Approx. 290 Sq. Mtr.

Total seating capacity

➢ 35 seating capacity for readers including Teachers & students.

Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

➢ Working Days- Monday to Saturday

➢ Working Hours:-11 am to 5 p.m.

➢ Lending Hours:-11a.m to 3.30 p.m.

➢ Library only closed during the holydays and puja vacation.

Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
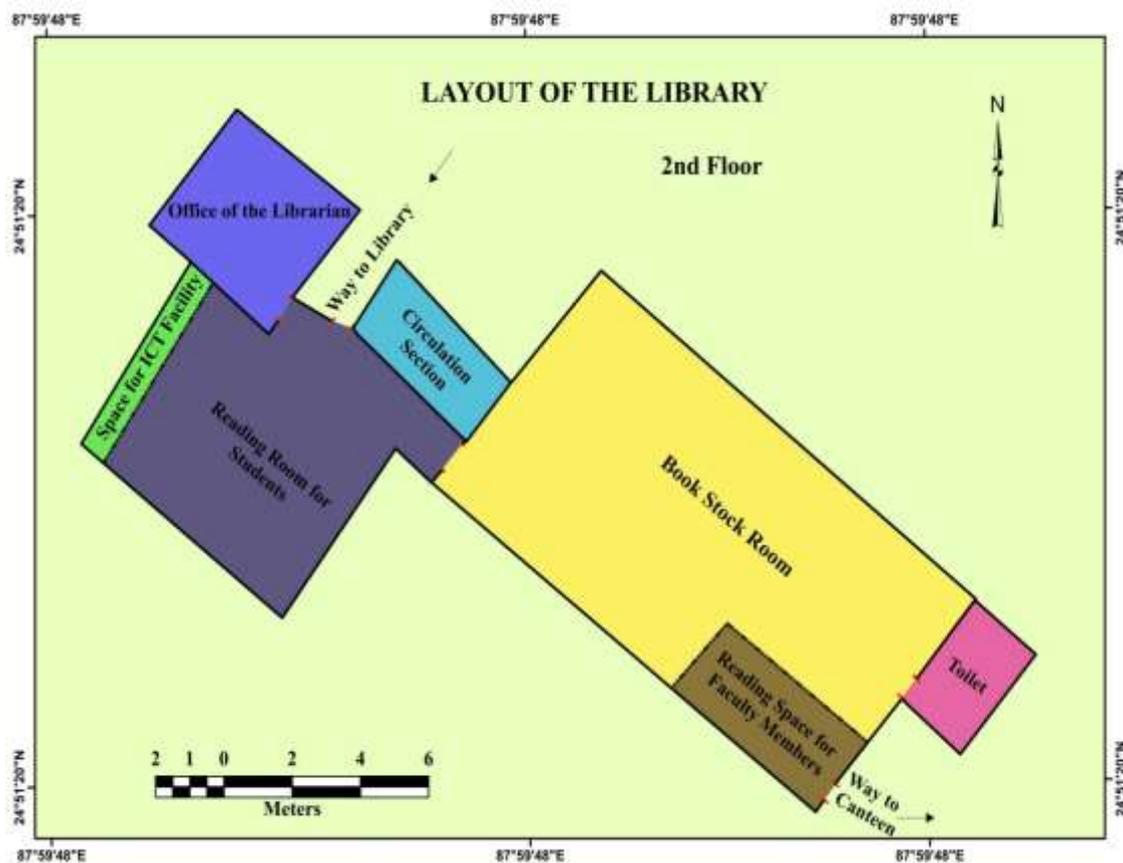
The Library has a reading Room and IT zone with its Browsing facility. In addition to that lounge area for relax reading**.**

4.2.3　　**How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

　　Purchasing Policy of books and journals:

➢ To purchase books and journals for different departmental libraries and as well as for central library first of all, suggestions and list of Printed books & Journals with title and its author's name are invited. Accordingly the 'Purchase Committee' allots the fund against different Departments.

Library holdings	Year -1		Year - 2		Year – 3		Year – 4	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	169	42531	311	72388	529	95688	373	103206
Reference Books	03	700	07	2013	14	1500	16	18540
Journals/ Periodicals	03	3500	03	1650	06	21210	01	4000
e-resources					Inflibnet over 6000 e-journals & one lac (1)books, three journals from sage			
Any other (specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

∗   **OPAC**

➢   Data entry is in the process to ensure in house Open Public Access Catalog

∗   **Electronic Resource Management package for e-journals**

➢   Yes, Our library has joined in N-LIST pragramme of INFLIBNET.

➢   It is managed by Library Advisory Committee to resist any miss use of the e-resources**.**

Federated searching tools to search articles in multiple databases
Yes, we are using Google Chrome as search engine to access online books and journals.

∗   **Library Website**

Till date library has no separate website

∗ **In-house/remote access to e-publications**

➢ Yes, there are five computers in the library to help the readers to access the free e-publications.

➢ The library has Scanning machine also to facilitate the copying of the reading materials.

∗ **Library automation**

➢ Library automation is going on

∗ **Total number of computers for public access**

➢ 5, Computers for public access are given in the library**.**

∗ **Total numbers of printers for public access**

➢ 1 printer for Students access**.**

∗ **Internet band width/ speed**

    2mbps   10 mbps   1 GB

➢ 2mbps

∗ **Institutional Repository**

➢ Plan is made to keep the published works including the PhD thesis of the faculty members in the library

∗ **Content management system for e-learning**

➢ Not available

∗ **Participation in Resource sharing networks/consortia (like Inflibnet)**

➢ Not available

4.2.5. Provide details on the following items:

∗ **Average number of walk-ins**

➢ 80 (students, Teachers and Others) in the Pick session

∗ **Average number of books issued/returned**

➢ 65 per day

∗   **Ratio of library books to students enrolled**

➢   2:1

∗   **Average number of books added during last three years**

➢   404.33 per year

∗   **Average number of login to opac (OPAC)**

➢   We have started cataloguing data entry in SOUL software.

∗   **Average number of login to e-resources**

➢   10 per week

∗   **Average number of e-resources downloaded/printed:-**

➢   100 pages weekly; Access to e-resource may be done from outside the library. Therefore the number of articles downloaded and printed may vary.

   ∗   **Number of information literacy trainings organized:-**

   ➢   Yearly three lecturers delivered to the student how to get information or search from the library

   ∗   **Details of "weeding out" of books and other materials**

   ➢   Average 24 books yearly; usually badly damaged book and lost books are weeded out from library file.

4.2.6 Give details of the specialized services provided by the library

∗   **Manuscripts:** No**.**

∗   **Reference:** Yes**.**

∗   **Reprography:** Yes there is a photo copy machine to serve the teacher and students.

∗   **ILL (Inter Library Loan Service):** Planned.

∗   **Information deployment and notification (Information Deployment and**

 Notification): Yes.

* **Download**: Yes

* **Printing**: Yes**.**

* **Reading list/ Bibliography compilation**: Yes as and when required**.**

* **In-house/remote access to e-resources**: Yes, for the faculty only

* **User Orientation and awareness**: **Yes.**

* **Assistance in searching Databases**: Yes, User orientation and awareness programme is organized by our library at the beginning of the academic year.

* **INFLIBNET/IUC facilities**: **Yes.**

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college: -

Yes, Reference Service, Reprography service, Circulation, Internet facility, printing facilities, download facility, printing, bibliography compilation, In-house access to e-resources and remote access to e-resources through N-LIST programme.

4.2.8 **What are the special facilities offered by the library to the visually/physically challenged persons? Give details.-**

The library Advisory Committee planned to provide Ramp wheel and hearing aids for physically challenged persons. There is a blind girl student who is individually helped to reach the library, to find her preferred books and sometimes to read aloud for her.

4.2.9 **Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?**

➢ Yes, the library has a system of taking feedback from its users through questionnaires method. The library advisory committee analyses the feedback received from users and on that basis takes some necessary steps for the development of library. For example

➢ The library has now joined the N-List programme and subscribes two daily newspapers such as Ananda Bazar Patrika, The Statesman, and two Appointment Gazettes namely the Karmakhetra, and the Employment News,

➢ Weekly magazines like Sapholya are subscribed.

➢ Internet facility has been made available for the users.

➢ For searching the available books in the library, online catalogue is being prepared.

4.3   IT Infrastructure

Computer Lab. of the College

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

IT Facility in Our College

Mechanism of information technology in Kaliachak College

There are three Categories of IT networking system of Kaliachak College.

SOFTWARE

HARDWARE and

Wi-Fi Networking

The College has unique IT and IT enabled Systems which have been developed for last eight years through CAS, COSA, RS & GIS and SOUL software.

Uses of information technology in our college:

IT in our college is used for multiple purposes as

➢   To receive Application

➢   To take Admission

➢   To collect tuition fees

➢   To prepare Students registration

➢   To prepare Students Photo Identity Card

- To Prepare the library card and Reading room cards

- To prepare Students' photo-electoral roll for Students' Union Election

- To prepare salary bill

- To maintain academic and administrative records

- To Teach students

- To search books in the library etc

- To maintain day to day communication

- To ask e-tender

- To make publicity

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**

- Total number of Computers and Laptops are 43 (Dtop 37+6 Ltop) in the College

- Configuration are as follows-

- 2- Core i3 Processor

- 31- Dual core Processor

- 2- p-4 Processor

- 2-AMD Processor

- Including 6 Laptops with following configuration-

- 5-Core i Processor

- 1- Core i 5 Processors

- **Computer-student ratio**
  1:3 (Students of Certificate Course)

- **Stand alone facility**
  N.A

- **LAN facility**
  LAN facility is available with the Principal and the office

- **Wifi facility**
  Wi-fi facility is available over the campus

- **Licensed software**
  Total number of licensed software are-25 (Twenty five)

- **Number of nodes/ computers with Internet facility**
  40 with Internet facilities it shows as follows-
  16 for faculty
  15 for students and
  09 for Office use

- Any other

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Internet facility for faculties is available on 16 computers including 3 off Campus and for Students- 15 (On Campus facility)

4.3.3 **What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

➢ Kaliachak College is active in its pursuit of excellence in academic promotion and extra-curricular performances. It always facilitates Academic advancement, Internet access, and other Co-curricular and Extra-curricular assignment.

➢ The College has already started online admission from 2015-16. The system prevailed before the commencement of the online admission was very complex and inconsistent. The Students had to stand in long queue hour after hour. But after introducing the online admission a kind of relief and hustle-free system is ensured.

➢ Fees collection of the Students through net banking/Debit Card/Credit Card is in progress. At the same time the traditional system of fees collection is also in working parallelly.

➢ The COSA software is also successfully using by the office to deal with the salary related matters of the staff.

➢ The library software SOUL which is functioning smoothly, for cataloguing books. CAS software recommended by UGC is running quite comfortably. The computerized cataloguing of the backlog is in progress. Computerized cataloguing has been successfully implemented in our college.

➢ The College is planning to set up a web server which hosts the College Management Software (CMS). The objective of this is to design and implement software solutions that provide suitably detailed reports in an accurate, consistent and timely manner for smooth functioning or management of College administration. A comprehensive database consisting of all information related to student activity in academic or non academic field is absolutely vital. Proper systematic documentation of the same is required periodically. We have to prepare and provide similar information multiple times and it is a repetitive

effort and wastage of institute effort & time. This student data management software is extremely necessary.

➢ We have observed that a database consisting of all information related to teacher's activity in academic field of research is important. Our next obligation will be to implement the said software.

Objectives:

➢ As the Students of Kaliachak College mostly coming from the remote villages and that they encounter multiple of problems. Many of them are first generation learners. The sole objective of the Institution is to introduce them with the Computer technology. Thus, the college has introduced the Computer basics course with a view to encourage the first generation learners towards advanced Computer courses for future job opportunity.

➢ Those who are already enrolled themselves in computer Courses, make them familiar with the different printing and accounting software like DTP, TALLY etc.

➢ Our Long term goal is to create e-generation, as there was no escaped but to learn the art of computer and Internet handling process.

➢ Every individual or Institution has some duty to perform towards society. This duty can be performed through the use of Face book, Orkut, twitter, whats app and other internet applications for sharing important information with e-friends, thus to create an awareness.

4.3.4 **Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

Year	Heads	Amount (Expenditure)
2012-13	1. Computer & Printer purchase 2. Computer maintenance stationary and accessories 3. Antivirus software 4. Maintenance of website	Rs.160735.00 Rs.41539.00 Rs.5120.00 Rs.1990.00
2013-14	1. Computer maintenance stationary and accessories 2. Antivirus software 3. Maintenance of website 4. Internet Connection 5. Purchase of Printer 6. Purchase of Xerox Machine 7. Xerox Machine maintenance	Rs. 27345.00 Rs.890.00 Rs.2000.00 Rs.2792.00 Rs.13600.00 Rs.152345.00 Rs.31690.00

2014-15	1. Computer Maintenance	Rs.28,641.00
	2. Anti-virus software	Rs.8822.00
	3. Internet Connection	Rs.3952.00
	4. LAN Installation	Rs.9960.00
	5. SOUL software set up	Rs.6200.00
	6. Software develop(Geo &Library)	Rs.197600.00
	7. Purchase of Xerox machine	Rs.58132.00
	8. CC TV Installation	Rs.2796311.00
	9. Purchase of TV	Rs.13700.00
	10. Purchase of SLR Camera	Rs.39990.00
	11. Purchase of Computer	Rs.446480.00
	12. Purchase of Computer printer	Rs.13150.00
2015-16	1. Maintenance of Computers	Rs.212725.00
	2. Antivirus softwares	Rs.9400.00
	3. Maintenance of website	Rs.2500.00
	4. Internet Connection	Rs.26387.00
	5. Purchase of Multi function printer	Rs.48380.00
	6. Purchase of Laptops	Rs.197700.00
	7. Purchase of Digital Camera	Rs.6995.00
	8. Purchase of Digital Over Head projector	Rs.798804.00

4.3.5 **How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

➢ The Teachers of the College are very much dedicated to teach the student in a more illustrative and understandable way by using advanced technology and Internet, Laptops, LCD projector, smart boards and Over Head Projector (OHP) in the class room.

➢ The Students of the College are given permission to access Internet facilities under the supervision of the teachers for secure use of the technology.

➢ Language Lab is very much useful both to Teachers and Students.

➢ New Learners of Computer and Internet are encouraged to enroll in the Computer Course jointly organized by the Kaliachak College and Jawaharlal Nehru Jatiya Yuba Kendra to become cognizant and proficient, as the case may be, so that they can be inducted in the e-learning process.

A class in Language Lab. of the College

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

➢ The College has its own **Wi-Fi** network system, through which the Students and Faculties remain connected and that knowledge acquiring process is in constant flow.

1.   Different Teaching Aid Used in Class Rooms:

1. Language Lab (for Language subjects only)

2. Digital projector and Monitor

3. Four Digital Class Rooms with advanced Technology

4. One Portable Projector (Movable)

5. Computer Lab

6. Television with DVD

7. Advanced Class Rooms with e-resource facility.

8. Chronological Chart and Map

   In the ICT enabled class room the lectures delivered by a particular Professor may be saved in pdf format and the same may be circulated among the interested students. Moreover any lecture delivered in any passed date may also be available if it is properly saved.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The knowledge imparting system is available through Internet facility provided by the College Authority. This system has been used by all faculties of the College to upgrade their knowledge with multiple information. The *Digital Library of India, Forgotten Books* site and *Internet Archive* are used by faculties of the College. In addition to that the College has subscribe the following Journals-

1. Inflibnet/N-List (For all Department)

2. History Sage (Pub.) 1. Indian Economic and Social History Review, 2.The Medieval History Journal and 3. Indian Historical Review (Soft & Hardcopy)

3. Joyona, Economic & Political Weekly

4.   North-Eastern Hill University Journal (NEHU)

5. National Geographical Journal of India, Transitions, Population Geographers and, Decan Journal.

6. Education of Yoga,

7. Albas-al-Islami, Soutulumma,Almutanahid and Alofoq (Proposed)

8. Desh, Sharir o Shasthya, Sapholya, Pesh praobesh (Bengali)

9. Krittibas, abng musayra, Abang Sei Somoy, Nova Kallol, Korok and Anustup (Proposed by Bengali Dept.)

4.4   Maintenance of Campus Facilities

4.4.1 **How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

Year	Building	Furniture	Equipment	Computer	Vehicle	Any other
2012-13			Rs-788516/ (UGC)	Rs-209384/ (UGC)		1. Rs-2,50000/(MLA FUND) 2. Rs-5,00000/(Remedial & Entry service) 3. Rs-2,25,000/ Seminar (UGC
2013-14	5,003,655/-	40459/-	1.Rs-10,00000/ (DPI) 2. Rs-9,26,000/ Boundary wall (DPI) 3.Rs-7,98,320/ (UGC,DPR) 4.Rs-1,95,000/ (UGC XII PLAN)	130,342/-		Rs-67,500/Entry service Rs-81,250/ Remedial Coaching (UGC)
2014-15	20,0657/-	316,695/-	1.Rs-6,47,893/ (UGC XII Plan) 2. Rs-3,00000/ (DPI,DPR)			1.Rs-3,00000/ for IQAC (UGC) 2.Rs-1,50,000/forCOSA & Online admission(UGC)
2015-16	Rs-37,0000/ (RUSA)		Rs-13,00000/ (RUSA)			

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

➢ The College maintains its Stock Register frequently to maintain account of the non-functional equipment and infrastructure, like computers, furniture, machineries etc.

➢ For smooth running of the existing system the College has Annual Maintenance Contracts (AMC) for computers used in different departments as well as those used as a central facility like the Wide Area Network (WAN), different laboratory instruments, Intercom etc. are renewed regularly to ensure their good service.

➢ The College are very much eager to maintain its sensitive Instruments. All the objectives and eyepieces of microscopes are cleaned once a year by Professional Experts at the face of the University practical examinations. Throughout the year general maintenance is carried out by the students and the Group D staffs.

➢ Generally as far as practicable for the institution, a constant effort is made to provide dedicated and secure space for equipments and tools.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

➢ The Instruments (Digital) in different departments (lab-based) are calibrated at the beginning of the Practical Session by Faculty Members themselves, after that the Instruments are calibrated on a regular basis by the students before each and every experiment.

➢ The instruments which are used, also calibrated annually by technical personnel provided by the instrument manufacturers.

➢ The Microscopes are the indispensible instrument in the department of science. All the objectives and eyepieces of microscopes are cleaned once a year by professional Experts at the face of the University practical examinations. Throughout the year general maintenance is carried out by the students and the Group D staffs.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

➢ Initiative has been taken for using Solar Energy as eco-friendly energy.

➢ The college has its own transformer and a Brass bar to maintain, and overcome the voltage fluctuation problem and in addition to that the purified water supply for Students and Staff are sufficient.

➢ The College has taken proper measures for maintaining sensitive Instruments. The stabilizers are connected with the laboratory instruments to maintain the voltage stabilization. The fire extinguishers are also available in the different places of the College campus. And above all, the sensitive instruments have been supervised by expert technicians.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include
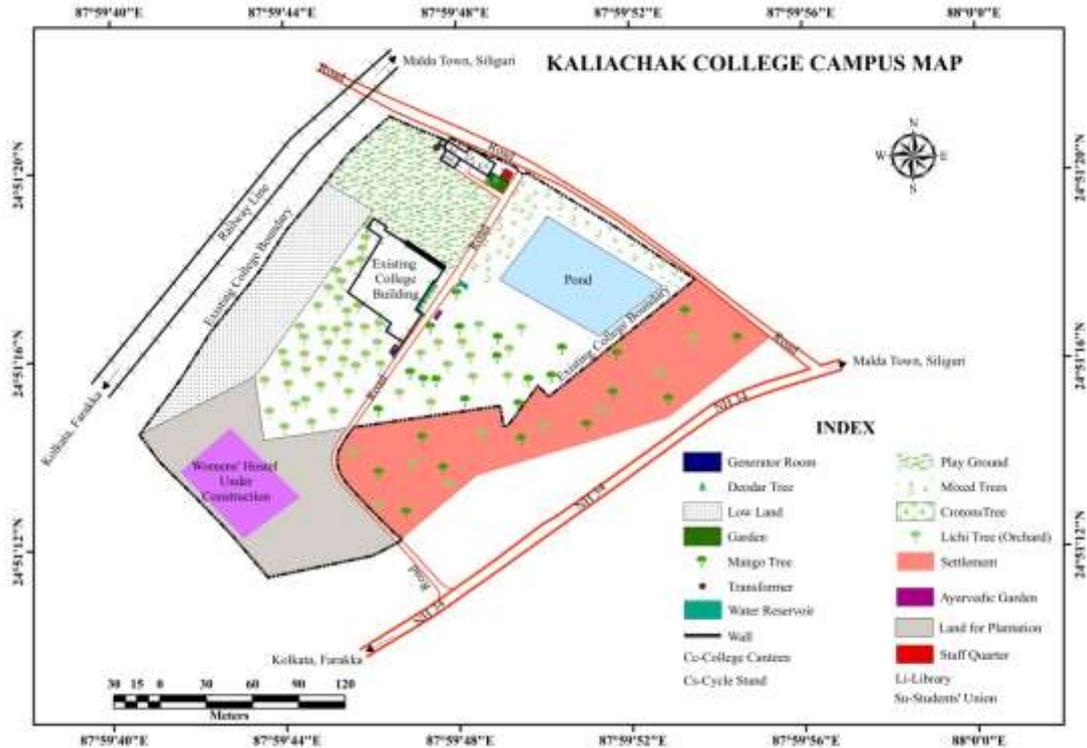
Present Layout of the college campus
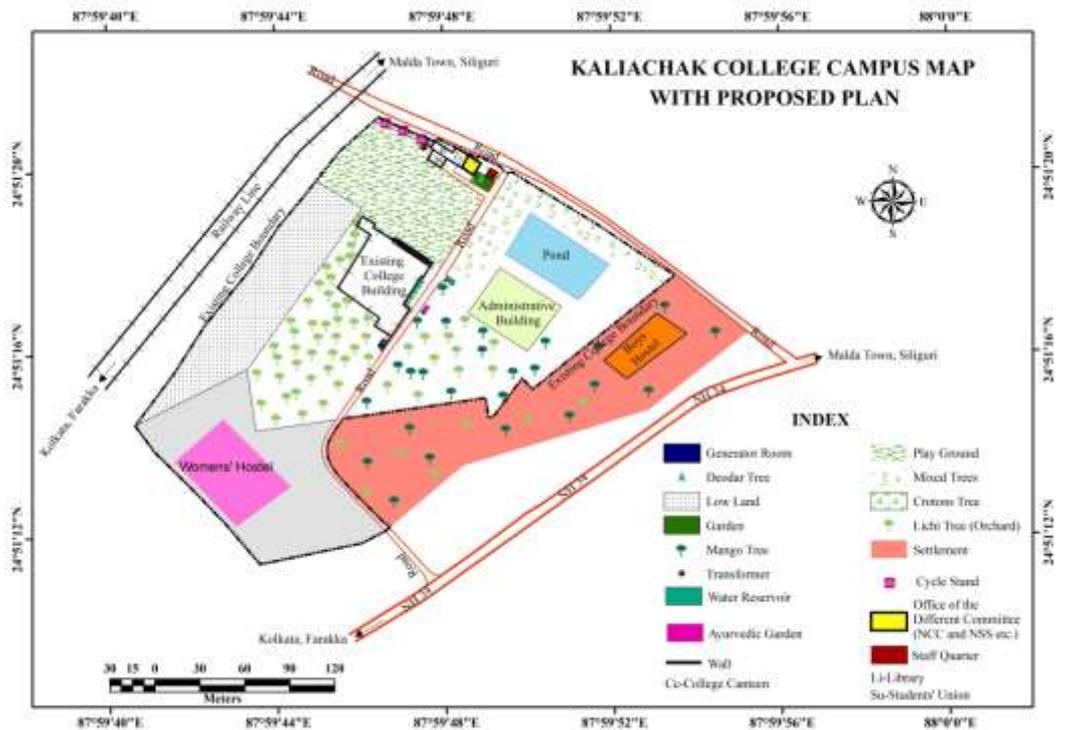
Proposed Layout of the college campus

CRITERION V:
STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The college publishes annually the updated user-friendly prospectus for the upcoming students at the time of admission. But as per the order of higher Education Dept., in the Academic Session 2015-2016 the college introduced online admission process to facilitate the students of remote areas to apply easily for admission hence the college is recently publishing an updated informative online prospectus to the students at the time of admission. This contains detailed information pertaining to the sub-heads mentioned below:

➢ Message from the Principal

➢ Vision of the College

➢ Mission of the College

➢ Governing Body of the College

➢ Courses available

➢ Faculty Members

➢ Non Teaching Staffs

➢ Category wise Distribution of Seats in Different Hons. & General Subjects

➢ Eligibility for Admission to Honours & General Courses

➢ Fee Structure

➢ Learning Facilities

➢ Scholarship & Stipend

➢ Students Activities

➢ College Library & Reading Room

➢ Students' Union

➢ College Hours and Class Timing

➢ Rules and Guidelines of the College

➢ Student Health Home

➢ Indoor and Outdoor Games

➢ Personal Counseling Facilities

➢ Students Canteen

➢ Students Common Room

➢ ICT & Audiovisual Facilities

➢ Anti Ragging Cell

➢ Sexual Harassment Cell

➢ Grievance Redressal Cell

➢ Remedial Classes

➢ Student's Career Counseling

➢ Cultural Activities

5.1.2. Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Yes,   The College has provided financial support to the poor and meritorious students from the "welfare fund"

Year	No. of Students	Amount (Rs.)
2012-2013	16	8150/-
2013-2014	Nil	Nil
2014-2015	43	40,000/-
2015-2016	78	38,000/-

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

There are a number of government and other agencies that provide financial support and assistance to our students on the basis of the Principle's recommendation but the data are not available with the College as the government and other agencies transfer the sanctioned amount directly to the Student A/C and they are not sharing the data with the College. However, the college distributed the UGC stipend grant of Rs. 2, 40,000/- among 200 applicants of the college students in 2012-13.

List of government and other agencies that provide financial assistance to our students.

➢ Kanyashree Prakalpa, Govt. of West Bengal

➢ Minority Welfare scholarship, Govt. of West Bengal

➢ SC/ ST/ OBC scholarship, Govt. of West Bengal

➢ Chief Minister's relief Fund, Govt. of West Bengal

➢   Uttar Banga Development council, Govt. of West Bengal

➢   Bidi Labour Development Fund,

➢   Begum Ruqyya Memorial Foundation scholarship.

➢   Maulana Abul Kalam Foundation scholarship.

➢   Hazi Mohammed Mohsin Memorial scholarship.etc

5.1.4 What are the specific support services/facilities available for

▬   **Students from SC/ST, OBC and economically weaker sections**

Apart from governmental and Non Governmental financial Assistance to the Students from SC/ST, OBC and economically   weaker sections, the College Students Welfare Committee supports them financially so that they can continue their studies by purchasing text/reference books, study materials and important stationeries. Besides financial assistance, the UGC sponsored remedial coaching in different subjects are conducted for them. More over there is the UGC sponsored Entry in Service coaching conducted by the institution helps them to find a job.

The college also strictly follows the reservation rules and norms of the higher Education Department of the Govt. of West Bengal for them in admission.

▬   **Students with physical disabilities**

In addition to financial assistance and Reservation in Admission, the College has provided a ramp, wheel chair, Crutch, Haring for facilitating their easy movement and learning. College also provide necessary support for the blind students ensuring them a writer in the examination hall.

Visually Impaired Student is granted Financial Support

Admission Ratio category wise

Academic Year	General	OBC	SC	ST	PH	Total
2012-2013	4353	90	341	06	16	4806
2013-2014	4568	204	391	02	18	5183
2014-2015	3852	292	183	02	13	4342
2015-2016	4666	538	440	19	15	5678

Overseas students-

As overseas students are till now not enrolled in the college, therefore, a sustained specialized support system has not been designed for them but the College Authority planed for Student Exchange program with Overseas Colleges.

Students to participate in various competitions/National and International

As the college located in educationally and economically back ward area, the Students' participation in National and International competitions is rare but they actively participate in various kinds of extra departmental ,College level and State level Curricular and Co-curricular Events , those include debates, quiz, cultural Programms, drama and creative writing competitions along with different indoor and outdoor sports. The Cultural committee of the college and the Students' Union ensure student participation in various programms held in the college and outside the college from time to time all the year around. In this regard all expenditures are bore by the college.
Several times Students of the institution achieved good ranks in Different competitions and they got medals and trophies.

Medical assistance to students: health centre, health insurance etc.

The NSS unit of this Institution regularly conducts the Health check-up Camp and Heath awareness programmes. In addition to that the college is a registered member of the Students' Health Home, West Bengal that provides all minor and major health facilities i.e. Health Check Up, all types of Medical Tests, Operation and Medicine to the students at free of cost.

Organizing coaching classes for competitive exams

Two Entry – in- Service Coaching are organized by the Institution under the UGC Scheme during this period of last four years namely for the School service Commission Examination conducted by the govt. of West Bengal.

Skill development (spoken English, computer literacy, etc.,)

The institution took different types of initiatives for skill development as

➢ Wall Magazine (Department level & College level)

➢ Annual Magazine

➢ Departmental Workshops and Seminars

- ➢ Oral Expression Practice

- ➢ Group Discussion

- ➢ Computer Training

- ➢ Speech Delivering

- ➢ Cultural Program

- **Support for "slow learners"**

  Tutorial and Remedial classes are organized by the Institution and personal care for them is also taken by the concerned departments.

- **Exposures of students to other institution of higher learning/ corporate/business house etc.:**

  At present students are taking helps from the faculty as well as the library of the colleges within the district. However the college is planning for a student exchange programme very soon.

- Publication of student magazines:

  Departmental Wall magazine and College annual magazine are published regularly and in both the magazines, students of the all departments contribute with their valuable, informative and creative articles, poems short stories etc.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The College has training courses in Basic Computer Applications in collaboration with Jawaharlal Nehru National Youth Centre, Malda which aims to equip the students with such knowledge and training that they will be able to develop their entrepreneurial skills. In addition to that The Institution has planned to start Self Financed career-oriented courses such as Certificate, Diploma and Advanced Diploma courses in Arabic and English Language as well as Diploma in Lab Technician from very soon. Initiatives for afore said courses have been taken through the development of the language lab equipped with modern advanced technology.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

Students are actively encouraged and supported by their respective departments to participate in various academic, cultural and co-curricular activities.

- ➢ Concerned Committee ensures that all the interested students may participate in various activities of the College. Their academic loss is duly compensated by taking extra classes for them.

➢ Moreover students are escorted and guided by college staff namely faculty to the College, District and State-Level competitions held off campus.

➢ NSS is dedicated to sensitization of the college students about their social responsibilities by holding various outreach programmes for the rural backward and BPL people.

➢ Discussion on the use and abuse of modern information technology was conducted.

➢ Junior economists Meet arranged by the department of Economics,

➢ Annual Quiz on Economics are arranged to popularize the subject

➢ Quiz on Voters Awareness was arranged in collaboration with the Election Commission of India

➢ Discussion on the Women Empowerment through Local Self Government arranged by the department of Political science

➢ The College makes an effort to organize round the year activities such as Intra Department competitions in various categories like singing, recitation, dancing, painting, quiz and various such other activities.

➢ The College has a Cultural Committee to organize co-curricular activities and Cultural on a large scale like Annual Function, College Foundation Day, Republic day and Independence Day Programmes with hosting of various cultural activities which also involves student participation from all departments.

College Foundation Day Celebration

Besides the college also organizes several cultural programmes to commemorate or celebrate International Women's Day, Teacher's Day etc. The teachers are involved with dedication to prepare the students for such programmes.

Apart from the Annual Sports, which is a regular event held every year with active participation of students; they are provided with different sports equipments to play outdoor and indoor games throughout the year.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The institution organized special coaching in preparing for the competitive exam namely West Bengal School Service Commission in the session 2012-2013 and

Session	Appeared	Qualified
2012-2013	255	22
2013-2014	285	37

It may be mentioned that many students from the institution are individually counseled by the Teachers of the College regarding their future career options.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The College has officially no cell for academic, personal, career, psycho-social Counseling but each and every departments in their capacity regularly holds counseling sessions for individual students to help them in academic, personal, career, psycho-social problems and Challenges so that they can pursue their academic Journey with full confidence and Enthusiasm .

The Career guidance and counseling program in collaboration with private organization is also organized by the institution e.g. A.B.P Ananda, Basundhara Group. Students also participated in the Career Fair organized by the University of Gour Banga 2015

Talent Search Programme for Modeling in Jewelry

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes). Nil

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the College has a student grievance redressal cell to redress all the grievance of its students. it is to be mentioned that only one case reported of grievance relating to student's Union Election. The Cell has redressed this grievance promptly and judiciously

5.1.11 **What are the institutional provisions for resolving issues pertaining to sexual harassment?**

The College has a Gender Sensitization Cell comprising senior teachers headed by the Principal to enquire, and take actions in cases of sexual harassment, if any, in the college. It is to be noted here that no particular case of sexual harassment has yet been reported to the authority. The college authority stands behind every student as a rock to protect them from any kind of unseemly behavior inside/outside the campus.

5.1.12 **Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

➢ The Prospectus makes it very clear that the Institution believes in holistic education and is very seriously committed to its goal of free and healthy thinking. The college has a Anti Ragging Committee comprising senior teachers headed by the Principal which deals with these kinds of problems, if any. This committee acts in close coordination with the Students' Union and it is to be mentioned that one case of ragging was recorded during the last year. The Committee called the Guardians of both the parties and the case was amicably settled and the report of the case was sent to the affiliating university in due time.

5.1.13 **Enumerate the welfare schemes made available to students by the institution.**

➢ There is Students' Welfare Fund to help needy students in pursuing their text books, study materials and stationeries;

➢ Students Health Home Facility;

5.1.14 **Does the institution have a registered Alumni Association? If' yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

➢ Yes, It organizes sports and academic programmes, including interactions between alumni and students of the college. These alumni share their knowledge and experience with the existing students about career options, educational opportunities and general guidance.

➢ They also share their valuable suggestions and plans with the College authority related to teaching improvement, buildings infrastructure development.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	2012 (%)	2013 (%)	2014 (%)	2015 (%)
UG to PG	55 .3%	58.0%	63.03%	65.0%
PG to M.Phil.	NA	NA	NA	NA
M.Phil to Ph. D	NA	NA	NA	NA
Employed ☛Campus selection	Nil	Nil	Nil	Nil
☛Other than	45%	52%	65%	67%

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

YEAR	B.A Pt-I P/A	B.A Pt –II P/A	B.A Pt-III P/A
2012-13			890
2013-14			1003/1047
2014-15			
2015-16			1276/1429

YEAR	B.Sc Pt-I P/A	B.Sc Pt-II P/A	B.Sc Pt-III P/A
2012-13			
2013-14			
2014-15			
2015-16			22/22

5.2.3 **How does the institution facilitate student progression to higher level of education and/or towards employment?**

➢ The College has keen desire to provide its students Higher education facilities so that it has taken initiatives and sent proposal for PG Courses in Different Subjects (Regular and Distance Mode) to University of Gour Banga, Malda, Rabintra Bharati University, Kolkata ,Madras University, Chennai, Jamia Millia Islamia University, New Delhi and Burdawan University.

➢ The College has training courses in collaboration with Jawaharlal Nehru National Youth Centre, Malda for Basic Computer Application which aims to encourage the students to acquire the entrepreneurial skills. In addition to that The Institution has planned to start Self-Financed career-oriented courses such as Certificate, Diploma and Advanced Diploma courses in Arabic and English Language as well as Diploma in Medical Lab Technician very soon. As an initiative of the aforesaid courses a language lab of 48 seats, equipped with modern advanced technology is ready.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

➢ Special care is taken of students who are at risk of failure by providing them special tutorial facilities. One-to-one interactions with teachers concerned are held.

➤ The College offers them readmission facility in the same class.

➤ Parent-Teacher meetings are held to apprise the parents about their wards' performance.

  (A copy of the Guardian's Intimation Letter is attached in the Annexure 5.2.4 A &B)

➤ The College has a Students' Welfare Committee to economically support those students who are at the risk of discontinuing the course to become dropouts. There is also the provision for UGC sponsored Remedial Course to cater their academic side.

5.3 Student Participation and Activities

5.3.1. **List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

➤ The College's students are actively participating in sports and games conducted on college, district and state level.

➤ The college has a Games Sub-committee to organize the annual sport in association to the Students Union. They have their fund to conduct the sports. This Committee also forward the position holders athletes to the District level sports and University level sports. The sports men are also escorted and guided to the play ground by the faculty members as well as the sports instructor appointed by the college. District Level qualifiers are sent to the state level sports, organized by the State Higher Education department, Govt. of West Bengal.

Year wise Participation in the District Level and State Level Sports of Kaliachak College

Year	District Level Participation	District Level Success	State Level Participation	State level Success
2012-13	17	04	4	Nil
2013-14	15	03	03	Nil
2014-15	20	03	03	Nil
2015-16	21	08	07	Nil

The Sports Programme of Kaliachak College
Session 2015-16

Date	Event	Participants
Feb.2014	Volley Ball	B.A 1 st yr , 2nd yr & 3rd yr Students
2 Dec'16	Cricket	Local team Vs. College
26 Dec'15	College Annual Sports	College Students
17-19 Feb'16	District Level Sports	All the District Colleges
19 Feb'16	Football	All the District Colleges
19 Feb'16	Badminton	Female Team of all the District Colleges
6-8 Mar'16	State level Sports	State Colleges

➢ The College has a Cultural Committee to organize Cultural Programme on a large scale like Annual Function, College Foundation Day, Republic day and Independence Day, Programmes with hosting of various cultural activities which also involves student participation from all departments.

➢ Besides the college also organizes several cultural programmes to commemorate or celebrate Ravindra Jayanti, Teachers Day, Netaji Birth Day and several others.

LIST OF DAYS IN WHICH VARIOUS CULTURAL PROGRAMMES ORGANIZED DURING THE SESSION 2015-2016	
14/08/2015	College Foundation Day Celebration
15/08/2015	Independence Day Celebration
05/09/2015	Teachers Day Celebration
18/12/2015	Annual Cultural Programme
23/01/2016	Netaji Birthday Celebration
26/01/2016	Republic Day Celebration
09/05/2016	Rabindra Jayanti Celebration

5.3.2 **Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

5.3.3 **How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

➢ To enhance the institutional quality, Kaliachak College has a system of Feedback forms from the passed out students .Campus is upgraded on the basis of the feedback from the students, which are confidentially examined by the concerned committee how they are evaluated by the students on their performances in the classrooms. In case of any improvement and rectifications

on the part of any teacher is required, the principal and TCS take step as and where necessary. Needless to say, that these feedback reports help a teacher to make amends in his / her process of career advancement.

➢ The IQAC is very active in the College since the previous NAAC. It meticulously takes note of progress and regress and publishes AQARs which are kept ready in the Principal's chamber and are at the disposal of the Governing Body and any Government, UGC and affiliating University (University of Gour Banga) Inspection teams on any visits that take place. Any suggestion made at any point of time is given consideration and met to the best of the Institution's non-autonomous scope.

5.3.4 **How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

➢ College Wall magazine and College Annual Magazine *(Prostik)* are published regularly and in both magazines, students of the all departments contribute with their valuable, informative and creative articles, poems etc.

➢ The Anwesha, The Economic Mirror, The Cosmos, The Graphine, The Elixir The Historia, The Unmesh, The Kishalaya, The Symbiosis,The Preshana are few of the wall magazine published by the various departments.

5.3.5 **Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

➢ The college has a Student Union. It is a directly elected by the Undergraduate Students (General & Honours) programmes with Principal as the ex-officio President. It consists of 22 elected class representatives and these elected members under the supervision of election committee select General Secretary, Assitt. General Secretary and five office bearers namely the Cultural Secretary, Game Secretary, Magazine Secretary, Girls Common Room and Boys Common Room Secretary, and Students' Welfare Secretary of the Union Secretary. There is a teacher-in-charge for every sub-committee. The structure is as follows:
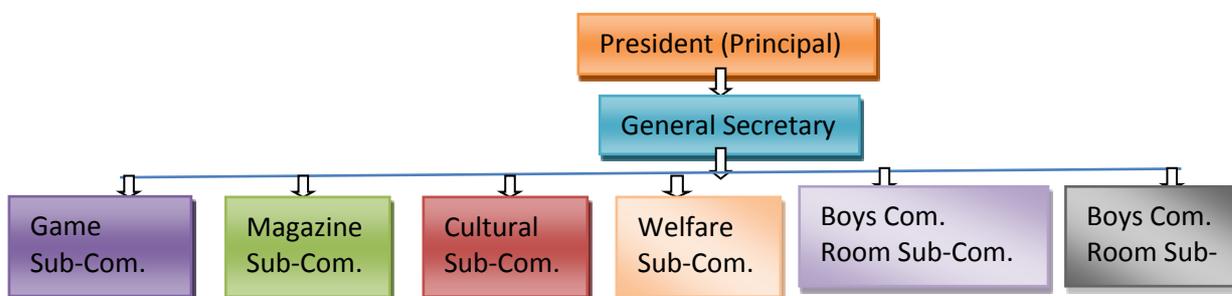
The Principal is the President of the Students' Union. He controls all the activities of all the sub committees in association to the faculty in charge and the General Secretary of the union.

➢ The most notable point of the union is its apolitical nature, which encourages a political leadership through which only those having requisite ability to lead from the front are elected by the students. Students' Union Election takes place each year peacefully and democratically without any external interference whatsoever.

➢ The General Secretary of the Students' Union is an important member of the college Governing Body and shoulders a great deal of responsibility for the advancement and progress of the college by being a party to all the important and major policy making decisions.

➢ Every Student contributes once a sum of Rs.70/- (Seventy) to the students' union. The annually collected amount is distributed equally among all the sub-committees.

➢ It is carefully observed that this fund is properly utilized in the specific purpose of the Union and also the welfare fund is distributed among the poor and needy students for purchasing text books, study materials and Stationeries etc.

5.3.6. Give details of various academic and administrative bodies that have student representatives on them.

➢ Governing Body

➢ Admission Committee

➢ Building Committee

➢ Gardening Supervision Committee

➢ NSS Advisory Committee

➢ NCC Advisory Committee

➢ Library Committee

5.3.7 **How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

➢ There are three Alumni employees in the College. They register the name of the passed out students during the time of distribution of diploma. Thus a database is developed with the home address and contact numbers of the alumni. The alumni committee also uses the social sites like the Facebook, whats app, Orkut; twitter etc. to convey their message. Sometimes they also send letters through the Post office.

Any other relevant information regarding Student Support and Progression which the college would like to include.

➢ The Principal and the IQAC Coordinator and the TCS liaise with the Office Bearers of the Alumni to plan and execute collaborative activities. The Alumni

members then get in touch with the relevant Alumni Committees for implementation of the events.

➢ The College networks and collaborates with the Alumni through the College website and social networking sites.

➢ In every program organized by the College, the Alumni Association office bearers and ex-teachers are cordially invited.

Annexure: 5.2.4A

কালিয়াচক ক-লজ

মাহাশয়/মহাশয়া,

আপনার -ছ-ল/-ম-য   -রাল নং   ELECTIVE SUBJECT হিসা-ব অর্থনীতি র-য়-ছ।   কিন্তু -স ক-ল-জর নিয়মিত ইউনিট -ট্ষ্ট আথবা সং-শাধনী পরীক্ষা -দয়নি বা দি-লও পাশ করতে পারেনি।তাই কলেজ ওর ফর্ম ফিলাপ বন্ধ করতে বাধ্য হয়েছে। আপনি যদি স্বয়ং এসে অঙ্গীকার পত্রে স্বাক্ষর করেন কেবল মাত্র তাহলেই পরীক্ষার অনুমতি মিলতে পারে।

সাক্ষা-তর দিন:

২৭-৩০ এপ্রিল ২০১৬   ক-ল-জ আপনার উপস্থিতি ও

-বলা : ১২.০০-৪.০০   পঠন-পাঠন সমপ-র্ক   মুল্যবান

মতামত আমা-দর সমৃদ্ধ কর-ব।

বিভাগীয় প্রধান

অর্থনীতি বিভাগ, কালিয়াচক ক-লজ

Annexure: 5.2.4B

GUARDIAN MEETING FORM
কালিয়াচক ক-লজ
Kaliachak College
অভিভাবকসাক্ষাৎকার নিদর্শ
Proforma for Guardian's Meet

বিভাগ...............................
Department:…………………………..

ছাত্র/ছাত্রীর নাম:..ক্রমিকনং:...
Name: Roll No.

অভিভাব-কর সহিতছাত্র/ছাত্রীরসম্পর্ক: ....পারিবারিক জীবিকা :...............................
Relation with the Guardian: Family Profession

পরিবা-র পাঠরত ছাত্রছাত্রীর সংখ্যা: ....
No. of students of the Family

পড়াশোনার ক্ষেত্রে অভিভাবকের ভূমিকা: ....
Role of the Guardian in the students Education.

শিক্ষার্থীর অন্যান্য পারিবারিক ও অর্থনৈতিক দায়িত্ব:...
Other economic & Family responsibility of the Students

আমি উপরাক্ত ছাত্র/ছাত্রীরআভিভাবক হিসাবঘাষণা করছি -য, আমি নিজ দায়িত্ব আমার ছাত্র/ছাত্রীর ইউনিভারসিটির পরীক্ষায় বসার অনুমতি নিলাম।পরীক্ষায় ওর বিরূপ ফলাফলর জন্য ক-লজ বা সংশ্লিষ্ট বিভাগ -কান ভা-বই দায়ী থাক-ব না।বিভগীয় প্রধান কর্তৃক যথাসময় ক-লজর আভ্যন্তরীণ পরীক্ষায় আকৃতকার্যতার খবর আমা-ক -দবার জন্য কর্তৃপক্ষ-ক ধন্যবাদ জানি-য ছাত্রের উন্নতির জন্য যথোপযুক্ত ব্যবস্থা নেবার অঙ্গিকার করছি।

I do, hereby declare that I have been duly informed the progress report of my students in the internal unit tests. I do/ do not request the authority to promote my ward for the university examination. This is my own responsibility if he faces any failure in the university examinations.

ক-ল-জর পঠন পাঠন সম্প-র্ক অভিভাব-কর মতামত:‾‾‾‾‾‾‾‾‾‾‾‾‾‾‾‾‾‾‾‾‾‾‾
Guardian's Opinion about the teaching learning process of the college

অভিভাব-কর স্বাক্ষর
Signature of the Guardian
তাং:...
Date
স্থান: কালিয়াচক ক-লজ
Place: Kaliachak College

বিভাগীয় অধ্যাপ-কর স্বাক্ষর
Signature of the Teacher

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1. Institutional Vision and Leadership

6.1.1. State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The Vision of Kaliachak College is to be:

➢ The civic centric learning to bridge the gap of the male-female, rural-urban, minority-majority, SC/ST-general in particular and all pupils in general.

➢ The institution of (i) learn to acquire knowledge, (ii) learn to do, (iii) learn to live together through inculcating harmony among all.

➢ The reach out agendas. Institution for innovation in instruction, erudition research and

➢ The Centre for potential of Excellence in National and International arena.

➢ The Institution of having autonomous status.

➢ The leading institution in the Cluster University

Kaliachak College is acting out its mission proclamation in materializing the vision declaration:

The mission is to create human resources of talent enabled for positive contribution to the generations of knowledge, for social commitment through humanism and for innovative ideas for the adventure in search of truth. The college does pledge to ensure suitable infrastructure, support services, research facilitated and learners' friendly, skill oriented environment for development of personality for the building of the nation. The institution aspires to attract bright talents as input and to remould them as human wealth output. This college provides ample scope for multifaceted development of the youths and of the stake holders irrespective of religion, race, caste, gender and region.

➢ Utmost effort for holistic development of learners to their full potential as value based human being of the globe and the responsible citizen of the nation;

➢ Highest standards of ethics and conducts in teaching, learning and research;

➢ Close interaction with all stakeholders as well as the segments of the society extending possible support for proper progression of them;

➢ Learning for eternal life to be globally ambitious and regionally rooted, and
➢ Academic freedom to the faculty and the learner to engage in intellectual discourse

6.1.2. What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The Principal is usually a teacher who is completely familiar to the spirit of the institution. He has two advisory bodies to frame quality parameters. The Governing Body is the apex decision making body of the college which has representatives from stake holders like the affiliating university, the state government, present teachers & non teaching staff and Students. After Assessment and Accreditation by NAAC in 2011, the IQAC assists the Principal in chalking out the necessary plans:

a)   Academic programmes, mode of transaction of the lesson, evaluation and their co-curricular activities;

b)   Infrastructural blue prints related to academic needs & campus management

c)   Value Education programmes.

d)   Authentication of data by incumbent applying under CAS (Career Advancement Scheme) by IQAC Convenor

The GB and IQAC meet at regular intervals jointly and separately to monitor the implementation of the programmes. The IQAC plays a more active role because the standing Cell consists of present teachers headed by the IQAC Co-ordinator, who survey the entire college and engages in motivating the faculty and students to realize the obligations while fulfilling the regular academic programmes. The IQAC & Finance committee also assist the Principal in following up with government authorities of funding and infrastructural development.

In order to fulfil the stated mission, the Principal involves himself in every policy decision by presiding over each and every meeting and giving his valued opinions and suggestions. On every policy statement and action plan for the fulfilment of the stated mission he asks suggestion from the senior faculty members and of the IQAC Core Committee. In each IQAC and Teachers' Council meeting things are openly discussed and decisions are taken quite democratically.

6.1.3. What is the involvement of the leadership in ensuring:

•   the policy statements and action plans for fulfillment of the stated mission

➢   . To improve the quality of teaching & learning the principal always tries his best. He provided four smart Class rooms with ICT facility. Computer Lab, fully wi-fi campus for the betterment of the Teaching-learning process.

➢   **To ensure students participation** into the regular teaching-learning process monthly basis unit test was introduced; Principal in consultation with the

Teachers' council frames policies. Thus the Teachers follow the policy for the greater interest of the students.

- ➢ **To ensure efficient use** of the resources the authority follows all formalities e.g. Auction, quotation, Tender, e-tender etc. There are Finance Committee, Purchase committee, Budget Committee for efficient use and management of resources.

- ➢ **To develop the skill** of the faculty and administrative staff special skill development programmes are arranged in collaboration with different NGOs in Public Private Partnership (PPP) model, like Nehru Yuba Computer Training Centre. Faculty Members are sent to attend Orientation programme, Refresher Course, Advanced Course in information Technology and any special academic programme related to the improvement of the faculties concerned.

- ➢ **To promote the value added programmes** e.g. DMLT Course, Orientation Programme and Short Courses for faculty improvement of the colleges the institute made a collaboration with Centre for Academic Leadership and Education Management, UGC/HRDC, Aligarh Muslim University

- ➢ The Principal pays regular visit to all the wings for keeping it in right track and speed.

- ➢ **To remove gender disparity** and to resist early marriage of the girls the authority encourages the girl students for higher education by forwarding and guiding them to avail financial help and various stipend provided by the State Government as well as the NGOs like Kanyashree Prakalpa,   (for Girls only),Minority welfare Scholarship, SC/ST/OBC Scholarship, Chief Minister's Relief Fund, Uttar Banga Development, Swami Vivekananda Relief Fund, from the govt. of W.B, Merit Cum Means Scholarship of the DPI&UGC Bidi Labour Development Fund (Strictly for Bidi labour Family), Begum Rokeya Memorial Foundation Scholarship (for Muslim Girls only), Sitaram Jhindal Foundation, Maulana Abul Kalam Azad Foundation, , Hazi Mohammad Mohsin Memorial Scholarship etc.

- ➢ **Seat Reservation for the Girls:** As the institute is co-ed college, guided by the laws of the state govt. and the affiliating university there is no scope for seat reservation for the girls students. However, seat reservations are made statutory in the Students Union Election. For Every class there should be at least one Girl Representative.

- ➢ **The Gender Sensitization** Cell always keeps vigils on the issues related to the women so that their right may remain protected.

- • formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

  The policy statements and action plans for fulfilment of the stated mission:

  The Apex Administrative Body of the college has a motto to do the necessary

task by democratic way with the help of decentralized committees. The Institute always maintains a balance between the centralized and decentralized method of the policy implementation. Once the policies are formulated, executive committees are constituted under the leadership of the Principal.

- Interaction with stakeholders
  The Principal interacts with the faculty members, nonteaching staff, students and the guardians whenever necessary for a qualitative improvement of the college. Parent-teacher meetings are held at departmental levels as well where, if necessary, the Principal also intervenes.

- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
  The Principal takes time out of her busy schedule and makes regular as well as surprise visits to the departments and offices as a step to ensure excellence everywhere and at all times. For instance the college identified a group of students belong to the SC/ST& Minority community who are first generation learners who are lagging behind the general students. It was decided to apply to the UGC under the XIth Plan for starting a remedial coaching and entry in coaching centre for up liftmen of the backward students in particular and the community in general.

- Reinforcing the culture of excellence
  There is a cultural sub-committee to conduct annual cultural programme where the students show their performances in terms of the music, recitation, dance, drama, debate, speech etc. on the open stage provided by the college. The Magazine Sub-committee on the other hand published annual magazine with the essays, short stories, poems composed by the students, faculty and non-teaching staff along with the performance reports of various wings. ALL departments have their respective wall magazine where the voice of the departmental students is echoed. During the celebration of the Teachers' Day, Independence Day, Republic Day, College Foundation Day and during the celebration of birthday of different great personalities cultural programme are also staged.

- Champion organizational change
  The recommendations of the Governing Body are considered wherever and whenever possible. Suggestions from stakeholders are kept in mind. For instance a Grievance Redressal Box has been in place in response to students' demands. The Anti Ragging Cell, Gender Sensitization Cell formed to meet the dynamic needs of the time.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Principal monitors all the ongoing projects and always actively engaged in a live consultation with the Secretary, Teachers' Council, Coordinator, IQAC, Senior Governing Body members , the Heads of the concerned departments and senior- in-charge of key areas. The Librarians and the Head Clerk are always in touch if policies concern their jurisdiction

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

➢ The Principal guides the Secretary of the Teachers' Council, in preparing the Academic Calendar, which comes into effect at the beginning of every Academic Session. Each department maintains a Progress Report' Register to note down the progress of the students. The Principal checks the daily attendance of the teachers, allotted classes, number of class taken by the teachers, class not taken (if any), reasons, other duty performed and special classes taken by them and recorded into the register and give his comments. He critically goes through the feedback forms filled by students of all departments on the respective teachers, librarians and talks to the concerned teachers or librarian who is poorly evaluated by the students.

6.1.6. How does the college groom leadership at various levels?

Seniors faculty members are entrusted with the charge of Principal's Office in the absence of the Principal. They also head various academic and administrative committees to run the college. The academic and cultural programmes the college hosts, speak on the team spirit and organizational skills of the Faculty. Teachers of the college act as coordinators, Convenors, Secretary, Programme Officers etc taking over the mantle of the controller while pursuing their own academic, administrative and other activities concerning the college as a whole. Junior teachers work with senior teachers in various Committees such as Governing Body, Teachers' Council, Admission Committee, Examination Committee, Employees Cooperative, NSS Advisory Committee, Budget Committee, Finance Committee etc. This enables them to learn while assisting and prepares replacements as and when the seniors retire.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

Heads of the Departments normally take many decisions such as purchases of the Departmental books, unit test, any other programmes in general for the respective departments by informing the Principal rather than by seeking Principal's permission.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The Principal prefers to take decisions democratically. Thus instead of imposing his decisions on the faculty, he consults heads of the departments before taking any major decision. He has a number of Auxiliary Committees for this purpose. The conveners of those committees and departmental heads, the librarians and the Head clerk, Accountant, Treasurer & the IQAC convener are all engaged in by the Principal in the form of consultants.

6.2. Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes. The Annual Quality Assurance Report (AQAR) is prepared every year. The IQAC Annual Plan addresses the quality policy of the year before and records its implementation along with the formal blue print of the projection for the forthcoming year.

6.2.2. Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The Institute Plans for development of a Seminar Hall, Renovation of Office, and Extension of the class rooms which was duly articulated in the current IQAR and the RUSA granted fund for the same. However, there are plans for establishing an Auditorium, Gymnasium, Yoga Centre and Construction of Class rooms, Boys and Girls Hostels etc for which fund will be sought from the State as well as the national agencies.

6.2.3 Describe the internal organizational structure and decision making processes.
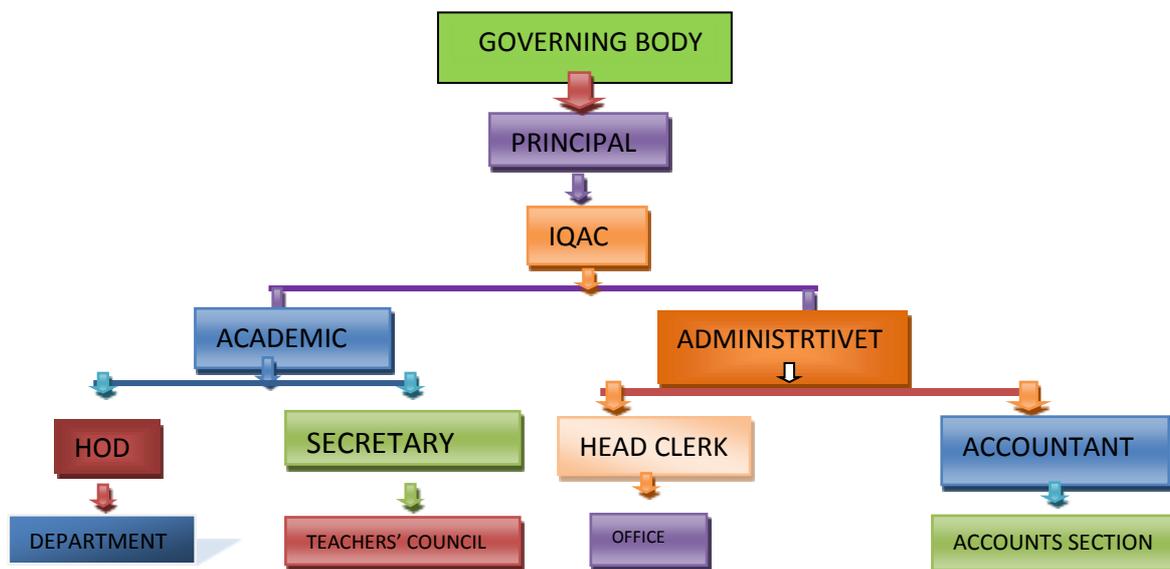
6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**

Teaching Aid	Assessment	Remedial/ Tutorial Class	Faculty Improvement	Faculty Exchange	Seminar	Workshop
Black Board, Chalk, Duster, Maps, Topographical Maps, Satellite Imageries, Air Photos, Weather Maps, Rocks & Minerals, LCD Projector Computer with Internet, Computer Lab, 21st Century GPS, GIS, ILWIS, Major & Minor Surveying Instruments, Meteorological Instruments Audio Visual aids, Camera,	Internal: Monthly Unit Test & Annual Test	Remedial Class for the Weak Students of the SC/ST & Minority Students. Special Coaching for the advanced learners	Short term Course: Gender Justice Organized in collaboration with Centre for Academic Leadership and Education Management/ UGC, Human Resource Development Centre, Aligarh Muslim University, Aligarh UP Proposed: Orientation Programme: Gender Equality in Indian Context	Kaliachak Colege & Umesh Chandra College, Kolkata established a Faculty Exchange Contract for the deptt. of Economics, English & Bengali	National Seminar National Consciousness in the Bengali Literature, Department of Bengali National Seminar Challenges and Prospects of Development and Empowerment: Adivasis, Dalits, Minorities and Women in Eastern and North- Eastern India in the Twentieth Century, Department of History National Seminar Rural Development and Minority Group in India, Department of Geography State Level Seminar Decentralization and Development under the Local Self Government, Department of Political Science National Seminar Reservation as a measure of Social Development under the Purview of Market Economy Department of Economics National Seminar Right to Education and Its Proper Implementation: Problems and Way-Out for Better Future, Department of Education	State Level Workshop The Dissemination of Sericultural Technology from Lab to Land Department of Economics and govt.level workshop on youth parliament under the department of parliamentary affairs.arranged by the department of political science.

- **Research & Development**

➢ Applied for Minor Research Project: Plastic Recycling Industry in Sujapur Area

- **Community engagement**

➢ **NSS activity** - Students of both Science and Arts departments participate in NSS Activity

➢ **Teachers participated** in community visit and participated in school teaching, Management and various awareness generating programmes as well as in the socio-cultural activities.
  • Human resource management

➢ **Students:** At the UG level students are given exposure in Cultural, Writing skill, Public speaking, Sports, NCC-defense along with Academics.

➢ **Teachers**: Faculty members are involved in academic work as well as Committee work. The various responsibilities are coordinated with academic activities and do not compromise the latter.

• Industry interaction

   Nil

6.2.5. How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The outgoing batch of UG students fill in Feedback forms to indicate performance of all the teachers of the respective departments, including Part Time and Guest Teachers. They also fill in feedback forms for the Library and the Office. Suggestions received from the feedback are recorded departmentally in the meeting of the faculty members, and all inputs are considered and integrated as far as practicable

6.2.6. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

Meetings are held regularly at all levels, not only to frame policies but also to implement them and monitor feedback on the outcome of the implementations. Attendance of all concerned members is mandatory in these meetings. Under special circumstances, a faculty member is ready to come to college,even it falls in preparatory day.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The Governing Body of the college meets as and when required.In the last year six meetings of the body has been conducted and the all the resolutions are preserved in the Principal's office. Almost all the resolutions have been successfully implemented while the few are in the process of completion.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

The institution is under dual control. It is under the Higher Education Directorate of the Government of West Bengal for administrative purpose and under the University of Gour Banga for academic purpose. The Directorate does not have a Policy as yet in allowing the college to apply for autonomy.

6.2.9. How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The College has a Grievance Redressal Cell. Two senior teachers are in charge of this cell. A Complaint Box is kept in the Main gate of the college where teachers, students as well as non teaching staff may drop letters or notes of complaint. Complaints are promptly attended to and sought to be resolved in consultation with the Principal. The Principal himself meets visitors which the guardians may avail themselves for placing their grievances directly to the Principal for redressal of the same. Minor cases are resolves as follows:
– Students' grievances - through General Secretary
– Teachers' grievances - through Teachers' Council Secretary
– Non-teaching Staffs' grievances - through Head Clerk

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

The only Case filed by an admission seeking candidate claiming his admission in B.A. 1st year class; but judgment comes in favour of the college because he passed the H.S from a board not recognized by the affiliating university.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The Principal goes through all the filled in feedback forms related to the performances of the Teachers, Library and the Office.

➢ He meets the teachers and librarians and clerical staff individually if he feels it necessary and advises them. Confidential Reports (during the time of career advancement) given by the Principal also have a reflection of the same.

➢ For the Office-Staff, necessary steps are taken.

➢ Apart from the Feedback forms, there is a grievance box in which students and teachers as well as non teaching staff, put in their grievances which are given due attention.

➢   Above all IQAC meetings also include 'Performance Lacuna' in the agenda.

6.3   Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

➢   The Principal grants duty leave to the faculty members for participating in Orientation Program and Refresher Courses, Short courses, Training, Seminars and Workshop held related to the interest of the faculty members.

➢   Librarians attended the following programs: Organized by INFLIBNET and sponsored by the UGC Training on the SOUL Software and its Operation including the Orientation Programme and Refresher Course;

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

➢   Under the UGC scheme of capacity building for women managers, the college permitted lady teachers to participate in SAM workshop for seven days.

SAM Workshop for Women Empowerment
(Bijoya Mishra in fifth position from the left)

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

➢ Self appraisal forms are filled in by the faculty members which include their attendance, hours of work, number of classes taken and multiple activities performed. These appraisal forms are sent to the Higher Education Department, Govt. of West Bengal, (as and when they seek) after being reviewed by the Principal.

➢ Departmental level meetings and closed door meetings with the Principal are held whenever required to regulate discharge of allocated duties and responsibilities of Faculty.

➢ Non-teaching staff members are time to time called under the aegis of the Head clerk in the presence of the Principal to ensure streamlining of operations.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

➢ The relationship quotient between the Principal and faculty is very positive. The need to appraise is rare. On those few occasions private dialogues with the Head (if it involves members other than the Head) in attendance are sufficient motivating strategies.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Government of West Bengal has provisions for several welfare schemes which are available for both teachers as well as non teaching staff

The College runs a well fare fund for financial help of the poor and meritorious students:

➢ General Provident Fund

➢ Public Provident Fund and group insurance scheme.

➢ Employees Cooperative Credit Society for financial support of the Teaching and non-teaching staff of the college.

➢ There is a fund developed from the contribution of the non-teaching staff and is meant for the financial help of the both teaching and non-teaching staff.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

➢ The Principal is not the appointing authority. Within his limited capacity he is vigilant to see that in all seminars enlightened educationists, social activists, philanthropists are invited to give maximum exposure to students. Sometimes eminent professors of the neighboring universities and retired professors in different field are invited to deliver special lecture.

➢ The College uses all possible avenues to apply for grants to which it is entitled in the 2(f) and 12(b) category to promote research. At the institutional level educational tours is always permitted.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

There are established procedures and processes for planning and allocation of financial resources. The institution has developed strategies for mobilizing resources and ensures transparency in financial management of the institution. The income and expenditure of the institution are subjecte to regular internal and external audit.

➢ The College has Budget committee to Prepare Annual Plan,

➢ Finance Committee to allocate the fund, and

➢ Purchase Committee to ask quotation and purchase the materials,

➢ Building committee prepares plan and estimate, invites tender and supervise the construction works.

➢ Regular and prompt fund dispensation meetings under IQAC, UGC with Heads.

➢ Allocation meetings.

➢ Internal funds managed by Treasurers.

➢ Computerization of salary, arrear and fees collection.
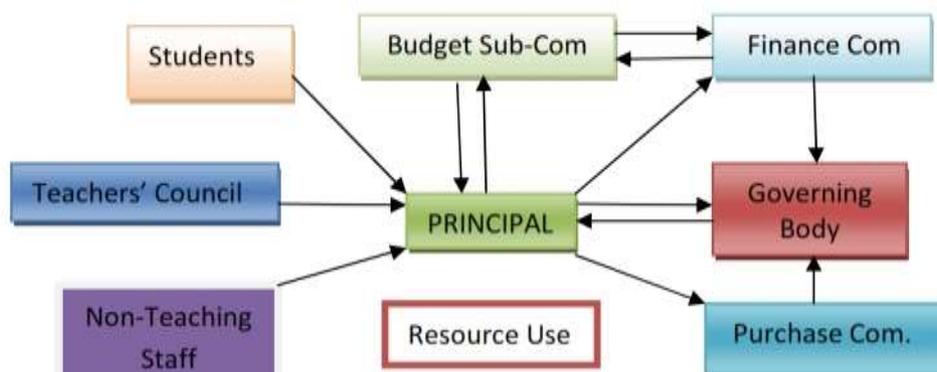
6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

➢ Internal auditing at the end of the financial year

➢ Audit and utilization certificate generation for external funds such as UGC, DPI

➢ Annual Audit of the Finance Department, Govt. of West Bengal (External)

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

➢ The college has its own resource generating system through the tuition fees collected from the students and from the auction of the litchi orchard own by the college. But the major source of fund is the Development grant from the Directorate of Public Instruction, Govt. of West Bengal, University Grant Commission, Rashtiya Ucchatara SikshaAbhiyan (RUSA), Local MLA and MPs Fund, Multi-Sectoral Development Project. Apart from these, the college receives grants from the Govt. of West Bengal for payment of salaries to its staff.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college sends proposals for additional grants to the UGC, DPI, BEUP, MSDP, under various plans and whenever necessary. In order to meet expenses for construction of new building, repair and renovation the college applies for both the State Government and UGC funds. The college also applies for additional fund to meet seminar, expenses over and above the allotted amount.

6.5 Internal Quality Assurance System (IQAS)

6.5.1   Internal Quality Assurance Cell (IQAC)

a.   **Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes? How many decisions of the IQAC have been approved by the management /authorities for implementation and how many of them were actually implemented?**

IQAC was established on the 01.07.2012. on the basis of the Students feedback report the coordinator suggested

➢   To introduce Philosophy Honours and Sociology Honours in the College; this has been duly implemented.

➢   PG course in regular mode for Bengali, History, Arabic are pending for approval of the university.

➢   P.G Course on Distance mode from Vidya Sagar, Rabindrabharati, University of West Bengal, Madras Tamil Nadu and Jamia Millia Islamia, New Delhi. The proposals were sent to the respective Universities; but yet to get positive response.

➢   The Proposal of the Language lab with a number of Skill Development programme has been approved and implemented;

➢   Conference Hall was also developed as was proposed by the IQAC

➢   But the proposal for a seminar hall is yet to be implemented

b.   **Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

Prof. Bikash Roy, Deptt. of Bengali, University of Gou Banga is an external member of the IQAC. He made a significant contribution to encourage research culture among the faculty members. There is another external member Dr. Mehedi Hassan, Asst. Professor, Deptt. of Arabic, University of Gour Banga. He also participated in the IQAC meeting and highlights the strength, weakness of the development programme.

c.   **How do students and alumni contribute to the effective functioning of the IQAC?**

The Alumni and the students help the IQAC by providing their feedback on that basis the IQAC formulate its development plan. For example the college started the Philosophy and Sociology honours courses on the basis of the students feedback.

d.   How does the IQAC communicate and engage staff from different constituents of the institution?

The Coordinator, IQAC places his requirement to the Principal; and the Principal allot the necessary staff to the service of the IQAC as and when required.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, The IQAC, Teachers' Council,Acadic council and the Governing Body are the main decision making bodies integrated each other through the common members. The Quality concern of the IQAC is considered into the Teachers' Council and academic council and the Governing Body and the Necessary policy is framed to be implemented by the executive body.

6.5.2   Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

➢   As the institution is not autonomous there is no scope for such in house programmes unless permitted by the state government. However, the college sends its coordinator to workshops and seminars on quality enhancement held in the nearby universities. The idea is to learn and disseminate and to showcase the achievements of the college especially its Best Practices.

6.5.3   Does the institution undertakes Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

➢   The Governing Body of the College also includes Government Nominee and University Nominees. In the GB meetings deliberations on new courses, advanced learning, students progression are conducted leading to policy framing and necessary modifications at IQAC level.

➢   The daily attendance register also records the teachers' attendance, class allotted, class taken, class not take, cause of not taking the class, other duties performed etc. and ratified by the principal;

➢   Directorate of Public Instruction, Directorate of Higher Education, Govt. of West Bengal checks the data occasionally;

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

➢ Kaliachak College, Malda is a wholly State Government Aided institution affiliated to the University of Gour Banga. These bodies define the parameters for academic and related quality factors to which the internal quality assurance mechanism refer to determine holistic parameters.

➢ The Internal quality assurance mechanism not only includes IQAC but also the teachers as a community, and bodies like the Disciplinary Committee.

➢ Responding the policy outlines of the Regulatory Bodies the College pursues a system of

➢ (a) Transparent democratic admission.

➢ (b) Inclusive education, extending facilities to challenged section of community.

➢ (c) A healthy environment is ensured by all units of internal quality mechanism, circular from the University Grant Commission are posted at strategic locations.

➢ (d) Bridging between academics and progressive opportunities are given attention by IQAC and Career Counseling Cell.

➢ (e) The IQAC arranges Value Education Programmes in order to spread value based awareness, so that students develop sense of social and economic justice and integrity of character.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Departmental and General Staff meetings are conducted.

➢ A system of internal assessment like class tests, monthly unit tests and college annual tests are in place.

➢ The student feedback forms aid in assessment of teaching-learning.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

➢ Students' Orientation Programme and the distribution of the Prospectus.

➢ Regularly updated college website

➤ Notification in print & electronic media.

➤ Value Education Seminars and Programs are held every year during Full Session of the College so that all internal stakeholders can participate and get involved.

➤ Any other relevant information regarding Governance

  Leadership and Management which the college would like to include.

➤ Kaliachak College can claim to be an extremely well organized institution with very definite programming of all its activities.

➤ Academic activities like Time –Table management to ensure continuous, uninterrupted strike free teaching in concurrence with varied activities are practised. Internal Unit Tests are held on schedule and results are always published duly.

➤ The campus remains disciplined under the supervision of teaching staff and the students union allowing freedom of creativity and expression.

➤ The campus is completely ragging free.

➤ Since the college is a Government aided college the Principal has to keep constant liaison with the Higher Education Department and Directorate of Government of West Bengal. In some cases he has to maintain contact with the University of Gour Banga and Higher Education Council, West Bengal.

➤ Academic Calendars prepared by the Principal and a team are distributed to the faculty at the onset of the New Session. It is also displayed in The Students' Notice Boards.

➤ There are Performance base Attendance Registers in which the teachers themselves mention the nature of regular and extraordinary duties and the Principal puts note on the record every day.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

➢ Yes. The college conducts a Green Audit of its campus. The institution has eco-friendly campus which includes plantation, pond, natural light and Air during day Hours, It takes step to make the campus smoking and plastic free zone. An assessment of solar project is made. The proposal is being submitted to the UGC for a grant. The institution is situated on the bank of *Pagla River* and it may be called that the campus can access natural resources in ease.

7.1.2 What are initiatives taken by the college to make the campus eco-friendly?

∗ **Energy conservation**

The Institution uses more electricity saving LED Bulbs, Fans and Air-Conditioners only where and whenever it require.

It is to be noted that natural sun lights and fresh air enters into most of the college rooms as it is surrounded by a plenty of tries.

∗ **Use of renewable energy**

The college has decided to introduce a solar energy in the campus.

∗ **Water harvesting**

The Institution has a pond in its campus water is done in its dimension.

∗ Check dam construction:

➢ Dam is constructed on the bank the Pagla River by the Irrigation Department, Government of West Bengal to protect the college from the flood of Pagla.

∗ **Efforts for Carbon neutrality**:

➢ Biological measure of carbon neutrality is taken by the college by planting different type of trees every year.

∗ Plantation:

 The institution has a plenty of Trees in its campus. Apart from that NSS Unit of this college every year plants different types of trees. There is a litchi orchard in the possession of the college.

∗ **Hazardous waste management**:

➢ This college campus is in the lap of nature and the institution runs two undergraduate programs i.e. Arts and Science. The wastes of science laboratories are buried under ground regularly by the sectional employee.

∗ **e-waste management:**

➢ There is an established system of e-waste management in this institution. The electronic and electrical wastes are identified and repaired but wastes which cannot be repaired are sold to the right agency.

7.2   Innovations

7.2.1 Give details of innovations introduced during the last four years which have created appositive impact on the functioning of the college.

➢ The college has introduced several innovations during the last four years which have created a positive impact on the functioning of the college.

These are:

➢ Online Admission Process

➢ MCQ along with Broad Question Answer System in Examination

➢ Language Laboratory

➢ Smart class rooms

➢ Career oriented course

➢ Campus with Wi-Fi- Facility

➢ Conference room

➢ Students are made aware of humanitarian issues through awareness programmes by the NSS unit.

➢ Health check-up camp.

➢ A generator is in place to ensure uninterrupted power supply during events and examinations.

➢ To teach the students in a more illustrative and comprehensive way, some teachers used projector in the class room.

➢ Students are given internet access under the supervision of the teachers.

➢ Each Department organized regular internal seminar on various current interesting topics and students are actively participated in this seminar.

➢ Also the internally Inter-disciplinary seminars are organized by the institution and the students from various department and faculty members are enthusiastically joined and share valuable knowledge in this regard.

➢ Students are also motivated to participate and present their papers in various seminars and workshops organized by the other academic Institutes.

7.3   Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no.98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Title: I Online Admission

➢   As per the order of the Higher Education Department, Govt. of West Bengal, the college has introduced online admission process form the Session 2015-2016.

   This process has served better in improving whole admission process as it proves transparency in selecting eligible candidates and facilitated students of the remote areas to get admission. Apart from that it reduced the requirement of man power in admission process.

Context: There was off-line process in the college admission but it has many drawbacks. The eligible candidates were deprived in many cases. That is why the college authority has decided to introduce online admission process instead of off-line process.

Practice: As college has introduced online admission process to bring transparency in admission, it has hired software from company to carry out the whole admission process. The admission process include

➢   To invite application form

➢   To prepare merit list within specified period

➢   Documents verification of eligible candidates

➢   Payment of wiling candidates through bank

➢   Completed admission process

Evidence of success:

➢   The online admission proves to be very fruitful in transparency of whole admission process. The students are feeling easier and did not face any difficulties and hazard of standing in long queue. The meritorious students have given better chance. The workload of office staff has been reduced.

Problem encountered and Resource required:

➢   Besides bright sides of the online admission process it has few shortcomings e.g. sometime software does not work properly due to failure of the server. There is no offline facility to apply.

➢ Rural Bengal is lacking the high speed internet Facility to avail the benefit of online admission process;

➢ Those who are first generation learners are not familiar with the internet and computer. They have to depend on the cyber café that causes some extra expenditure and at the same time mistakes committed out of carelessness.

➢ This process needs highly developed software. The college has to take help from the reputed IT Company to carry out process smoothly.

Title: II Guardian meets

➢ The guardian meet is a program held between teachers and students' guardian once in a year for development of education related matters in the college. They forwarded suggestion for the purpose. The college implemented them.

Context: Guardian meeting is very positive step taken by the college authority. It is very effective method in smooth operation of learning and teaching process. The meeting followed by two processes: in the first, the letters are sent to guardian to attend college on a particular date to discuss with teacher regarding the problems and shortcomings of the students. In second step, sometime teacher go to student home individually and meet the guardian to care they need and problem of the students.

Practice: Guardian meet by the teacher is one of the best several practices, the college continues it. Sometimes the teacher of college interacts with guardian at their home individually. The teachers discuss with them regarding the problems faced by the students and try to solve these in guardian meeting.

Evidence of success: The guardian meets is successful to solve the problems of students. This process encourages the students very much and make them teacher friendly. They get interest in the college study and have become punctual, regular in attending classes and the maintenance of discipline became more effective.

Problem encountered and Resource required:

Though the guardian meet is very effective process but it has many problems. The most of the students belong to remote area, so it is difficult to visit their village. It can be solved if teachers are provided vehicles and transport facilities.

PRINCIPAL'S PROFILE

1. **Name:** DR. NAZIBAR RAHAMAN

2. **Father's Name:** Lt. Md. Rustam Ali

3**. Address:**

Office	Mailing	Permanent	Email	Mobile
Kaliachak College. P.O. Sultanganj, Dist. Malda. West Bengal, PIN 732 202	Hyderpur, P.o.+Dist. : Malda. West Bengal, PIN 732 101	Khosbar Tola P.o. Uttar Chandipur Dist. Malda. W.B. India	nazibarrahaman @yahoo.com principalkaliac hakcollege@g mail.com	+919435001555 +919733144644

4. **Date of Birth:** 26-11-1964

5. **Nationality:** Indian

6. **Educational Qualifications:**

Examination	Board/ University	Division	% of Marks	Year of Passing
Secondary	West Bengal Board of Secondary Education	II	56.6	1981
Higher Secondary	West Bengal Council of Higher Secondary Education	II	49	1983
B.A. Honours in English	University of North Bengal, Darjeeling	II	40	1988
M.A.in English	Bhupendranrayan Mandal University. Madhepura, Bihar	II	55.6	1992
B.Ed.	University of Calcutta	II	49	1994
Ph.D.	Sido Kanhu Murmu University Dumka. Jharkhand	--	--	2007

7. **Occupation:** Administration

8. **Designation:** Principal, Kaliachak College, P.O. Sultanganj, Dist. Malda, State: West Bengal, PIN 732 202. INDIA.

9. Experience: 21 years (including teaching and administration)

10. Supervision of Research Work

A) Ph. D. Awarded

Sl. No.	Name of the Scholar with Enrolment ID	Institution	Topic of Research
1	Dr. Phanibhusan Nath, (Enrolment No. 0950103375)	Singhania University, Rajasthan	J. B. Priestly's Social and Moral Concerns in an Inspector Calls (1946)
2	Dr. Husna Ara Begum, (Enrollment No. 095010516)	Singhania University, Rajasthan	R. K. Narayan's Waiting for the Mahatma: A Documentary Evidence of Gandhian Philosophy Study and Assessment.

B) Ph. D. pursuing

Sl. No.	Name of the Scholar with Present Status	Institution
1	Iddris Ali Ahmed ,Assistant Professor ,Bilasipara College, Dhubri, Assam,	Dravidian University ,Kuppam, Chitoor, A.P.India
2	Rupjoti Majumdar, Assistant Professor, Dudhnoi College	Singhania University ,Rajasthan, India

C) M.Phil. Awarded

Number of Scholars	Institution	Guideship Reg. No
6. Md Yakuub Ali Regd.No. 601013080271 7. Illias Uddin Khalifa Regd.No. 601013080272 8. Abdus Sattar Regd.No. 601011090790 9. Pallab Borah Regd.No. 601013081442 10. Rjesh Kumar Prasad Regd.No.CHAS002M1020 143	Vinayaka Missions University, Salem. Tamil NaduVinayaka Missions University, Salem. Tamil Nadu Vinayaka Missions University, Salem. Tamil Nadu Vinayaka Missions University, Salem. Tamil Nadu Vinayaka Missions University, Salem. Tamil Nadu	MENG454

11.   Examined Ph. D. Thesis

Sl. No.	Name of the Scholar	Institution	Topic of research
1	Mr. Akbor Hussain	B. R. Ambedkar Bihar University, Muzaffarpur	The Themes of Feminism In Doris Lessing with Particular Reference to the Golden Notebook (1962).

12. Publication

A) Books Authored

Sl . No.	Name of the Book	Publisher	Address
1	Post-colonialism and Indian Perspective	New Knowledge Publication	Goalpara, Assam, India, 2009
2	A Morning Ray	New Knowledge Publication	Goalpara, Assam, India, 2009

B) Books Edited

Sl. No.	Name of the Book	Address
1	Konkai Bilingual' (Assamese – English)	Writers Club , Goalpara ,Assam, India, 2008
2	'Asar' (Bengali)	Malda, West Bengal, India ,2001

C) Books Translated

Sl. No.	Book's Name with Writer	Translation	Name of the Translated Books	Publisher	Address
1	'Striving for Peace' by Dr. Ram Puniyani	From English into Bengali	'Shantir Sandhaane'	Centre for the Study of Social Conscience,	Kalgachia, Barpeta Assam, India, 2009.

D) Articles Published in Journals/ Magazines

Sl. No.	Title of Paper	Journal(s)	Year
1	Information Communication Technology for Quality Education and Research in the Third Millennium	Contemporary Research in India	2011
2	Dawn of the Emergence of the New Women in Kamala Markandaya's Novels	Contemporary Research in India	2012
3	Post-colonialism : West and Non West –World Scenario	Research Spectrum	2012
4	Promotion of Open Distance Learning in Minorities and Tribal People of India with Special Reference to North East Region	Contemporary Research in India	2012
5	Marginalization and Indian English Literature in the Postcolonial Context	Research Spectrum	2012
6	English Education in North East India, Littera de Nova	International Conference on English Language and Literature Today(ICELLT),	2009
7	Char-Chapari Culture of Assam, Heaven, (An Yearly Global Anthology)	Michael Madhusudan Academy	2007
8	Haba the Marriage of Bodo Tribe, Heaven, (An Yearly Global Anthology)	Michael Madhusudan Academy	2008
9	Basic Relation of Hindi, Bengali , Assamese and Languages with Arabic Language, Konkai Bilingual(Assamese – English)	Writers Club	2008
10	Aamader Deser Jathartha Naam(Right Name of Our Country),	Asar (Bengali),	2001

E) Chapter Published in Book

Sl. No	Title of the Paper	Book	Publisher	Year
1	English Education in North East India	Littera de Nova,	Vidya Bharati College, Amaravati, Maharashtra ,India	2009
2	Char-Chapari Culture of Assam	Heaven	Michael Madhusudan Academy, KolKata	2007
3	Haba the Marriage of Bodo Tribe	Heaven	Michael Madhusudan Academy, KolKata	2008
4	Basic Relation of Hindi, Bengali and Assamese Languages with Arabic Language	Konkai, Bi-lingual Assamese-English	Writers' Club, Goalpara, Assam, India	2004
5	"Aamader Deser Jathartha Naam" (Right Name of our Country),	"Asar" (Bengali)	Malda, West Bengal,	2001
6	Tragedy And Triumph in the Struggle for Justice in Kamala Das's Works , Changing Faces New Woman in Indian Writing in English	Emergence of New Woman Indian Writing in English	Adhyan Publisher and Distributors, New Delhi	2012
7	Bridging the Gender Gap : Role of State Law And Society , Women And Human Rights	Women And Human Rights in Northeast Indian Context	Internal Quality Assurance Cell Barbhag College, Barpeta, Assam ,	2010
8	Skills of Teaching Poetry	Empowering Women	Adhyan Publisher and Distributors, New Delhi	2013
9	Cultural Identity of Indian Muslims and Literature with Special Reference to N E India	Arabic and Islamic Studies in North East India	Adam Publishers and Distributors, New Delhi	2014
10	Nature to a Confessional Poet	Environmental Concern in Indian Writing in English	Adhyan Publisher and Distributors, New Delhi	2015

F) Poem Published in Magazines or Journals

Sl. No.	Language of the Poem	Name of the Poem	Publisher	Year
1	English	Murderer and the Poet	Asian Poets Anthology, Purba Desh, Michael Madhusudan Academy, Kolkata, India	2005
2	English	Regiment In College	Asian Poets Anthology, Purba Desh , Michael Madhusudan Academy, Kolkata, India	2006
3	English	Pokhran's Reign, Heaven	(An Yearly Global Anthology),Michael Madhusudan Academy, Kolkata, India	2004
4	English	Reign In Pentagons	Heaven, (An Yearly Global Anthology), Michael Madhusudan Academy, Kolkata ,India	2005
5	English	Gujrale, Heaven	(An Yearly Global Anthology), Michael Madhusudan Academy Kolkata, India	2006
6	Bengali Poem	Rabi Rashmi; Ek Fota Swasti	Ishan Nirbachita Kabya Sankalan (Selected Poems) From North East India, Dhubri, Assam India.	2006
7	Assamese Poem	Pancharatna; Hulukanda: and others	Janakantha , Goalpara, Assam, India	-

G) Views and news published in weeklies and dailies

Sl. No.	Name of the Weeklies/Dailies	Language of the Weeklies/Dailies	Nature
1	The North East Times, Gauhati, Assam ,India	English	Daily
2	Kolom, Kolkata, India	Bengali	Weekly
3	Saptahik Awaj, Goalpara ,Assam, India	Assamese	Weekly

13. Language known: a) (*Reading & Writing*) Bengali, English, Assamese,
b) (*Reading*) Hindi and Arabic.

14. Seminar / Workshop Organized as Coordinator

Sl. No.	Name of the Seminar/ Workshop	Year with Date	Venue	Sponsored
1	National Seminar on Post-colonialism in Indian Perspectives	7th &8th November, 2009	West Goalpara College, Goalpara, Assam	UGC
2	Workshop on Quality Enhancement ,Reaccreditation And Role of Internal Quality Assurance Cell	28th 29th May 2010	West Goalpara College	NAAC
3	English Education in Assam Challenges and Prospects in The 3rd Millennium	22nd August 2004	Goalpara College	Goalpara College & West Goalpara College

15.
A) International conference, paper presented / attended

Sl. No.	Name of the Conference	Sponsored	Venue	Year with Date
1	English Language and Literature Today	UGC	Vidyabharati College, Amaravati, Maharastra	12th and 13th November 2009
2	Brahmaputra Civilization	--	Goalpara	28th to 30th January 2005
3	Arabic and Islamic Studies in North East India		Abhayapuri College, Assam, India.	27th to 29th June 2013
4	Exploring Trauma: Interdisciplinary Perspectives		Department of English, University of Gour Banga, Malda, West Bengal	28th &29th January 2016

B) International conference, attended abroad:

Sl. No.	Name of the Conference	Venue	Year with Date
1	XVII Statutory Conference of World Federation of Teachers' Unions	Dhaka , Bangladesh	26th to 28th December 2010

16.
A) International seminar attended

Sl. No.	Name of the Seminar	Venue	Year with Date
1	Problems and Prospects of Char Areas of the Brahmaputra With Special Reference to Lower Assam	Luitparia College, Alopati Mazar Char, Barpeta, Assam	11th January 2004

B) International seminar, paper presented abroad:

Sl. No.	Name of the Seminar	Venue	Year with Date
1	*Teaching Profession in the Age of Information and Communication Technology (ICT)*	*Dhaka , Bangladesh*	*26th to 28th December 2010*

17.
A) National Seminar Paper Presented / Attended

Sl. No.	Name of the Seminar	Venue	Year with Date
1	Problems and Prospects of Higher Education in Rural India With Special Reference to Assam	B.P. Chaliha College Nagarbera Assam	29th &30th November 2003
2	Postmodernism in the Indian Context, Sponsored by UGC	Bijni College, Chirang, Assam	27th 28th September 2007.

B) Sixteen National Seminars Attended

18.
 A) Workshop Attended

National Workshop on Curriculum & Evaluation System of Collegiate Education of North East India Sponsored by UGC at Chaygaun College, Kamrup, Assam on 13th & 14th February 2010.

 B) Four Workshops Attended

 C) Workshop Attended as Principal/Administrative

Workshop for Principal, Sponsored by UGC-HRDC at Calcutta College, Calcutta, West Bengal on 19th March 2016

19. International Competition

The First Lady President Poetry Competition participated in Vidyabharati College, Amaravati, Maharashtra on 13th November 2009.

20.
A) Invited as Resource Person in International Seminar

Sl. No.	Name of the Seminar	Venue	Year with Date
1	Brahmaputra Civilization	Goalpara, Assam	28th to 30th January 2005.
2	Exploring Trauma: Interdisciplinary Perspectives	Department of English, University of Gour Banga, Malda, West Bengal.	28&29th January 2016

B) Invited as Resource Person in National Seminar

Sl. No.	Name of the Seminar	Venue	Year with Date
1	Changing Faces of The New Women in Indian Writing in English	Department of English, Govt. D. T. College, Utai, Durg, Chhatisgarh	3- 4, January, 2011.

C) Invited as Resource Person in Workshop

Sl. No.	Name of the Workshop	Venue	Year with Date
1	English Teachers' Training Programme on New English Text Book, DIET	Goalpara, Dudhnoi, Assam	16th to 18th June, 2011
2	UGC Sponsored Coaching Scheme in Goalpara College	Goalpara, Assam	07- 04-2005.
3	Key Note Address, On 12 Day Workshop on D.E. Ed. Krishna Kanta Handiqui State Open University	West Goalpara College Centre, Assam	12-01-2012
4	12 Day Workshop on D.E. Ed. Krishna Kanta Handiqui State Open University	West Goalpara College Centre, Assam	12-01-2013

D) Invited Lecture in University/ College / Institution

Sl. No.	University/ College/Institution	Topic	Date
1	Alia University, Kolkata (Department of English and Bengali)	Indian Women in Kamala Das's Writings	09.09.2014
2	Chanchal College, Malda, West Bengal,	Milad-un- Nabi Programme	21. 12. 2015
3	Nehamba High School H.S	Milad-un- Nabi Programme	03.03.2016

21. **Expert in Recruitment Body**

Sl. No. University/ College/Institution   Recruitment   Date

1**.**Habraghat Mahavidyalaya, Assam Recruitment of Asst.Professor 21.02.2015

2. Mankachar College, Assam   Recruitment of Asst. Professor   21.02.2015

22.   Expert in Promotion Body

1.	Goalpara College, Assam	Promotion	14.03.2014
2.	Bilashipara College		16.06.2011
3.	Habraghat Mahavidyalaya, Assam		19.04.2011
4.	Lakhipur College, Assam	Promotion	17.02.2012
5.	Lakhipur College, Assam	Promotion	05.01.2014
6.	Dudhnoi College, Assam	Promotion	29.01.2014

23.   **Observer of SET\ NET Examination**
        1. SET Exam at Gour Mahavidyalaya, Malda

24.   Corporate activities in the institution
A)

I.   *Member, Governing Body of the college for four terms*

II.   *Chief Election Commissioner for Students Union Election of College*

III. *Election Commissioner for Students Union Election of College*

B)

I. *Coordinator, Internal Quality Assurance Cell of the College*

II. *Director, Career and Counselling Cell till 2009*

III. *Member, Examination Board of the College*

IV. *Member, Remedial Course Committee*

V. *Member, National Service Scheme*

25.   Member of National / International/ Regional Bodies

I. *Life Associate of Indian Red Cross Society*

II. *Life Member, Asom Sahitya Sabha (Regional Literary,Cultural Body)*

III. *President, Writers' Club (Local Literary & Cultural Society)*

IV. *Chairman, Ansar Foundation of Assam (A Non Government Organization or NGO involved in social work in education , health relief activities in natural disaster, riots in the state of Assam)*

V. President, Malda Welfare Foundation, (A Non Government Organization or NGO involved in social work in education , health relief activities in natural disaster, riots in the state of West Bengal)

26.   Award and Recognition

Sl. No.	Award Name	Contribution	Agency/Institution	Date
1	Satyendra Nath Datta Award	Socio- Culture and Literature	Michael Madhusudan Academy	29th June 2015.
2	Teachers' Role Model Award	contribution in Teaching and Administration in Bangkok	M V L A Trust, Mumbai, India	8th May 2016

<p style="text-align: center">**Evaluation Report of the Department**
Department of Geography</p>

1. **Name of the department: Department of Geography**

2. **Year of establishment :** Department established in 2000

3. **Name of Programmes / Course offered (<u>UG</u>, PG Phil., Ph, M.D., Integrated Masters; Integrated Ph.D. etc.):**
    - ➢ UG with Honours. (1+1+1) and UG-General (1+1+1).

4. **Names of the Interdisciplinary courses and the departments/units involved :**
    - Environmental Studies
    - Department Involved: Economics, Geography, Political Science, Botany, Zoology, Chemistry and Sociology.

5. **Annual/ semester/choice based credit system:**
    - ➢ Yearly Annual Exam (1+1+1).

6. **Participation of the department in the courses offered by other departments :**

    Participated into some topics like

    - ➢ Economics (Population Resource Relationship),

    - ➢ Political Science (Geopolitical strategy),

    - ➢ Environmental Studies (Global warming & Green house effect, Biomes)

7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :**
    - ➢   NA

8. **Details of courses/ programmes discontinued (if any) with reasons:**
    - ➢   Nil

9. **Number of Teaching posts:**

Teaching posts	Sanctioned	Filled
Professor	Nil	Nil
Associate Professor	Nil	Nil
Assistant Professor	2	2
Guest Lecturer	1	1

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc. / D.Litt. / Ph.D. /M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. Of Ph.D. Students guided for the last 4 years
Dr. Sanjoy Saha	M.A., B.Ed., Ph.D.	Asst. Prof.	Fluvial Geomorphology	7+	Nil
Sri.Somen ath Halder	M.A., Ph.D.(on going)	Asst. Prof.	Cartography	5+	Nil
Sri.Subrata Das	M.A. M.Phil. (ongoing)	Guest Lecturer	Fluvial Geomorphology	6 months +	Nil

11. List of senior visiting faculty: Nil

12. Percentage of lecture delivered and practical classes handled (programme wise)
    By temporary faculty:

Course	Programme	Theory	Practical	Total
UG (General) Geography	1st Year	15 %	10 %	25 %
	2nd Year	15 %	10 %	25 %
	3rd Year	15 %	10 %	25 %

12.   Student Teacher Ratio (programme wise):

Course	Programme	Student Teacher Ratio	Course	Programme	Student Teacher Ratio
UG (Honours) Geography	1st Year	8:1	UG (General) Geography	1st Year	13 : 1
	2nd Year	8:1		2nd Year	13 : 1
	3rd Year	8:1		3rd Year	13 : 1

14. Number of academic support staff (technical) and administrative staff;
Sanctioned and filled:
   ➢ Technical Staff : 01 (Lab. Attendant)

15. Qualification of teaching faculty with D.Sc. (Nil)/ D.Litt. (Nil)/
   ➢ Ph.D. (01 awarded & 01 ongoing)/ M.Phil. (01 ongoing)

16. Number of faculty with ongoing projects from a) National,
   b) International funding agencies and grants received:
   ➢ Nil.

17. Departmental projects funded by DST-FST; UGC, DBT, ICSSR, etc. and total Grants received:
  - ➢ Nil.

18. Research Centre / facility recognized by the University:
  - ➢ Nil.

19. Publications:
  - Publication per faculty: **(Dr. Sanjoy Saha -- 06); (Somenath Halder -- 22).**
  - Number of papers published in peer reviewed journals (national / international) by faculty and students

Papers published in peer reviewed journals	Type	Published by faculty		Published by students
		Dr. S. Saha	S. Halder	
	National	02	13	Nil
	International	02	04	Nil

  - **Number of publications listed in international database (For example: web of science, Scopus, Humanities international Complete, dare Database- International Social Sciences Directory, EBSCO host, etc.)**

  - **Monographs :** 01 (S. Halder)

  - **Chapter in books :** 04 (S. Halder) + 01 (Dr. S. Saha): 05

  - **Books Edited : 01** (Jointly by - S. Halder & S. Saha)

  - **Books with ISBN/ ISSN numbers with details of publishers**

Name of Book	Year of Publication	Name of Publisher	Place of Publication	ISBN
Rural Development and Minority Group in India	2013	SOPAN	Kolkata, India	978-93-82433-01-9
Changing Livelihood of Snake Charmer in Eastern India	2013	Lap Lambert	Germany	978-3-659-41904-1

  - **Citation Index** : Nil

  - **SNIP** : Nil

  - **SJR :** Nil

  - Impact factor : 05 (Total)

  - h-index : Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in
   a) National committees – Nil; b**) International committees** – Nil;
   c) Editorial Boards – 01 [S. Halder in International Journal of Social Sciences (IJSS)]

22. Student projects
   a) Percentage of students who have done in-house projects including inter departmental/ programme : **Nil**
   b) Percentage of students placed for projects in organizations outside the institution, i.e. in Research laboratories / Industry / other agencies : **Nil**

23. Awards / Recognitions received by faculty and students:
   • Teacher: Dr. Sanjoy Saha was awarded the University Gold Medal and Kiran Chadra Memorial Award for excellence in Geography in 1998.
   • Student: A student (Reshmi Aktari) was awarded the University Gold Medal for achieving first position in University Examination.

24. **List of eminent academicians and scientists / visitors to the department:**
   ▪ Prof. Malay Mukhopadhyay, Deptt. of Geography, Visva Bharati University
   ▪ Dr. Deepak Mandal, Dept of Geography & Applied Geography, University of North Bengal.\
   ▪ Dr. Sumanta Chattaraj, Principal Malda Govt. Teachers' Training College

25. Seminars / Conferences / workshops organized & the source of funding (Title- National Seminar on Rural Development and Minority Group in India)
   a) National : 01 (sponsored by UGC), 11-12 Nov. 2011
   b) International : Nil

26. Student profile programme / course wise:
   Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Environmental Studies	1560	1463	815	648	
(2011-12)					

Name of the course /programme	Year	Applications received	Selected	Enrolled		Pass (%)
				Male	Female	
UG course with Honours (Geography)	2012-13	243	24	18	6	75
	2013-14	283	24	11	13	76
	2014- 15	302	25	15	10	74
	2015-16	256	26	20	6	RND

N.B: percentage of pass considering only 3rd year, RND: Result not declared

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other state	% of students from abroad
UG Honours	100 %	Nil	Nil
UG General	100 %	Nil	Nil

28. How many students have cleared national and state competitive examinations such as?

NET, SLET, GATE, Civil services, Defence services, etc.
- NET- 1(2015)
- Defence Service-5
- School Service Commission-3
- Clerk in Municipality-1
- W.B Police service-2

29. Student progression

Student progression	Against % enrolled
UG to PG	80% to PG; 20% to B.Ed.
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Nil 11% (Feedback from Alumni)
Entrepreneurship/Self-employment	12 % (Business)

30. Details of infrastructural facilities
a) Library:
  ➢ Kaliachak College has an enriched central library. From it the students may get text and reference books. The readers of the library have two identity cards: one meant for the lending purposes and the other is for reading in the Library.
  ➢ Lot of text and reference books reference and text books of Geography and few journals available in the central library. In this library some research related books are also available.

- Books meant for many regional and national level competitive examinations are made available for the job seeking students of Geography.
- Department has also own small library facility with some text and reference books. Learners can access books from it
- Internet facility is available in the library
- Photocopying facility is available in the library

b) Internet facilities for Staff & Students

The whole campus of the College is a free Wi-Fi Zone. The facility is provided by the college in collaboration with the Reliance Group.

Class rooms with ICT facility:
- There are four Smart classrooms in the college(fixed)
- We have the Computer Lab of the institution is used by the Department of Geography specially for practicing GIS software.e facility of portable OHP

Sources of Stipend & Scholarship	Amount (Rs.)
• Kanyashree Prakalpa, Govt. of West Bengal (for Girls only)	25000
• Minority welfare Scholarship, W.B	5000
• SC/ST/OBC Scholarship, W.B	2500
• Chief Minister's Relief Fund, W.B	
• Uttar Banga Development Council	
• Bidi Labour Development Fund (Strictly for Bidi labour Family)	3000
• Begum Rokeya Memorial Foundation Scholarship. (for Muslim Girls only)	
• Sitaram Jhindal Foundation	
• Maulana Abul Kalam Azad Foundation	
• Merit Cum means scholarship of the DPI&UGC	
• Hazi Mohammad Mohsin Memorial Scholarship	
• Swami Vivekananda Relief Fund, W.B	1250

C) Laboratory:

All surveying instruments related to UG syllabus are available. Some meteorological instrument, GPS, Rocks & Minerals are also in the Lab. Topographical maps, weather maps, satellite imageries and air photos are also available. Department has GIS software also.

31. Number of students receiving financial assistance from college, university, Government or other agencies
- The Charity Fund of the Students Union of Kaliachak College:
- For all the following Schemes stipend and scholarship is paid directly

to the students' individual a/c. Therefore the statistics is not available in the department. But it can be said from the very outset that almost all the students avail scholarship of either of the kinds

➢ The Schemes and Contributions are:

32. Details on student enrichment programmes (special lectures / workshops / seminar) With external experts:
   ➢ Dr. Prodop Chuhan deliver special lecture in Population Geography.

33. Teaching methods adopted to improve student learning:
   1) Both lecture method and face to face interactive method are followed.
   2) Classes are conducted with audio-visual aids
   3) Practical classes held both in laboratory and field
   4) Field survey method is also followed
   5) Group discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Members of the following Committee
   1. Member , U.G Board of Studies, UGB
   2. Member, IQAC
   3. Coordinator and member, NAAC Committee
   4. Member, RUSA Committee
   5. Member, Finance Committee
   6. Secretary of College Employees Cooperative Credit Society
   7. Member, Admission Committee
   8. Examiner , U.G Studies, UGB
   9. Paper Setter, U.G Studies, UGB
   10. Convenor of UGC Sponsored Remedial Coaching
   11. Member, Anti-Ragging Cell
   12. Convenor of UG Practical examination
   13. Member of the Governing Body of the College

Extension: (outside the College)
   1. Editorial board member of journals
   2. Master Trainer for Census 2011
   3. Presiding officer in the Election(Gram Panchayat, Assembly election)

35. SWOC analysis of the department and future plans:

STRENGTH	WEAKNESS
➢ Well-equipped laboratory ➢ One of the faculties awarded PhD and one going to submit PhD ➢ One Gold Medallist faculty ➢ Energetic faculty member ➢ Good cooperation between teacher and students ➢ Teaching learning with ICT	➢ Insufficient text and reference book in regional language in the central library and departmental library. ➢ Most of the students are first generation learner. ➢ Weakness of the learners specially in communicating language (especially English).

OPPORTUNITY	CHALLENGES
➢ If the departmental computer laboratory will enriched, the learners will be efficient in GIS software operation and handling, which may give work opportunity in various sectors. ➢ Modern syllabus of the subject (Geography) may be fruitful for future higher education and research. ➢ As school teaching subject Geography has good opportunity in School service.	➢ Provide opportunity for better modern learning in the discipline ➢ Prepare the learners to compete with the friend learners of the urban colleges. ➢ Prepare the learners for appearing in State and National level competition exam.

Future Plans
  ➢ Department to be enriched with availability of GIS and RS soft-ware
  ➢ Learner will be encouraged for appearing entrance test for PG course in rewound Universities throughout the India.
  ➢ Departmental library to be enriched with more standard text and reference books both for teachers and learners.

Profile of Somenath Halder

	Papers in recognized / referred research journals
	(Year of Pub.).Title of Article. *Name of Journal, Volume (Issue)*: Page range.
(1)	(2008). Occupational health hazard: A case study of stone chip manufacturing plant in Malda, West Bengal. ***ISDA Journal**, 18 (4)*: 277-292. Quarterly journal of the Institute for the Study of Developing Areas (ISDA), Thiruvanantapuram, Kerala. ISSN 0971-2550. Oct. - Dec. 2008.
(2)	(2011). Concentration of slum in district's sadar town and its socio-economic condition: A case study of English Bazar town, Malda district, West Bengal. ***National Geographical Journal of India**, 57 (2)*: 87-94. National Geographical Society of India, Dept. Of Geography, Banaras Hindu University, Varanasi (UP). ISSN 0027-9374. June, 2011.
(3)	(2012). Knowledge levels of urban girls and rural girls on legal rights: A case study (Murshidabad district, West Bengal, India). ***International Journal of Social Science**, 1 (1)*: 61-79. A peer-reviewed journal, New Delhi Publisher, New Delhi. ISSN 2249-6637. June, 2012.
(4)	(2012). Demographic profile and its relation with working force in rural areas: A survey of Murshidabad district, West Bengal. ***Geo-Analyst**, 2 (1)*: 88-94. Bi-annual journal, Geographical Society of North Bengal, ISSN 2909-2249. July, 2012
(5)	(2012). Snake charmers' livelihood and environment: Thinking afresh. ***Journal of Geo-Environment Observer**, 1 (2)*: 61-66. Bi-annual refereed multidisciplinary journal, Published by Siliguri Geo-Environmental Welfare Society. ISSN 2277-6141. October, 2012.
(6)	(2012). An appraisal of environmental education in higher school education system: A case study of North Bengal, India. ***International Journal of***

	Environmental Sciences, 2 (4): 2230-2240. International Journal of Environmental Sciences is a quarterly peer reviewed, online, open access environmental journal published by Integrated Publishing Association (IPA). ISSN 0976-4402. Doi:10.6088/ijes.00202030106.
(7)	(2012). Seismic event in Murshidabad district: Focusing through geo-environmental-historical views. *International Journal of Geology, Earth and Environmental Sciences, 2 (3)*: 119-129. International Journal of Geology, Earth and Environmental Sciences is a peer-reviewed tri-annually open access online international journal. Published by Centre for Info Bio Technology (CIBTech). ISSN: 2277-2081 (Online). http://www.cibtech.org/jgee.htm.
(8)	(2012). Literacy progression of women in developing countries of South-East Asia with special reference to West Bengal, India. *Asia-Pacific Journal of Social Sciences, IV (2)*: 88-107. Asia-Pacific Journal of Social Sciences is an e-journal under DOAJ semi-annual, published by International Society of Asia-Pacific Studies (ISAPS), Tirupati, India. ISSN 0975-5942. http://www.isaps-india.org/APJSS/index.htm
(9)	(2012). Environmental vulnerability assessment of slum in small town: A case study of Berhampore Town, Murshidabad (India). *The Geographer, 59(2)*:70-82. The Geographer –a refereed journal of international repute, published bi-annually (Jan & July) by Aligarh Muslim University Geographical Society, Aligarh Muslim University, Aligarh (UP). ISSN: 0072-0909. July, 2012.
(10)	(2013). Demographic and socio-cultural profile of snake charmer: A case study of Murshidabad district, West Bengal. *Eastern Geographer, XIX (1)*:105-114. Eastern Geographer—published by Eastern Geographical Society, Dept. of Geography, Utkal University, Bhubaneswar (Odisha). ISSN 0973-7642. January, 2013.
(11)	(2013). "Sap O Sapuree —Ak Luptopray Somporkoo" (In Bengali version). *Antorjatik Pathsala, II (IV)*: 114-121. A refereed multi-disciplinary quarterly journal, Pathsala Productions, Kolkata. ISSN 2230-9594. Jul. – Sept., 2013.
(12)	(2014). Assessment status of amenities and service delivery in class-I town in India (case study of Berhampore Town, Murshidabad). *Journal of Geography and Regional Planning,* Vol.7 (7): 140-149. Journal of Geography and Regional Planning is a refereed international journal of high repute, published by- Academic Publisher (a broad-based publisher of peer-reviewed open access journals.). ISSN 2070-1845. DOI: 10.5897/JGRP2013.0390. http://www.academicjournals.org/JGRP
(13)	(2014). Reappraisal of linkages between concepts and ideas in Geography and the Puranas. *International Journal of Humanities & Social Studies,* Vol.2 (11): 34-38. International Journal of Humanities and Social Studies is a peer-reviewed open access e-journal. ISSN 2321-9203. November, 2014. Website: http://www.theijhss.com.
(14)	(2015). "Poribesh sonrokhonee sapureder vumika—Ekti vabna" (In Bengali Version). *Bhugol O Poribesh, Vol. 3 (1)*: 39-41. "Bhugol O Poribesh" is referred journal published in Bengali version by purbasa

	eco helpline society, Sundarban, West Bengal. ISSN 2321-4694. March, 2015.
(15)	(2015). A case study of spatial pattern of road transportation network of Malda Plain Region and Murshidabad Plain Region, India. *The International Reviewer, Vol. 2 (2)*: 21-24. The International Reviewer is an open access inter-disciplinary online journal, ISSN 2395-1575. website: www.theinternationalreviewer.com.
	Papers in Edited Books
	(Year of Pub.). Title of Article. Name of Editor(s), *Name of Edited Book,* ISBN. Publisher: Place, Page range.
(16)	(2011). Disaster and perception: A case study of 2000 flood scenario of Murshidabad district. In Subir Sarkar (Ed.), Disaster: Perception and Mitigation, ISBN 978-81-921692-1-7. University of North Bengal: Darjeeling, pp. 45-51.
(17)	(2014). Recommending caste reservation, as a supporting agenda of snake charmer community—Thinking afresh. In Subrata Das (Ed.), Reservation: An Engine of Development, ISBN 978-93-82433-42-2. SOPAN: Kolkata, pp.140-150.
(18)	(2015). "2025-e banglar hariyee jaowa kichu pesa". In Malay Mukhopadhyay and Jayanta Gour (eds.), (Bengali Version). Bangla O Bangali 2025-E, ISBN 978-81-921612-4-2. Srilakshmi Press: Bolpur, pp. 170-177.
(19)	(2015). Changing livelihood pattern of snake charmer community, West Bengal— A socio-geo-economic appraisal. In Pradip Chouhan (Ed.), Issues on Rural Livelihood in India, ISBN 978-93-82623-12-0. Readers Service: Kolkata, pp.74-86.
(20)	(2016). Indigenous knowledge regarding medicinal plants of Kani tribe and Snake Charmer Community, India: A cross-cultural analysis. In Malay Mukhopadhyay et.al. (Ed.), Man Nature Interface, SOPAN: Kolkata
	Books
	Title of Book. Name of Publisher: Place, (Year)
(1)	*Rural Development and Minority Group in India*, SOPAN: Kolkata, (2013). ISBN 978-93-82433-01-9.
(2)	*Changing Livelihood of Snake Charmer in Eastern India*, Lap Lambert Academic Publishing: Germany (2013). ISBN 978-3-659-41904-1.

National Seminar/ Conference and Workshop

(i)	UGC spon. National Seminar (**11-12 Mar. 2011**) Disaster Perception and Mitigation, University of North Bengal, Darjeeling, West Bengal. "Disaster and Perception —A Case Study of 2000 Flood Scenario of Murshidabad District"
(ii)	UGC spon. Workshop (**22-23 Mar. 2011)** Modern Trends in Geography. University of North Bengal, Darjeeling, West Bengal.
(iii)	UGC spon. National Seminar (**6-7 Jan. 2012)** Environmental Hazards. Dumkal College, Murshidabad, W. B. "Natural Hazard: Earthquake in Murshidabad District—Looking through a Geo-Historic Lens".
(iv)	National Seminar (**16-17 Mar. 2012)** Climate Change, Natural Hazards & Resource Management. Utkal University, Bhubneswar, Odisha. "An Approach of Flood Zonation Disaster Management—A Case Study of Murshidabad District, W.B."

(v)	UGC spon. National Seminar **(19-20 Mar. 2012)** Resource Assesment, Sharing and Management. Vidyasagar University, Paschim Medinipur, West Bengal, "Reappraisal on Livestock Resource…..Rural Development"
(vi)	UGC spon. National Seminar **(8-9 Sept. 2012)** Issues on Rural Livelihood in India. Gour Mahavidyalaya, Malda, W.B. "Social Protection Approaches Create Identity Crisis—…'Bediya' Community in India"
(vii)	National Conference **(13-15 Dec. 2012)** Natural Resource Management and Decentralised Planning. CESS, Tiruvananthpuram, Kerala. "Changing Livelihood Pattern of Snake Charmer Community in West Bengal—A Socio-Geo-Economic Appraisal"
(viii)	National Seminar **(1-2 Mar. 2014)** Research Frontiers in Man Nature Interface. Visva-Bharati, Santiniketan, and W.B. "Knowledge of Folk Medicine of Kani and Snake Charmer in India: How Far Beyond Conservation".
(ix)	Workshop **(20-22 Nov. 2014)** Basic Application with GIS Software. University of Gour Banga, Malda, W.B.
➢	UGC/ASC/NBU (26th Feb. – 25th Mar. 2015) UGC spon. Orientation Programme, University of North Bengal, Darjeeling, West Bengal.

Profile of Dr. Sanjoy Saha
Department: Geography

Sl. No.	Session/Date	Orientation/ Refresher Seminar/conference /workshop	Themes name	Duration	Organization
1.	27.09.2012-17.102012	Refresher		21 days	NBU. Academic staff college
2.	11-12 Nov 2011	Convener of UGC Sponsored National Seminar	Rural Development And Mirity Group In India	2 days	Department of Geography Kaliachak College
3.	March, 20-21,2009	UGC Sponsored National Seminar	Application of Modern Techniques in Geographical study	2 days	Department of Geography and Applied Geography , NBU
4.	August 22-23, 2008	UGC Sponsored National Seminar	Socioeconomic & Cultural Development in North Bengal	2 days	Siliguri Maha Bidyalaya

5.	Nov,20-22 2014	University level Workshop	Basic Application With ILWIS GIS Software	3 days	Department of Geography, Gour Banga University
6.	Sept 19, 2014	Govt. sponsored National Seminar	Reappraisal of Different Branches of Sanskrit Wisdom	1 day	Department of Sanskrit, Gour Banga University
7.	01.06.2014	College Seminar, (Resource persons)	Value of River and its Conservation	1 day	Department of Geography, Balughat College
8.	November 2nd to Nov 8th 2015	Workshop on	A seven days workshop on Applied Econometrics	7 days	Department of Economics University of GourBanga
9.	February 11-12,2016	International seminar	Geomorphic processes and human foot prints	2 days	Department of Geography, Gour Banga University

Information About Ph.D.Programme/M.Phil

Title of the Thesis	Awarded	Date	Name of the University
A STUDY ON THE GEOMORHIC CHARACTERISTICTS OF THE RAYENG BASIN IN DARJEELING HIMALAYA , WEST ENGAL	**AWARD ED**	**2013**	**University of North Bengal**

Sl. No.	Type of publication	Title	Date of publication	Publishing organization	ISSN/ISBN no.	Nature (national/international/other)	Type(e-journal/other)	Impact factor if any
1	Book edited	Rural Development And Minority Group In India	2013	SOPAN Kolkata	ISBN: 978-93-82433-10-1	National		
2	Chapter in book(s)	Water supply and Sanitation Scenario in India	2013	SOPAN Kolkata	ISBN: 978-93-82433-10	National		
3	Article (s)	A Study on factor related to urban growth of a municipal corporation and emerging challenges: A case study of Siliguri Municipal Corporation, West Bengal	2011	International Journal of Geography and Regional Planning, JGRP,	ISSN 2070-1845, 2011	International	E-journal	
4	Article (s)	Thunderstorm disaster: A case study in Uttar Dinajpur District, West Bengal	2011	Department of Geography and Applied Geography , NBU	ISBN 978-81-921692	National	other	
5	Article (s)	Reappraisal of Linkage between Concepts and Ideas in Geography and the Purana	2014	Internal journal of Humanities & Social Studies	ISBN 978-81-921692	National	E-journal	

<p align="center">Evaluative Report of the Department</p>

1. **Name of the department**- Bengali

2. **Year of Establishment**- 14th August, 1995.

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters, Integrated Ph.D., etc.)-** UG

4. **Names of Interdisciplinary courses and the departments/units involved** - Nil

5. **Annual/ semester/choice based credit system (programme wise)-**
   - B.A. (Honours): Annual
   - B.A. (General): Annual

6. **Participation of the department in the courses offered by other departments-Inter Disciplinary Classes**
   Two Inter Disciplinary classes have been taken for the department of English & Sanskrit respectively.

S. No	Department	Topic
1	Dept. of English	The Golden Boat of R. Tagore
2	Dept. of Sanskrit	Mrichhakatikam of Sudrak

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.-**NA

8. **Details of courses/programmes discontinued (if any) with reasons-**NA

9. **Number of teaching posts**

Post	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	02	02
Govt. Approved PTT	01	01

10.   **Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Sachindra nath Bala	MA. B.ED, Ph.D.	Asst. professor	Upanyas O Choto Golpo	11 years	NIL
Prabir kr. pal	MA. B .ED, M.Phil	Asst. professor	Madhyayuger Bangla Sahitya	6 Years	NIL
Md. Jiaul Hoque	MA.	Govt. Approved Ptt	Madhyayuger Bangla Sahitya	9 Years	NIL

11.   **List of senior visiting faculty-**
   a) Dr. Achintya Biswas in 2006 (Department of Bengali, University of Jadavpur)
   b) Dr. Manabendra Mukhopadhaya in 2011 (Department of Bengali, University of Viswabharati)
   c) Dr. Aditya Kr. Lala in 2011(Department of Bengali, Kalyani University)
   d) Dr. Ira Ghoshal in 2011 (Department of Bengali, T.M.B.U.)
   e) Dr. Ankush Bhatta in 2011 (Department of Bengali, University of North Bengal)
   f) Dr. Sudip Basu in 2011 (Department of Bengali, Viswa Bharati)
   g) Dr. Uday Ch Das in 2011 (Department of Bengali, Burdwan University)
   h) Dr. Aloka Chatterjee in 2011 (Department of Bengali, Banaras Hindu University)
   j) Dr Bikash Roy (Department of Bengali, UGB)
   k) Dr Puspajit Roy (Department of Bengali, Ex-Professor, Malda College)
   l) Dr. Pratima Sarkar (Department of Bengali, Patna University)

12.   **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**-NIL

13.   **Student -Teacher Ratio (programme wise)-**

   ➢ B.A. HONS = 68 : 1
   ➢ B.A. GEN   =   448 : 1

14.   **Number of academic support staff (technical) and administrative staff; sanctioned and filled**-NA

15.   **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

S.NO	Faculty Name	Qualification
1	Dr. Sachindra nath Bala	MA, B.ED, Ph.D.
2	Prabir kumar Pal	M.A,B .ED, M.Phil
3	Md. Jiaul Hoque	M.A

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-Nil

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**-Nil

18. **Research Centre /facility recognized by the University**-Nil

19. **Publications:-**

  ∗ **a) Publication per faculty: Dr. S.N. Bala: 25**

  Prabir Kr. Pal: 04 &

  Jiaul Hoque: 01

  ∗ **Number of papers published in peer reviewed journals (national /**
  International) by faculty and students: Nil

∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)-NIL

∗ Monographs - 8

∗ **Chapter in Books** - 14

∗ **Books Edited**-3

∗ **Books with ISBN/ISSN numbers with details of publishers**-
1. Banglar Lok Sanskriti O Malda Zilla
   ISBN: 978-93-81745-07-6, Anjali Publishers, Kolkata - 09
   2013
2. Bangla Choto Golpo:Alochonar Bichitra Dik
   ISBN: 978-93-82433-32-3, Sopan Publishers, Kolkata - 06
   2015
3. Bangla Sahitye Jatiya Chetana
   ISBN: 978-93-81745-10-3, Anjali Publishers, Kolkata - 09
   2012
4. Hate Ghate Mathe

ISBN: 81-87098-03-1, Kallol prakashani, Kolkata - 06
2012

5. Adhunik Bangla katha Sahityer Kathokota
ISBN:978-93-83816-35-4   The shee Book Agency,
Kolkata – 07, 2016

∗ Citation Index-NIL

∗ SNIP-NIL

∗ SJR-NIL

∗ Impact factor-NIL

∗ h-index -NIL

20. Areas of consultancy and income generated- Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards….
Nil

22. Student projects-

a) **Percentage of students who have done in-house projects including inter departmental/programme** -Nil

b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies** - Nil

23. Awards / Recognitions received by faculty and students- YES

S.No	Name Of The Faculty/Students	Awards
1	Sukanta Sarkar (Student)	Silver Medal, NBU,2003
2	Satyajit Sakar (Student)	Gold Medal, UGB, 2012

24. List of eminent academicians and scientists / visitors to the department-

1. Dr. Achintya Biswas In 2006 (Department Of Bengali, University Of Jadavpur)
2. Dr. Ankush Bhatta In 2011 (Department Of Bengali, University Of North Bengal)

25. **Seminars/ Conferences/Workshops organized & the source of funding** a) National –

Sl. No	Level	Topic	Sponsored by	Year
1		National Consciousness through Bengali Literature (1800-1947AD).	UGC	2011

b)International-Nil

c) College Level: Anchalik Upanyas, 2013

26. **Student profile programme/course wise:**

Name of the course /programme	Year	Applications received	Selected	Enrolled		Pass (%)
				Male	Female	
UG course with Honours (Bengali)	2012-13	306	91	36	55	94
	2013-14	343	91	38	53	83
	2014- 15	361	91	31	57	85
	2015-16	342	91	32	59	RND

N.B: percentage of pass considering only 3rd year, RND: Result not declared

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA(HONS)	100	NIL	NIL
BA (G)	100	Nil	Nil

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?-**13

29. **Student progression**

Student progression	Against % enrolled
UG to PG	14%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	NIL 2
Entrepreneurship/Self-employment	70% (includes International and internal trade, labour contractor, construction firm, furniture transportation, silk production &trade, fruit trade& production etc)

30. **Details of Infrastructural facilities**
a) College Library:
   ➢ Not only the central library the departmental library is also enriched
   ➢ There are more than 300 titles of text and reference books in the central library
   ➢ Disciplinary/inter-disciplinary journals are available as well.
   ➢ Books and journals meant for many regional and national level competitive examinations are made available for the job seeking students.
   ➢ Internet facility is available

b)**Internet facilities for Staff & Students**

   Internet facility for the staff and students is available. In fact, the whole campus of the College is a free wi-fi Zone. The facility was provided by the college in collaboration with the Reliance Group.

   c) **Class rooms with ICT facility :**
   ➢ ICT facility is available in four class rooms (fixed)
   ➢ portable one with Laptop and projector
   d) **Laboratories:** Computer Lab with free access for any faculty of any Department.

31. **Number of students receiving financial assistance from college, university, government or other agencies –**
   ➢ The Student Welfare Fund of the Students Union of Kaliachak College:
   ➢ For all the following Schemes stipend and scholarship is paid directly to the students' individual a/c. Therefore the statistics is not available

to the department. But it can be said from the very outset that almost all the students avail scholarship of either of the kinds

➢ The Schemes and Contributions are:

Sources of Stipend & Scholarship	Amount (Rs.)
Kanyashree Prakalpa, Govt. of West Bengal (for Girls only)	Rs. 25000/-
Minority welfare Scholarship, W.B	Rs. 5000/-
SC/ST/OBC Scholarship, W.B	Rs.2500/-
Chief Minister's Relief Fund, W.B	
Uttar Banga Development Council	
Bidi Labour Development Fund	
(Strictly for Bidi labour Family)	Rs.3000/-
Begum Rokeya Memorial Foundation Scholarship	
(for Muslim Girls only)	
Sitaram Jhindal Foundation	
Maulana Abul Kalam Azad Foundation	
Merit Cum means scholarship of the DPI&UGC	
Hazi Mohammad Mohsin Memorial Scholarship	
Swami Vivekananda Relief Fund, W.B	Rs.1250/-

32.   Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts-Nil

33.   Teaching methods adopted to improve student learning-
➢ Lecture method
➢ Audio-visual aid
➢ Interactive Method
➢ Group Discussion Method

34.   **Participation in Institutional Social Responsibility (ISR) and Extension activities- Members of the following Committee**
14. Paper Setter, UG (Pass & Hons.) UGB
15. Member, IQAC
16. Member NAAC Committee
17. Coordinator, RUSA Committee
18. Convener, Budget sub-committee
19. Member, Finance Committee
20. Member, Purchase Committee
21. Member, Library sub-committee
22. Member, Admission Committee
23. Examiner , U.G Studies, UGB
24. Member, Students' Grievance Redressal Cell
25. Member, Anti-Ragging Cell
26. Secretary teachers' Council (Up to 2015)
27. Secretary Employees Coop Credit Society (Up to 2014)

Extension: (outside the College)

4. Served the community as the Programme Officer of the NSS up to 2005
5. Master Trainer for Census 2011.
6. Co-ordinator, UG Exam, UGB.
7. Head Examiner, W.B.B.M.S.E.
8. Convenor, Entry Level Coaching.

35. SWOC analysis of the department and Future plans-

Strength	Weakness
➢ One PhD holder faculty & one faculty perusing Ph.D. ➢ The student-teacher ratio is satisfactory ➢ Sincere and innovative faculties ➢ Library with more than 300 text and reference books	➢ Student book ratio is insufficient in the departmental library. ➢ Due to the lengthy exam. Schedule of the affiliating university hinders the completion of course in time ➢ Insufficient class room.
Opportunities	Challenges
➢ There is plenty of scope of employment opportunity in administrative, SSC, TET, NET,SET,PSC,CSC, as well as in the Consultancy services ➢ Teachers provides care to the students individually ➢ Study Materials are supplied as and when the students require	➢ Preparing the students to sustain in the competitive market ➢ It is a great challenge for the faculty to provide the students any source of employment which is as vivid as the West Bengal School Service Commission.

Future Plans

➢ To introduce module based teaching
➢ Project work will be proposed to be introduced
➢ Motivation programme to enhance the supply of quality students
➢ Employment opportunity through compass selection
➢ Open PG course.
➢ National project language of Malda district.
➢ To publish journal with ISSN.
➢ To enrich departmental library.
➢ To conduct educational tour, literacy & cultural awareness

Evaluative Report of the Department

1. Name of the department- Arabic

2. Year of Establishment- 2005

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated

  Masters; Integrated Ph.D., etc.)-

- UG (Honours)
- UG (General)

4.   Names of Interdisciplinary courses and the departments/units involved
  ➢In Kaliachak College Environmental Studies in Under Graduate level is the single inter disciplinary course in which no Arabic related topic is not included. So we are not allowed any topic.

5. Annual/ semester/choice based credit system (programme wise)-
  ➢Annual

6. Participation of the department in the courses offered by other departments-

  ➢Being Arabic Semitic Language there is no related discipline here.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.
  ➢The certificate course in modern Arabic will be collaborated with other university or institution.

8. Details of courses/programmes discontinued (if any) with reasons-Nil

9.   Number of teaching posts

Post	Sanctioned	Filled
Professors	Nil	NA
Associate Professors	Nil	NA
Asst. Professors	2	2
Govt. Approved P T T	1	1
Guest Lecturer	1	1

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Student guided for the last 4 years
Mujtaba Jamal	M.A, M. Phil,	Assistant Professor	Medieval Arabic Language and	1 Year +	
Mohd. Alamgir	M.A, M. Phil	Assistant Professor	Modern Arabic Literature and Translation	1 Year +	
Anuwarul Isam	M.A	Govt.Approved		7 Year +	
MD Munsif Ali Rizwi	M.A B.Ed.	Guest lecturer	Ancient Arabic Language and Literature	4Year +	

11. List of senior visiting faculty- Nil

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**- 18%

13. **Student -Teacher Ratio (programme wise)-**

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled**-Nil

15. **Qualifications of teaching faculty with** DSc/ D.Litt/ Ph.D/ MPhil / PG.:

   i. Mujtaba Jamal: PG, M.Phil

  ii. Mohd Alamgir: PG, M.Phil

 iii. Anuwarul Islam: PG

 iv. Munsif Ali Rezwi : PG

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**-Nil

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**-Nil

18. **Research Centre /facility recognized by the University**-Nil

19. **Publications:-**

   * a) Publication per faculty-

   * **Number of papers published in peer reviewed journals (national /**

      International) by faculty and students:-3

   * **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**NA

   * **Monographs**: 6

   * **Chapter in Books:** 1

   * **Books Edited:** Nil

   * **Books with ISBN/ISSN numbers with details of publishers**: 3

Sl. No	Title	Date of Publication	Publishing Organization	ISSN/ ISBN No.	Nature (National/ International)	Type (E- Journal/ other)	Impact factor if any
1	Al-Mustashriqoona Fi Ruyati Edward Said Fi-Kitabihi Al-Istishraq	**Jan, 2015**	Aliah University, Kolkata	ISBN: 81-88792-41-1,	International Conference Proceedings		
2	The contribution of Ahmad Abdul Gafoor Attar in Arabic lexicography.	**Mar, 2014**	Centre of Arabic and African Studies), JNU, New Delhi,India,	ISSN: 2348-2613	Dirasat Arabia (Peer Reviewed Journal)		
3	Ahmad Abdul Gafoor Attar as the first who categorized Arabic Lexicographies into four	**Vol. 59 Issue 08 ,2014**	Al-Baas-El-Islami, Darul Uloom Nadwatul Ulama, Lucknow, India,	ISSN: 2347-2456,			

∗ **Citation Index**: Nil

∗ **SNIP**: Nil

∗ **SJR:** Nil

∗ **Impact factor**: Nil

∗ **h-index**: Nil

20. Areas of consultancy and income generated-Nil

21. Faculty as members in

A) National committees b) International Committees c) Editorial Board: NIL

22. Student projects- NIL

a) **Percentage of students who have done in-house projects including inter departmental/programme**

b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies** -Nil

23. Awards / Recognitions received by faculty and students-NIL

24. List of eminent academicians and scientists / visitors to the department-

➢ Saifuddin, Assistant Professor & H.O.D, Dept. of Arabic, University of Gour Banga

➢ Dr. Md. Mehdi Hasan, Assistant Professor, Dept. of Arabic, University of Gour Banga

➢ Dr. Lutfur Rahman, Assistant Professor, Dept. of Arabic, South Malda College

➢ Arshad Alam, Assistant Professor, Dept. of Arabic, South Malda College

➢ Dr. Najmul Haque, Assistant Professor, Dept. of Arabic, University of Gour Banga

25. Seminars/ Conferences/Workshops organized & the source of funding

➢ College level seminars are organised, funded by college

a) **National:** Proposal for a National Seminar on "Contribution of Women to Literature with special reference to Arabic Literature" is submitted to UGC.

b) **International:** A Proposal for an international Seminar on "Muslims' Culture in India with Special Reference West Bengal: Past and Present" is submitted to Indian Council for Social Science and Research, New Delhi.

Departmental Seminar: A Student Presenting her Paper

26. **Student profile programme/course wise:**

Name of the course /programme	Year	Applications received	Selected	Enrolled		Pass (%)
				Male	Female	
UG course with Honours (Arabic)	2012-13	156	50	23	27	95
	2013-14	192	50	21	29	89
	2014- 15	207	61	25	36	80
	2015-16	248	61	24	37	RND

N.B: percentage of pass considering only 3rd year, RND: Result not declared

*M = Male   *F = Female

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA(H)	90	10	NIL
BA(G)	100	NIL	NIL

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? –**

    ➢ 05

29. **Student progression**

Student progression	Against % enrolled
UG to PG	60
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed Campus selection other than campus recruitment	4%
Entrepreneurship/Self-employment	65%

30. Details of Infrastructural facilities

➢ Library: College Library and Departmental Library .Both libraries have a number of Arabic Text books, Reference books, journals and magazine that fulfil the basic requirements of the faculty members and students.

➢ b) Internet facilities for Staff & Students- Wi-Fi internet facility are available in campus. The teachers and students are easily accessing it for academic purpose.

c) **Class rooms with ICT facility-**

➢ Four Digital Class Rooms are made available in the college with besides those another portable projector is ready for use.

d) Language Lab- Available with the capacity of 48 seats which the department uses.

31. Number of students receiving financial assistance from college, university,

➢ Government or other agencies:

As the government and other agencies transfer the amount of scholarship directly to the bank account of students and they are not sharing the data with the College so data are not available with the Department and the College. But there are a number of government and other agencies that provide financial assistance to our students as:

- Kanyashree Prakalpa, Govt. of West Bengal

- Minority Welfare scholarship, Govt. of West Bengal

- SC/ ST/ OBC scholarship, Govt. of West Bengal

- Chief Minister's relief Fund, Govt. of West Bengal

- Uttar Banga Development council, Govt. of West Bengal

- Bidi Labour Development Fund,

- Begum Ruqyya Memorial Foundation scholarship.

- Maulana Abul Kalam Azad Foundation scholarship.

- Merit Cum Means scholarship of DPI, Govt. of West Bengal and UGC.

- **Hazi Mohammed** Mohsin Memorial scholarship. **32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts-**

➢ Departmental Seminars held external experts like

33. Teaching methods adopted to improve student learning:

➢ ICT based Teaching, Group Discussion, lecture, assignment, Question- answer Session.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities-

➢ The following programmes are under taken as Institutional Social Responsibility (ISR) and the faculty members as well as the students take part in these programmes.

i. To make Ragging and Sexual harassment free campus

ii. To make eco friendly campus

iii. To assist the physical challenged students

iv. To assist the fresher in completing admission process

v. To help the needy and poor students financially

vi. To take special care for the student in General and for weaker student specially

35.   SWOC analysis of the department and Future plans

Strength:	• Human resource of the department includes two permanent Assistant Professors both of them have submitted Ph. D. thesis. Among other teachers with one is Govt. Approved PTT and the second is Guest Lecturer. • Modern library with plenty of reference and text book, periodic journals and news papers. • Language Lab in the Department of Arabic to develop the communicative ability of the students and faculty members. • ICT enabled class rooms are available. • Organized departmental seminar for the students. • Faculty members participated in the national and international conferences and seminar and presented papers on different topics. • Faculty members have improved new teaching methods in imparting knowledge among the student by using ICT class rooms and Language Lab.
Weakness:	• Shortage of permanent faculty members. • Insufficient supply of electricity hampers the study of faculty members as well as of the learners • Our curriculum is guided by the Affiliating University so we are not authorized to revise or modify the syllabus according to the needs of time. • The lack of residential facility for staffs and students hinders to development of our educational environment.
Opportunity:	• Placement in Government and Private Sectors in India and Abroad as a Teacher, Translator, Interpreter and Guide are available. • Earning livelihood from home as a free-lance translator may be obtained

Challenges	• As the college is situated in a backward area, so it is somewhat difficult to check the meritorious students from migrating to the city to pursue higher education. • Due to the poor economic back ground of the locality it is difficult to open more self- financed job oriented courses. • To provide hostel facilities to all the needy students.
Future Plan:	• Opening of job oriented and self-financed programmes i.e. Certificate, Diploma and Advance Diploma courses in Modern Arabic. • To open Post Graduate course (Regular and Distance mode). • We are trying to provide more job facility through Placement Cell.

Evaluative Report of the Department

1.   **Name of the Department: History**

2.   **Year of Establishment**: 1995 (Gen.), 2006 (Hons.)

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D., etc.):** UG

4. **Names of Interdisciplinary courses and the departments/units involved**: NA

5. **Annual/ semester/choice based credit system (programme wise):**

   ➢ Yearly Annual Exam (1+1+1).

6. **Participation of the department in the courses offered by other departments**:
   ➢ Political Science (Cold War and its impact)

   ➢ English (Role of Philosopher in French Revolution)

   ➢ Bengali (Role of Vidyasagar as social reformer)

   ➢ Bengali (Charyapada as a source of History)

   ➢ Sanskrit (Relation of History & Sanskrit)

7.   **Courses in collaboration with other universities, industries, foreign institutions, etc.-**
   ➢ There is no provision for such type of collaboration in this department.

8.   **Details of courses/programmes discontinued (if any) with reasons:**
   ➢ NA

9.   **Number of teaching posts**

Teaching Posts	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Assistant Professors	2 TWO	2 TWO
Guest Teacher	1 (One)	1 (One)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.
/Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Rajen Hemrom	M.A. B-Ed, Ph.D(on going)	Asst. Prof.	Ancient Indian History	9 Years 7 month	NA
Ritabrata Goswami	M.A. B-Ed, Ph.D(ongoing)	Asst. Prof.	Medieval Indian History	6 years+	NA
Moumita Pathak	M.A. B-Ed, M.Phil(on-going)	Guest Teacher	Early Medieval Bengal	1 Year+	NA

11.   List of senior visiting faculty:
- ➢ Nil

12.   **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-**

Course	Programme	Theory	Total
UG (General) History	1st Year	17 %	17 %
	2nd Year	11 %	11 %
	3rd Year	19 %	19 %

13.   **Student -Teacher Ratio (programme wise):**

Course	Programme	Student Teacher Ratio	Course	Programme	Student Teacher Ratio
UG (Honours) History	1st Year	45:3	UG (General) History	1st Year	350:3
	2nd Year	45:3		2nd Year	350:3
	3rd Year	45:3		3rd Year	350:3

14.   **Number of academic support staff (technical) and administrative staff; sanctioned and filled**: Nil

15.   Qualifications of teaching faculty with DSc (Nil)/ D.Litt (Nil)/
- ➢ Ph.D (02 ongoing)/ MPhil(01 ongoing)

16.   **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**
- ➢ Proposal for Minor Research Project submitted to the UGC (Regional Office, Kolkata)
- ➢ Attempt has been made to send a teacher under Faculty Improvement Programme but the permission from DPI yet to receive**.**

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**: NA

18. **Research Centre /facility recognized by the University**: NA

19. **Publications**:

    * **a) Publication per faculty**-Two

    * **Number of papers published in peer reviewed journals (national /**
      International) by faculty and students: NIL

* **Number of publications listed in International Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**

* **Monographs**

* **Chapter in Books**: **3+1=4**

* **Books Edited**: 1) Challenges and prospect of Development (A social & historical study on tribal women & Environment in Bengal)

* **Books with <u>ISBN</u>/ISSN numbers with details of publishers**:

Name of Book	Year of Publication	Name of Publisher	Place of Publication	ISBN
Challenges and prospects of Development (A social & historical study on tribal women & Environment in Bengal)	2015	SETU	Kolkata, India	**978-93-80677-85-9**

    * **Citation Index**:   Nil
    * **SNIP**:   Nil
    * **SJR**:   Nil
    * **Impact factor**:   Nil
    * **h-index**:   Nil

20. **Areas of consultancy and income generated**: Nil

21. **Faculty as members in**

a)   National committees b) International Committees c) Editorial Board, d)
➢   Indian History Congress-Annual Member
➢   Paschim Banga Itihas Samsad-Life Time Member

22. Student projects

a)   **Percentage of students who have done in-house projects including inter departmental/programme**: Nil

b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories /Industry/ other agencies**: Nil

23. Awards / Recognitions received by faculty and students: NA

24. List of eminent academicians and scientists / *visitors to the department:*

1. Prof. Amit Bhattacharya, History (Jadavpur University)

2. Prof. Suchibrata Sen, History (Visva-Bhararti)

3. Subhayu Bhattacharya, History (Visva-Bhararti)

4. Prof. Sujit Pau1- Social Science(Visva-Bhararti)

5. Prof. Amal Das, History (Kalyani University)

6. Prof. Ananda Gopal Ghosh, History (University of North Bengal)

7. Prof. Ratna Roy Sannyal, History (University of North Bengal)

8. Prof. Anita Bagchi, History (University of North Bengal)

9. Prof. Rahim Mandal, Himalayan Studies (University of North Bengal)

10. Prof. Tanvir Nasrin, History (Burdwan)

25.   **Seminars/ Conferences/Workshops organized & the source of funding**
 a) **National:** Seminar was organized on "Challenges and prospects of Development & Empowerment: Adivasis, Dalits, Minorities and Women in Eastern & North-Eastern India in the twentieth Century**"**
 b) The department send a proposal to UGC for conducting a National Level seminar on "Development issues of marginal groups and women in contemporary time with special reference to West Bengal"
 c) A Proposal is ready to send to ICHR for conducting International Seminar.

26.   Student profile programme/course wise:

Name of the course /programme	Year	Applications received	Selected	Enrolled		Pass (%)
				Male	Female	
UG course with Honours (History)	2012-13	179	91	43	48	87
	2013-14	189	91	51	40	54
	2014- 15	203	91	44	47	33
	2015-16	245	91	--	--	RND

N.B: percentage of pass considering only 3rd year, RND: Result not declared

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A (Honours)	100%	Nil	Nil
B.A (General)	100%	Nil	Nil

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.: N.A (As it is Degree College up to B.A)

29.   Student progression

Student progression	Against % enrolled
UG to PG	**50%**
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Nil 25
Entrepreneurship/Self-employment	12% (Business)

30.   Details of Infrastructural facilities

a) Library -Central library of Kaliachak College

➢   Kaliachak College library is rich with its texts and reference books with above 500 titles. Students lend those books recommended by the Teachers of the department which relevant to a topic under studying.

➢   The Central Library stokes with history books over 500 titles of text and reference books, three journals ***Sage Publication* (1.Indian Economic & Social History Review, and 2. The Medieval history Journal, 3. Indian Historical Review)** in hard copy and soft copy form 2014.

➢   One e-journal (INFLIBNET) access availability since 2015.

➢   Apart from that many Books and journals are available for competitive examination.

➢   Internet facility & Xerox facility are available for students.

➢   In spite of minority dominated & backward geographical location the library is able to attract students. The Reading room of the library is well ventilated and furnished for the study of a large number of students.

Departmental Library:
➢   For the assistance of poor and needy students the College authority has set up a departmental library which provides books to the students as its limited capability. The students of the department have instance access to the departmental library and thus, they benefitted much with departmental project.

a)   Internet facilities for Staff & Students

   Internet facility for the staff and students is available. In fact, the whole campus of the College is a free Wi-Fi Zone. The facility was provided by the college in collaboration with the Reliance Group.

a)   Class rooms with ICT facility :

➢   ICT facility is available in four class rooms (fixed)

➢   portable one with Laptop and projector

➢   Computer Lab with free access for any faculty of any department

b)   Laboratories

   Computer Lab for Faculties

31.   Number of students receiving financial assistance from college, university, Government or other agencies

➢ The Charity Fund of the Students Union of Kaliachak College:

➢ For all the following Schemes stipend and scholarship is paid directly to the students individual A/C. The College asked for the data; but still it is not available. But it can be said from the very outset that almost all the students avail scholarship of either of the kinds

➢ The Schemes and Contributions are:

Sources of Stipend & Scholarship	Amount (Rs.)
• Kanyashree Prakalpa, Govt. of West Bengal (for Girls only)	25000
• Minority welfare Scholarship, W.B	5000
• SC/ST/OBC Scholarship, W.B	2500
• Chief Minister's Relief Fund, W.B	
• Uttar Banga Development Council	
• Bidi Labour Development Fund (Strictly for Bidi labour Family)	3000
• Begum Rokeya Memorial Foundation Scholarship. (for Muslim Girls only)	
• Sitaram Jhindal Foundation	
• Maulana Abul Kalam Azad Foundation	
• Merit Cum means scholarship of the DPI&UGC	
• Hazi Mohammad Mohsin Memorial Scholarship	
• Swami Vivekananda Relief Fund, W.B	1250

32. **Details on student enrichment programmes (special lectures / workshops /**

    Seminar) with external experts

    Special lecture delivered by Dr. Utpal Roy, Assistant Professor Malda College,

    and by Kousahik Chakroborty, faculty member PG Department Malda College

    and Joygopal Singha-Gazole College

33. **Teaching methods adopted to improve student learning**-

- ➢ Lecture method
- ➢ Smart class with audio-visual aid.
- ➢ Interaction Method
- ➢ Group Discussion Method

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities**

Members of the following Committees

- ➢ Member of RUSA Committee of the College
- ➢ Member of Governing Body of the College
- ➢ Member of Admission Committee of the College
- ➢ Member of Gardening and Beautification Committee of the College
- ➢ Member of Library Advisory Committee of the College
- ➢ Member of the College
- ➢ Member , U.G Board of Studies, UGB
- ➢ Member, IQAC
- ➢ Coordinator and member, NAAC Committee
- ➢ Examiner , U.G Studies, UGB
- ➢ Paper Setter, U.G Studies, UGB
- ➢ Head Examiner, U.G Studies, UGB
- ➢ Convenor of UGC Sponsored Remedial Coaching
- ➢ Member, Anti-Ragging Cell
- ➢ Nodal officer, election commission.
- ➢ Member of Reception and Cultural committee of 76th Indian History Congress conference.

Extension: (outside the College)

- ➢ Member of the Indian History Congress-Annual, Paschim Banga Itihas Samsad-Life Time Member
- ➢ Master Trainer for Census 2011
- ➢ Presiding officer in the Election(Gram Panchayat, Assembly election)
- ➢ Historical trip to Gour, Adina, Malda, Hazarduari Murshidabad,
- ➢ Tree Plantation, Swach Bharat Avijan, Gardening
- ➢ Awareness programme on AIDS
- ➢ Environmental awareness programme through NSS

35.   SWOC analysis of the department and Future plans

Strength	Weakness
➢ Both the Permanent teachers are pursuing Ph.D. under the University of Visva-Bharati. ➢ One Guest teacher is pursuing M.Phil under University of Gour Banga. ➢ The teachers of the department published a book, Title " Challenges and Prospects of Development" ➢ The teachers also has a publication of articles ➢ Departmental Library with free access of Books ➢ Good cooperation between teacher and students ➢ Teaching learning with ICT	➢ Adverse Students teachers ratio ➢ Traffic Jam hampers the regular attendance of the Students
Challenges	**Opportunities**
➢ Most of the Students are first generation learner. ➢ Guardians are economically weak and so they engage their sons to income generating job ➢ Female students are irregular and they engaged in Bidi binding job	➢ To create a healthy competitive atmosphere in the department. . ➢ Job opportunity through State and National level competition exam.

Future Plan of the Department:
   ➢ To open up regular Master degree courses.

   ➢ To make an arrangement for a Museum Room with local remains.

   ➢ To improve departmental library. Departmental library to be enriched with

      more standard text and reference books both for teachers and learners.

   ➢ To improve the quality of Departmental Magazine.

   ➢ Last of all to improve historical consciousness among the students.

Rajen Hemrom
Department of History
Orientation/Refreshers

SL No	Session	Orient-ation	Refreshers	Theme Name	Duration	Organized by
1.	4th Dec.2015 to 31st Dec.2009	73rd Orientation	-	-	28 days	Burdwan University
2.	31st May,2012 to 19th June,2012		One (1)	Lifelong learning & Extension	21 days	North Bengal University
3	5th Feb. 2015 to 25th Feb. 2015		Two (2)	Interdisciplinary	21 days	North Bengal University

Information about Ph.D. Programme

Title of the thesis	Awarded/ going on with date	Session	Name of the university	Course Work Yes/No
Santals of Malda district: Societies in economic and social changes (1855-1985)	Work in progress	From July 2011 to July 2016	Visva-Bharati	Yes

Seminar Presentation

Sl No	Seminar	Title of the paper	Date	Organized by	Theme(s)
1	UGC Sponsored State Level Seminar	Marriage system of the Santhals	11th & 12th Jan. 2012	Department of Pol. Sc. Kaliachak College	Decentralization, Development& Empowerment: A Study of weaker sections (SC/ST & Minority) in Bengal, 1977-201
2	UGC Sponsored State Level Seminar	Hindu Muslim relation in the age of Globalization from 1990-2010: A case study	5th May, 2012	Pakuahat College	Hindu Muslim relations in Bengal through the ages
3	UGC Sponsored National Level Seminar	Position of Santhal Women in Santhal Society: A case study regarding their society i Malda district during the colonial Era.	13th &14th March, 2015	North Bengal University	Women, Patriarchy & Gender: Deconstruction and Reconstruction of History (India & Beyond)

4	I.C.H.R Sponsored International Seminar	Bangalee Army and the First World War	16th&17th April, 2015	Post Graduate Department of History Malda College, Malda	The Great War(1914) in Memories & Letters
6	Paschimbanga ithasSamsad 31st Annual Conference	Saontal Somajer Bibah Bidhi o Itihas Rachanar ek Ascharjya Sandhan	24-26th Jan. 2016	Derozio College Rajarhat Kolkallta	Modern India

Publication
Books/Journals

SL No	Type of Publication	Title	Date of Publication	Publisher	ISSN/ISBN No.	National/ Internationa	Type (e-journal/othe	Impact factor if any
1	Book (Edt.)	Challenges and Prospect of Development	July,2015	Setu Prakashani	978-93-80677-85-9			
2.	Article	Population Distribution & Immigration of the Santhals into Malda District	Population Distribution & Immigration of the Santhals into Malda District	Setu Prakashani	978-93-80677-85-9			

Name-Ritabrata Goswami
Orientation/Refreshers

SL No	Session	Orientation	Refreshers	Theme Name	Duration	Organized by
1.	April 25, 2013 to May 22, 2013	14th Orientation			28 days	North Bengal University(N.B.U)
2.	January 07, 2015 to January 27,2015		Refresher Course History	History	21 days	North Bengal University(N.B.U)

Information about Ph.D. Programme

Title of the thesis	Awarded/ going on with date	Session	Name of the university	Course Work Yes/No
Changing Boundaries altering Landscape: History of Urbanization in Malda 1858-1947	Going on	From July 2011 to July 2016	Visva-Bharati	Yes

Seminar Presentation

Sl No	Seminar	Title of the paper	Date	Organized by	Theme Name
1	University Grant Commission Sponsored State Level Seminar on Hindu Muslim relations in Bengal through the ages	Abhibhakta Uttar o Purba Banger Tebhaga andolon o Hindu Muslim Samparka: Ekti Pargalochonamulak Samikha	5th May 2012	Deferment of History Pakuahat Degree college	Peasant Movement
2	Paschimbanga TihasSamsad 30th Annual Conference	UnabinshaShadabdirDhrithi hardheMaldahaZillerBabsa BanergerRuprekha, Kathamo O Bistar-EktiOthihasikParjalochona	24th to 26th January 2014	P.N. das college, Palta, North 24 Parganas	Modern Section
3	I.C.H.R sponsored International Level Conference on the Great War (1914) in Memoires and letters	The First World War as reflected in RamanandaChattapadhya's Prabashi	16th & 17th April, 2015	Post Graduate Department of History and English, Malda College, Malda	First World War and Newspaper

4	UGC Sponsored National level Seminar on Aspects of Partition of India 1947	Partition, Refugee Issue and Population Explosion: A study of the Bengal District of Malda 1947-61	28th March, 2014	Post Graduate Department of History Malda College, Malda	Impact of Partition
5	Government sponsored National Seminar on Reappraisal of Different Branches of Sanskrit Wisdom	Bengal as the land of Sanskrit study centre: A Historical Perspective from Ancient to Modern age	19th September, 2014	Department of Sanskrit University of GourBanga	Sanskrit and Education
6	Paschimbanga Itihas Samsad 31st Annual Conference	UnabinshaShatabdirDhihardhathekeSwadhinaterPurbaprachantaUpanibeshikBanglayeShikherprati Muslim Manashikatha o Adhunik Siksha, Maldah Zillerprekhete Ekte Oithihasik Parjholochona	24th to 26th January 2015	Ancient Indian History Department Calcutta University	Modern Section
7	National seminar on Different Horizons of Lokosangskriti	Biswayan, LokSamaj o sanskriti o erprakhiteekte Parjalochona	2nd 3rd May, 2015	Raiganj SurendranathMahavidalya	Different Horizons of Loksangskriti
8	Indian history Congress 76th session 27-29th December, 2015	Health Under the Raj: A study of Malda district 1850-1900	27-29 December, 2015	GourBanga university	Section III Modern India
9	Paschimbanga ithasSamsad 32nd Annual Conference	Unabinsha shatabdir Drithiathe Uttarbange janasatha, janachetana, o sasthaunayane British Prachesta: Maldaha Ziller Prekheteekte Othihasik Parjhacholona	24-26 January 2016	Derozio College Rajarhat Kolkata	Modern India

Publication

SL No	Type of Publication	Title	Date of Publication	Publication	ISSN/ISBN No.	Nature National/ International	Type (e-journal/other)	Impact factor if any
1	**Article**	UnabinshaShadabdirDhrithi hardheMaldahaZillerBabsa BanergerRuprekha, Kathamo O Bistar- EktiOthihasikParjalochona	22th Jan, 2015, Kol.	Paschimbanga ItihasSamsad Peer Reviewed volume	ISBN-978-81-901874-5-1	National	Other	Not found
2	**Article**	Partition, Refugee and Population Explosion, a Case Study of a Bengal District, Malda,1947-1961		Setu Prakashani	ISBN No: 978-93-80677-85-9	National	Other	
3	Article	Maldah Ziller Tebagha Andoloner-itihas: Barind Anchal		Bharat Tirtha Uttarbanga: Prasanga Samaj, Arthaniti o Rajniti (in Bengali Edited Book, Dr. Ashim Kumar Sarkar and Dr.Ananda GopalGhosh	Sangbedan, Malda, ISBN 978-81-920636-45			

Evaluative Report of the Department

1. **Name of the department**- **DEPARTMENT OF ECONOMICS**

2. **Year of Establishment- 14th Aug. 1995**

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)-**
   UG

4. **Names of Interdisciplinary courses and the departments/units involved**

   Environmental Studies
   Department Involved: Economics, Geography, Political Science, Botany, Zoology, Chemistry and Sociology.

5. **Annual/ semester/choice based credit system (programme wise)-**

   ➢ B.A. (General): Annual
   ➢ B.A. (Honours): Annual

6. **Participation of the department in the courses offered by other departments**

   Participated into some topics like
   ➢ Geography (Economics of Non-conventional Energy),
   ➢ Political Science (Students Participation in Politics), and
   ➢ Environmental Studies (Land Use and Soil Erosion)

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**
   Nil

8. **Details of courses/programmes discontinued (if any) with reasons**
   N.A
9. **Number of teaching posts**

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	Nil	Nil
Govt. Approved Part Time Teacher	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

/Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr.Subrata K. Das	M.A,B.Ed	**Associate Professor**	**i)Econometrics ii)Demography& Resource Economics**	18 yrs	N.A
Selim Javed	M.A,B.Ed	Govt.Approved PTT's	i) **Industial Economics,** ii) **International Economics**	5 years	N.A

11.   List of senior visiting faculty
   Nil

12.   Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

   U.G. Economics General: Nil
   U.G Economics Honours: Nil

13.   Student -Teacher Ratio (programme wise)
    U.G. Economics General: 65: 1

14.   Number of academic support staff (technical) and administrative staff; sanctioned and filled
   Sanctioned   Nil
   Filled   Nil

15.   Qualifications of teaching faculty with DSc/D.Litt/ Ph.D/ MPhil / PG.

   ➢ **PG**

16.   Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
   ➢ One Proposal submitted to the UGC on the Plastic Recycling Industry of Sujapur Area.

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**

   Nil

18. **Research Centre /facility recognized by the University**

   Nil

19. **Publications:**

   * a) Publication per faculty: Subrata K. Das: 04

   * Number of papers published in peer reviewed journals (national /International) by faculty and students: Nil

   *Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**: Nil

   *Monographs:** 01(without ISBN)

   *Chapter in Books**: 02

   *Books Edited:** Title: Reservation: An Engine of Development

   *Books with ISBN/ISSN numbers with details of publishers**
                        ISBN 978-93-82433-42-2
                        Publisher: Sopan, 206, Bidhan Sarani, Kolkata-700006

   *Citation Index:**   Nil

   *SNIP:** Nil

   *SJR**: Nil

   *Impact factor:** Nil

   *h-index**: Nil

   20. **Areas of consultancy and income generated**

          Nil

   21. **Faculty as members in**
   a) National committees b) International Committees c) Editorial Boards….
       Nil
   22. **Student projects**

a) **Percentage of students who have done in-house projects including inter departmental/programme**

          Nil

b)   **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies**

Nil

23. Awards / Recognitions received by faculty and students

➢   Teacher: Subrata K. Das was awarded the
➢   A) University Medal by North Bengal University, Darjeeling in M. A. in 1990 and
➢   B) Mukutmani Award by North Bengal University, Darjeeling for excellence in Economics in 1990.

➢   Student: Mst. Reshmi Aktari stood 3rd position in B.A. three year (General) Examination of the University, N.B.U 2008.

24.   List of eminent academicians and scientists / visitors to the department

Prof. Anil Bhuimali, Hon'ble Vice Chancellor of the University of Raiganj

Prof. Malay Mukherjee, Deptt. of Gography, Visva Bharati University

Prof. Sushil Halder, Department of Economics, Jadavpur University

Prof. Rabindra Nath Bhattacharya (Retd), Department of Economics, Kalyani University

Dr. A.K. Bajpai, Director, Central Silk Research &Training Institute, Berhampur, W.B

Dr. Swapan Kumar Mukhapadhaya, Scientist B, CSR&TI;

Dr. Ranjit Kar, Scientist B, CSR&TI;

Dr.S.K.Datta, Scientist B, CSR&TI and

Dr. M.Z. Khan, Scientist B, CSR&TI;

25.   Seminars/ Conferences/Workshops organized & the source of funding

a) National: Reservation as a Measure of Social Development under the Purview of Market Economy in Collaboration with the Deptt. Of Economics, South Malda College (UGC Sponsored), 2013

b) International: Nil

c) State Level: Work Shop on Dissemination of Sericultural Technology from Lab to Land in Collaboration with the Central Silk Research & Training Centre Berhampur (UGC Sponsored), 2008

d) Internal workshop: Feedback on the UG Syllabus (Sponsored by the College) , 2015

e) Internal Seminar: Social Development Issues in the Post Globalization Period
(Sponsored by the College)

UGC Sponsored National Seminar: Reservation as a Measure of Social development

UGC Sponsored State Level workshop

26.   Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Environmental Studies 2015	1560	1463	815	648	
B.A Part-III 2012	N.A**		01	02	33.33
B.A Part-III, 2013	N.A		06	09	100
B.A Part-III 2014	N.A		04	11	73.33
B.A Part-III 2015	N.A		07	16	100

  *M = Male   *F = Female
**In General Course students are admitted directly on first come first serve basis

27.   **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA(G)	100	Nil	Nil
Econ.(H)	Nil	Nil	Nil

28.   **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

NET   : 01
 SSC (School Service Commission): 0 5
 Defense   :

29.   Student progression

Student progression	Against % enrolled
UG to PG	80 %
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	Nil < 2 %
Entrepreneurship/Self-employment	70% (includes International and internal trade, labour contractor, construction firm, furniture transportation, silk production &trade, fruit trade& production etc)

30. Details of Infrastructural facilities

a) College Library:

➢ In spite of being young in age Kaliachak College has an enriched library. It provides the students text and reference books. The readers of the Library may have two identity cards: one meant for the lending purposes and the other is for reading room.

➢ Over and above 150 titles of text and reference books, two journals (EPW & Yojona) in hard and one (Inflibnet) in the electronic form, are available as well.

➢ Books and journals meant for many regional and national level competitive examinations are made available for the job seeking students.

➢ Internet facility is available

➢ Xerox facility is available

➢ The Reading room of the library is well ventilated and furnished for the study of a large number of students and faculty members separately.

➢ There are departmental libraries for the Poor and meritorious students.

➢ Internet facilities for Staff & Students

Internet facility for the staff and students is available. In fact, the whole campus of the College is a free wi fi Zone. The facility was provided by the college in collaboration with the Reliance Jio Group.

➢ **Class rooms with ICT facility :**

➢ ICT facility is available in four class rooms (fixed)

➢ portable one with Laptop and projector

➢ Computer Lab with free access for any faculty of any Department.

➢ **Laboratories**

Computer Lab for Faculties and students is available

31. Number of students receiving financial assistance from college, university, Government or other agencies

➢ The Welfare Fund of the Students Union : 78(Total)

➢ UGC Stipend for SC/ST/OBC/Minority Students: 200 (Total)

➢ For all the following Schemes stipend and scholarship is paid directly to the students' individual a/c. Therefore the statistics is not available to the department. But it can be said from the very outset that almost all the students avail scholarship of either of the kinds

➢ The Schemes and Contributions are:

Sources of Stipend & Scholarship	Amount (Rs.)
• Kanyashree Prakalpa, Govt. of West Bengal (for Girls only)	25000
• Minority welfare Scholarship, W.B	5000
• SC/ST/OBC Scholarship, W.B	2500
• Chief Minister's Relief Fund, W.B	
• Uttar Banga Development Council	
• Bidi Labour Development Fund (Strictly for Bidi labour Family	3000
• Begum Rokeya Memorial Foundation Scholarship. (for Muslim Girls only)	
• Sitaram Jhindal Foundation	
• Maulana Abul Kalam Azad Foundation	
• Merit Cum means scholarship of the DPI&UG	
• Hazi Mohammad Mohsin Memorial Scholarship	
• Swami Vivekananda Relief Fund, W.B	1250

32. Details on student enrichment programmes (special lectures/workshops/ Seminar) with external experts

Special Lectures:

➢ Memory Management for Better Academic Performance by Prof. T.K.Chand, Deptt. of Education, Maharani Kasheswari Mahavidyalaya, Kolkata

➢ Population Growth and Indian Economic Development by Prof. Pankaj Kundu, Principal, Balurghat College, Dakshin Dinajpur

➢ Workshop on the U.G Economics Syllabus Review with other faculty members of the college and students of the department

Workshop on the U.G. Syllabus Feedback

33.   Teaching methods adopted to improve student learning-Project Method

> ➢ Lecture method and
> ➢ Smart class with audio-visual aid.
> ➢ Interaction Method
> ➢ Group Discussion Method

34.   Participation in Institutional Social Responsibility (ISR) and Extension activities

Members of the following Committee

28. Member , U.G Board of Studies, University of Gour Banga (UGB)
29. Member, IQAC
30. Member NAAC Committee
31. Coordinator, RUSA Committee
32. Convener, Budget sub-committee
33. Member, Finance Committee
34. Member, Purchase Committee
35. Member, Library sub-committee
36. Member, Admission Committee
37. Examiner , U.G Studies, UGB
38. Paper Setter, U.G Studies, UGB
39. Member, Students' Grievance Redressal Cell
40. Member, Anti-Ragging Cell
41. Secretary teachers' Council (Up to 2015)
42. Secretary Employees Coop Credit Society (Up to 2014)

Extension: (outside the College)

9. Served the community as the Programme Officer of the NSS up to 2005
10. Master Trainer for Census 2011

35.   **SWOC analysis of the department and Future plans**

Strength	➢ One gold medallist faculty ➢ One Faculty perusing Ph.D with published work ➢ The students teacher ratio is better than other departments ➢ Laborious and Hard working and innovative faculties ➢ Good library with more than 150 titles of text and Reference books ➢ Journals both in hard form and in Electronic forms
Weakness	➢ Could not start the Honours Course because of the dearth of eligible candidates ➢ University is reluctant to teach the subject without mathematics ➢ Students with mathematics in +2 level don't show their interest in Economics as it is not a school teaching subject whereas mathematics is. ➢ Govt. is not appointing permanent faculty. Only one full time faculty along with a Part Time is not enough to achieve any miracle in students performances
Opportunities	➢ Teachers provides care to the students individually ➢ Study Materials are supplied as and when the students require ➢ The University was requested from the part of the Board of Studies to introduce Economics Honours without mathematics. Instead, the mathematical tools will be taught within the course to increase the supply of eligible candidates. ➢ There is plenty of scope of Employment Opportunity in administrative, banking, management , as well as in the Consultancy services
Challenges	➢ Irregular supply of electricity ➢ The school teaching subjects poses the greatest challenges to the subject of Economics from the view point of employment opportunity. Only this factor resists the supply of quality input in this subject. ➢ It is a great challenge for the faculty to provide the students any source of employment which is as vivid as the West Bengal School Service Commission.
Future Plans	➢ Effort will be given to introduce Module based teaching ➢ Project work will be proposed to be introduced ➢ Motivation programme is necessary to enhance the supply of quality students ➢ Employment opportunity through Compass interview will be tried for the pass out students

Evaluative Report of the Department

1. **Name of the department:** Political Science

2. **Year of Establishment:** General- 1995, Honours- 2001

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D., etc.):** Under Graduate

4. **Names of Interdisciplinary courses and the departments/units involved:** Environmental Studies

5. **Annual/ semester/choice based credit system (programme wise):** Annual

6. **Participation of the department in the courses offered by other departments:** Participation of faculty members in other departmental lectures.

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Arrangement of YPC Financed by Department of Parliamentary Affairs, Govt. of West Bengal.

8. **Details of courses/programmes discontinued (if any) with reasons:** Nil

9. **Number of teaching posts**

Teaching Posts	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	01	01
PTTs (Govt.Approved)	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Bijoya Mishra	MA, B.ed.	Associate Professor	International Relations	23 yrs	Nil
Gajen Kumar Baroi	MA,M. Phil, B.ed.	Assistant Professor	Indian State & Sosiety	7 yrs 7 months	Nil
Md. Selim Shaikh	MA, B.ed.	Govt. Approved PTTs	Indian Administration	5 yrs 5 months	Nil
Rupbani Das	MA, M.Phil	Govt. Approved PTTs		5 yrs 5 months	Nil

11. List of senior visiting faculty:

a) Prof. Dr. Manas Chakraborty, HOD, Department of Political Science, University of North Bengal.

b) Dr. Debashis Ghosh, Assistant Controller of Examinations, University of North Bengal .

c) Dr. Kanak Sarkar, Department of International Relations University of Jadavpur.

d) Dr. Prantosh Sen, Principal, Gour Mahavidyalaya

e) Dr. Hosneara Khatun, Department of History, University of Gour Bnga

f) Dr. Badal Sarkar , Department of Political Science, University of Gour Bnga

g) Dr. Jitendra Sahu, Department of Political Science, University of Gour Bnga

h) Prof. Siddhartha Sankar Manna,HOD, Department of Political Science, University of Gour Bnga

12. Percentage of lectures delivered and practical classes handled (programme wise):
By temporary faculty10%

13. **Student -Teacher Ratio (programmed wise): Honours-1:23.75, General-1:**644

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** NIL

15. **Qualifications of teaching faculty with DSC/ D.Lit/ PhD/ MPhil / PG.:** PG-04,(out of them MPhil-02)

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil

18. **Research Centre /facility recognized by the University:** Nil

19. **Publications:**

   *   **a) Publication per faculty:** Nil

   *   **Number of papers published in peer reviewed journals (national /**
       International) by faculty and students: Nil

   *   **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):** Nil
   *   **Monographs:** Nil

   *   **Chapter in Books:** Nil

   *   **Books edited:** Nil

   *   **Books with ISBN/ISSN numbers with details of publishers:** Nil

   *   **Citation Index:** Nil

   *   **SNIP:** Nil

   *   **SJR:** Nil

   *   **Impact factor:** Nil

   *   **h-index:** Nil

20. **Areas of consultancy and income generated:** Nil

21. **Faculty as members in a) National committees b) International**
     Committees c) Editorial Boards: Nil

22.   **Student projects:**

a)   **Percentage of students who have done in-house projects including inter departmental/programme:** BA Part- III: 100%

b)   **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:** Project on Local Self Govt. As per syllabus of University (Marks 10)

23.   **Awards / Recognitions received by faculty and students:**

➢ Recognition received from Department of Parliamentary Affairs for arranging Y P C at college.

➢ Students recognized 3 times for performing Y P C at District level.

➢ One of the students Munmun Lala (Hons.) stood first in the University of North Bengal. And awarded Medal from the hand of the Governor in the year 2005.

24.   **List of eminent academicians and scientists / visitors to the department:**

   a)   Prof. Dr. Manas Chakraborty, HOD, Department of Political Science, University of North Bengal.

   b)   Dr. Debashis Ghosh, Assistant Controller of Examinations, University of North Bengal.

   c)   Dr. Kanak Sarkar, Department of International Relations University of Jadavpur.

   d)   Dr. Prantosh Sen, Principal, Gour Mahavidyalaya

   e)   Dr. Hosneara Khatun, Department of History, University of Gour Bnga

   f)   Dr. Badal Sarkar , Department of Political Science, University of Gour Bnga

   g)   Dr. Jitendra Sahu, Department of Political Science, University of Gour Bnga

   h)   Prof. Siddhartha Sankar Manna,HOD, Department of Political Science, University of Gour Bnga

25.   **Seminars/ Conferences/Workshops organized & the source of funding**

   a. **National**: Nil

   b. **International**: Nil

   c. **State Level:** 1 Seminar sponsored by UGC on "Decentralization and

Development of SC-ST and Minorities" and 1Workshop on "YPC"
sponsored by the Govt. of WB.

d.　College-level:2

(I)　　　Judicial Activism

(II)　　　Women's Empowerment under Local Self- Govt.

26.　Student profile programme/course wise:

Name of the course /programme	Year	Applications received	Selected	Enrolled		Pass (%)
				Male	Female	
UG course with Honours (Pol Sc)	2012-13		69	35	34	92
	2013-14		47	37	10	52
	2014- 15		45	27	18	74
	2015-16		49	25	24	RND

N.B: percentage of pass considering only 3rd year, RND: Result not declared

27.　Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA Hons. Part-I	100%	Nil	Nil
BA General Part-I	99.05%	0.05%	Nil
BA Hons. Part-II	100%	Nil	Nil
BA General Part-II	100%	Nil	Nil
BA Hons. Part-II	100%	Nil	Nil
BA General Part-	100%	Nil	Nil

28.　How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?:

➤ SET:- 01

➤ Civil services:-01

➤ Defence services:- 15

29. Student progression:

Student progression	Against % enrolled
UG to PG	6%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	01 17
Entrepreneurship/Self-employment	70

30. Details of Infrastructural facilities:

a) Library: Reading room for students and teachers, books for lending and reading to the students, competitive journal , health and other journal, hard copy and Xerox materials, NET facilities , INFLIBNET in the electronic form, departmental books, Wi-Fi zone for students and staff made in collaboration Reliance etc.

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Yes -04 class rooms

d) Laboratories: nil

31. Number of students receiving financial assistance from college, university, Government or other agencies:

➢ The Charity Fund of the Students Union of Kaliachak College:

➢ For all the following Schemes stipend and scholarship is paid directly to the students' individual a/c. Therefore the statistics is not available to the department. But it can be said from the very outset that almost all the students avail scholarship of either of the kinds

➢ The Schemes and Contributions are:

Sources of Stipend & Scholarship	Amount (Rs.)
Kanyashree Prakalpa, Govt. of West Bengal (for Girls only)	Rs. 25000/-
Minority welfare Scholarship, W.B	Rs. 5000/-
SC/ST/OBC Scholarship, W.B	Rs.2500/-
Chief Minister's Relief Fund, W.B	
Uttar Banga Development Council	
Bidi Labour Development Fund	
(Strictly for Bidi labour Family)	Rs.3000/-
Begum Rokeya Memorial Foundation Scholarship	
(for Muslim Girls only)	
Sitaram Jhindal Foundation	
Maulana Abul Kalam Azad Foundation	
Merit Cum means scholarship of the DPI&UGC	
Hazi Mohammad Mohsin Memorial Scholarship	
Swami Vivekananda Relief Fund, W.B	Rs.1250/-

32.   Details on student enrichment programmes (special lectures / workshops /
   Seminar) with external experts:
   ➢   Seminar organized by other department for the enrichment of the students.
   ➢   By holding State Level Seminar funded by UGC and Departmental Seminar.
   ➢   By inviting eminent authorized university and Govt. Personnel to the college for different faculty programmes
   ➢   By giving faculty reward to the members of the department.
   ➢   By organizing workshops on YPC at department, district and state under the Govt. W B.
   ➢   By holding Electors Awareness Programme   organized by the Election Commission participated by the faculty students on the basis of field survey.
   ➢   Organized Quiz Competition on the topic Election in India under the leadership of Election Commission for creating awareness regarding election procedure among the first voters.
   ➢   By motivating the students to take interview of the Pradhan, Upa Pradhan , Sabhapati, BDO etc. for knowledge   regarding the Local Self Govt.

33. **Teaching methods adopted to improve student learning:**
 ➢ Lecture method

 ➢ Inter-action method

 ➢ Audio Visual method

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**

 ➢ By performing community visit by the faculty members to the student's home.

 ➢ by organizing different community development programmed adopted by the Block Administration

 ➢ By participation of faculty members to different important committees.

 ➢ By participating in various NSS Programs.

S.No	Faculty Name	Participation
1	Bijoya Mishra (HOD)	I. Governing Body member II. Admission Committee III .Finance Committee IV .Library Committee V. Gender Sensitization Committee VI. Anti-Ragging Committee VII. Co-coordinator of NSS VIII. Examination Committee IX. Member of IQAC X. Member of NAAC Committee XI. Member of Building Committee etc.
2	Gajen Kumar Baroi	I. Member of Governing Body II. Member of IQAC III. Anti-Ragging Committee IV. Examination Committee V. Admission Committee VI. Library Committee
3	Md. Selim Saikh	I. Admission Committee II. Anti-Ragging Committee
4	Rupbani Das	I. Garden supervision and beautification Committee II. Admission Committee

35.   SWOC analysis of the department and Future plans: a. Research:

Strength	Weakness
➢ Faculty members provide special care to the students individually. ➢ Laborious and innovative faculty. ➢ Study materials are supplied as and when required. ➢ Due to dynamism of subjects, students may participate directly in the society through field survey on Local Self Govt. and may get opportunity of gathering knowledge of Gram. Block and Zillah Administrations ➢ Through the syllabus on Youth Parliament (Governmental Programme) students may get opportunity of getting knowledge regarding the voting, representation, political participation, election, and parliamentary procedure, role of opposition, good citizenship and overall good governance. ➢ The female students may get opportunity of gathering knowledge regarding women empowerment and laws of Indian constitutions in favour of them.	➢ Maximum students are first generation learner and economically week. ➢ Limited substantive staff recruited by the government. ➢ Due to financial crisis college does not provide sufficient guest lecturer for the faculty. ➢ Less participation of students and insufficient knowledge regarding Local Self Government which falls under their syllabus.
Opportunity	Challenges
➢ Ample opportunity to get employment in SSC, IAS, WBCS, WBCSC, LAW, and other administrative services. ➢ Students having been passed out from college they may give their service to Nation through political representation and good citizenship. ➢ Students might be the good parliamentarian. ➢ Rural students may get opportunity for higher education (UG and PG) under one roof.	➢ Opening of PG and distance learning on the subject. ➢ Linkage with other colleges (local, state, national and international). ➢ Involvement of faculty members in research activities and project.

Evaluative Report of the Department

1. **Name of the department:** ENGLISH

2. **Year of Establishment-**
   El. English -14th Aug. 1995
   English Hons- 2005

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)-**
   UG

4. **Names of Interdisciplinary courses and the departments/units involved-**

   NA

5. **Annual/ semester/choice based credit system (programme wise)-**

   ➢ B.A. (General): Annual
   ➢ B.A. (Honours): Annual

6. **Participation of the department in the courses offered by other departments**

   Participated into some topics like
   ➢ Bengali (History of English Literature, Macbeth),
   ➢ Arabic (Short Story) , and
   ➢ History (Age of Renaissance)

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**
   Nil

8. **Details of courses/programmes discontinued (if any) with reasons**
   N.A
9. **Number of teaching posts**

Post	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	NIL	NIL
Asst. Professors	Nil	Nil
Govt. Approved PTTS	02	02

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sayeem Ahmed	M.A,	Govt. Approved Ptt	Dissertation	7 Years	Nil
Firoj Akhtar	M.A, B.Ed	Govt. Approved Ptt	Tragedy	6 Years	Nil

11. **List of senior visiting faculty-**
    A) Ariktam Chaterjee (Department of English, A.B.N. Seal Colege)

    B) Samipendra Banerjee (Department of English, UGB)

    C) Mandira Chakroborty (Department of English, Womens   College)

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

    U.G. ENGLISH General: Nil
    U.G ENGLISH Honours: Nil

13. **Student -Teacher Ratio (programme wise)**

    U.G. ENGLISH HONS: 75:1
    U.G. ENGLISH GENERAL: 39:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Nil

15. **Qualifications of teaching faculty with DSc/D.Litt/ Ph.D/ MPhil / PG.-**

Name	Qualification
SAYEEM AHMED	M.A,
FIROJ AKHTAR	M.A, B. Ed

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: NIL**

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL**

18. **Research Centre /facility recognized by the University: NIL**

19. **Publications:**

    ∗ **a) Publication per faculty**: NIL

    ∗ **Number of papers published in peer reviewed journals (national /International) by faculty and students: Nil**

∗**Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil**

∗**Monographs: NIL**

∗**Chapter in Books: NIL**

∗**Books Edited: NIL**

∗**Books with ISBN/ISSN numbers with details of publishers: NIL**

∗**Citation Index: NIL**

∗**SNIP: NIL**

∗**SJR: NIL**

∗**Impact factor: NIL**

∗**h-index: NIL**

20. **Areas of consultancy and income generated: Nil**

    21. **Faculty as members in**
    a) National committees b) International Committees c) Editorial Boards….
           NIL
    22. **Student projects**

    ➢ **Percentage of students who have done in-house projects including inter departmental/programme**
                Nil

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
                Nil

23. Awards / Recognitions received by faculty and students

➢   **Student:**

Anushree Singha: She Stood 1ˢᵗ In Badmminton (Sigles and Doubles) In W.B.

Inter College Malda Zilla Championship, 2016

Shilpa Bhowmik: She Stood 1ˢᵗ In Badmminton (Doubles) In W.B. Inter

College Malda Zilla Championship, 2016

24. List of eminent academicians and scientists / visitors to the department

A) Ariktam Chaterjee (Department Of English, A.B.N. Seal College)

B) Samipendra Banerjee (Department Of English, Ugb)

C) Manbdira Chakroborty (Department Of English, Women's   College)

25.   Seminars/ Conferences/Workshops organized & the source of funding

a) National: NIL

b) International: NIL

c) College Level:

26.   Student profile programme/course wise:

Name of the course /programme	Year	Applications received	Selected	Enrolled		Pass (%)
				Male	Female	
UG course with Honours (English)	2012-13	291	91	48	43	84
	2013-14	256	91	58	33	69
	2014- 15	268	91	49	42	50
	2015-16	305	91	43	48	RND

N.B: percentage of pass considering only 3ʳᵈ year, RND: Result not declared

 *M = Male   *F = Female

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
ENGLISH (HONS)	100	Nil	Nil
ENGLISH (GEN)	100	Nil	Nil

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

➢ Sohidul Islam-W.B.C.S.S.**C**

➢ Anarul Islam-Air Force

➢ Biswajit Chowdhury-S.S.B.

29. **Student progression**

Student progression	Against % enrolled
UG to PG	35
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	Nil < 1%
Entrepreneurship/Self-employment	70% (includes International and internal trade, labour contractor, construction firm, furniture transportation, silk production &trade, fruit trade& production etc)

30. **Details of Infrastructural facilities**

   a) **College Library:**
   ➢ There is Central Library and Departmental Library to provide text and reference books
   ➢ Books and journals meant for many regional and national level competitive examinations are made available for the job seeking students.
   ➢ Internet facility is available
   ➢ Photo copy facility is available in the library
   ➢ The Reading room of the library is well ventilated and furnished for the study of a large number of students.
   ➢ There are departmental libraries for the Poor and meritorious students.

   ➢ **Internet facilities for Staff & Students**

   Internet facility for the staff and students is available. In fact, the whole campus of the College is a free wifi Zone. The facility was provided by the college in collaboration with the Reliance Group.

- ➢ **Class rooms with ICT facility :**

  - ➢ ICT facility is available in four class rooms (fixed**)**

  - ➢ portable one with Laptop and projector

  - ➢ Computer Lab with free access for any faculty of any Department.

- ➢ **Laboratories**

  Computer Lab for Faculties

31. Number of students receiving financial assistance from college, university, Government or other agencies

- ➢ The Charity Fund of the Students Union of Kaliachak College:

- ➢ For all the following Schemes stipend and scholarship is paid directly to the students' individual a/c. Therefore the statistics is not available to the department. But it can be said from the very outset that almost all the students avail scholarship of either of the kinds

- ➢ The Schemes and Contributions are:

Sources of Stipend & Scholarship	Amount (Rs.)
Kanyashree Prakalpa, Govt. of West Bengal (for Girls only)	Rs. 25000/-
Minority welfare Scholarship, W.B	Rs. 5000/-
SC/ST/OBC Scholarship, W.B	Rs.2500/-
Chief Minister's Relief Fund, W.B	
Uttar Banga Development Council	
Bidi Labour Development Fund	
(Strictly for Bidi labour Family)	Rs.3000/-
Begum Rokeya Memorial Foundation Scholarship	
(for Muslim Girls only)	
Sitaram Jhindal Foundation	
Maulana Abul Kalam Azad Foundation	
Merit Cum means scholarship of the DPI&UGC	
Hazi Mohammad Mohsin Memorial Scholarship	
Swami Vivekananda Relief Fund, W.B	Rs.1250/-

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts: NIL

33.　Teaching methods adopted to improve student learning-Project Method

- ➢ Lecture method and
- ➢ Smart class with audio-visual aid.
- ➢ Interaction Method
- ➢ Group Discussion Method

34.　Participation in Institutional Social Responsibility (ISR) and Extension activities

Members of the following Committee

43. Member, Admission Committee

44. Examiner , U.G Studies, UGB

45. Member, Anti-Ragging Cell

46. Member, alumni association

Extension: (outside the College)

35.　SWOC analysis of the department and Future plans.

Strength	Weakness
➢ One Faculty perusing Ph.D ➢ The students teacher ratio is favourable in comparison with other departments ➢ Laborious, sincere and innovative faculties ➢ Good library with text and reference books ➢ Journals both in hard form and in Electronic forms	➢ Department is lacking permanent faculty ➢ Departmental library needs more books as syllabus has been changed in 2015
Opportunities	**Challenges**
➢ Teachers provides care to the students individually ➢ Study Materials are supplied as and when the students require ➢ Students have a great scope for job especially in service of teacher-ship.	➢ To appoint permanent faculty ➢ To develop speaking skill of the rural students

Future Plans

- ➢ Students to offer P.G. in this campus.

<p align="center">**Evaluative Report of the Department**</p>

1. **Name of the department-** Education

2. **Year of Establishment-** 1995

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)-** UG

4. **Names of Interdisciplinary courses and the departments/units involved** -
   Nil

5. **Annual/ semester/choice based credit system (programme wise) -**
   University annual system and internal unit test system.

6. **Participation of the department in the courses offered by other departments-Inter Disciplinary Classes –**Nil

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.-**Nil

8. **Details of courses/programmes discontinued (if any) with reasons-**Nil

9. **Number of teaching posts**

Post	Sanctioned	Filled
Professor	**NIL**	**NIL**
Associate professor	**NIL**	**NIL**
Assistant Professor	**01**	**on lien**
GOVT. APPROVED PTT	**01**	**01**
Guest-Lecturer	**02**	**02**

10.   **Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Nandita Ghosh	MA. B.ED	Govt. Approved Ptt's	Guidence Counceling	8 Years	Nil
Asif Iquebal	MA.B .ED	Guest Lecturer	Indian Education In Histrocal Perspectives	1 Years	Nil
Sahila Khatun	MA.B.ED	Guest Lecturer	Indian Education In Histrocal Perspectives	4 Months	Nil

11.   **List of senior visiting faculty-** NIL

12.   **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-** 31.25%

13.   **Student -Teacher Ratio (programme wise)-**

   ➢ (BA honours) : 32:1
   ➢ (BA GENERAL) 1513:1

14.   **Number of academic support staff (technical) and administrative staff; sanctioned and filled**-NIL

15.   **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.—**

S.No	Faculty Name	Qualification
1	Dr. Tapan Kumar Chand	M.A. M.Phil, Ph.D
2	Nandita Ghosh	M.A, B.Ed
3	Asif Iqbal	M.A, B.Ed
4	Sahaila Khatun	M.A, B.Ed

16.   **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**-NIL

17.   Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-NIL

18.   Research Centre /facility recognized by the University-NIL

19.   Publications:-
*   a) Publication per faculty
    Dr. T.K. Chand : 06 (Six)
*   Number of papers published in peer reviewed journals (national / International) by faculty and students- 2
*   Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)-NIL
*   Monographs -NIL
*   Chapter in Books : 3
*   Books Edited: 1
*   Books with ISBN/ISSN numbers with details of publishers: 0
*   Citation Index-NIL
*   SNIP-NIL
*   SJR-NIL
*   Impact factor-NIL
*   h-index -NIL

20.   Areas of consultancy and income generated-NIL
    21.   Faculty as members in
a)   National committees b) International Committees c) Editorial Board.

22.   Student projects- YES
a)   Percentage of students who have done in-house projects including inter departmental/programme :
BA PART-3 Project work-100% (as a part of the curriculum)
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/ other agencies -NIL
23.   Awards / Recognitions received by faculty and students-Nil
24.   List of eminent academicians and scientists / visitors to the department-
            1. Prof. Dulal Mukhapadhyay
        1. Dr. Debabrata Debnath (University of Gour Banga)

        2. Dr. Shyam sundar bairagya (University of Gour Banga)

25.   Seminars/ Conferences/Workshops organized & the source of funding

a)   National-

Sl.No	Title of the Seminar	Level	Sponsored by
1	Right To Education and Its Proper Implementation Problems and Way-out for Better Future	National	UGC

b) International- No

26. **Student profile programme/course wise:** Nil

Name of the course /programme	Year	Applications received	Selected	Enrolled		Pass (%)
				Male	Female	
UG course with Honours (Education)	2012-13	267	91	46	45	93
	2013-14	298	91	52	39	87
	2014- 15	309	91	57	34	83
	2015-16	343	91	55	36	RND

N.B: percentage of pass considering only 3rd year, RND: Result not declared

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA(HONS)	100	Nil	Nil
BA (G)	100	Nil	Nil

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?-**25

29. Student progression

Student progression	Against % enrolled
UG to PG	75%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed ☛ Campus selection ☛ Other than campus recruitment	1 25
Entrepreneurship/Self-employment	70%

30. **Details of Infrastructural facilities**

College Library:
➢ Kaliachak College has a central library. It provides the students text and reference books.

- Books and journals meant for many regional and national level competitive examinations are made available for the job seeking students.
- Internet facility is available
- facility of photo copy
- There is a very good reading room of the library to facilitate a large number of students.
    In addition to that there is a departmental libraries for the Poor and meritorious students.

b) **Internet facilities for Staff & Students-** . In fact, the whole campus of the college is a Wi-Fi zone. This facility was provided by the college in collaboration with Reliance group.

c) **Class rooms with ICT facility: -**Four Class Rooms with ICT are available

d) **Laboratories** – one Education Technology Lab and one General Computer lab

31.   Number of students receiving financial assistance from college, university,

    Government or other agencies –

- The Charity Fund of the Students Union of Kaliachak College:
- For all the following Schemes stipend and scholarship is paid directly to the students' individual a/c. Therefore the statistics is not available to the department. But it can be said from the very outset that almost all the students avail scholarship of either of the kinds
- The Schemes and Contributions are:

Sources of Stipend & Scholarship	Amount (Rs.)
Kanyashree Prakalpa, Govt. of West Bengal (for Girls only)	Rs. 25000/-
Minority welfare Scholarship, W.B	Rs. 5000/-
SC/ST/OBC Scholarship, W.B	Rs.2500/-
Chief Minister's Relief Fund, W.B	
Uttar Banga Development Council	
Bidi Labour Development Fund (Strictly for Bidi labour Family)	Rs.3000/-
Begum Rokeya Memorial Foundation Scholarship (for Muslim Girls only)	
Sitaram Jhindal Foundation	
Maulana Abul Kalam Azad Foundation	
Merit Cum means scholarship of the DPI&UGC	
Hazi Mohammad Mohsin Memorial Scholarship	
Swami Vivekananda Relief Fund, W.B	Rs.1250/-

32. **Details on student enrichment programmes (special lectures / workshops /**
   Seminar) with external experts-Nil

33. **Teaching methods adopted to improve student learning-**
   - Lecture method.
   - Interactive Method
   - Group discussion method

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities-**
   - Tree Plantation,
   - Swachh Bharat Abhiyan
   - Gardening,
   - NSS Programme

35. **SWOC analysis of the department and Future plans-**

Strength	Weakness
- Dedicated Teachers - Encouraging and enthusiastic students - Well established Technological lab - Good quality learners	- Insufficient Faculty member - No Substantive faculty member - Lack of research activities
Opportunity	**Challenge**
Job in different govt. and Private School and Colleges such as - DIET college - D.Ed. college B. Ed college - General Degree college - School Service Commission In addition to that there are opportunities in research centres	- To appoint permanent faculty - To improve the students' quality to cope up with the present global situation .

FUTURE PLANS
- To open PG Course   - To introduce B Ed Course on Distance mode   - To Enrich Departmental Library   - To introduce module based Teaching

Evaluative Report of the Department

1. Name of the department- Sanskrit

2. Year of Establishment- 09/04/2010

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D., etc.): UG

4. Names of Interdisciplinary courses and the departments/units involved- Nil

5. Annual/ semester/choice based credit system (programme wise)-
   ➢ BA General- Annual (1+1+1)

6. Participation of the department in the courses offered by other departments-
   ➢ Inter Disciplinary Classes Bengali (Mudrarakshasa), Philosophy(Tarka Sanghra), History (Banabhatta, Harshacharita), Political Science (Arthasastra, Manu Sanghita)

7. Courses in collaboration with other universities, industries, foreign institutions, etc.
   ➢ **Nil**

8.Details of courses/programmes discontinued (if any) with reasons:

   ➢ Nil

9.   Number of teaching posts

Post	Sanctioned	Fill ed
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	NIL	NIL
Govt. Approved Part- Time Teacher	01	01
Gust-Lecturer	01	01

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Anup Kumar Ray	M.A	Govt.Approved PTT	Kavya	5 Years 6 Months Up To Jan-2016	N.A.
Sabyasachi Banerjee	M.A B.Ed	Guest Lecturer	Veda	1year 6 months	N.A.

11.   List of senior visiting faculty
  ➢ Nil

12.   Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:Ptt:

Course	Programme	Theory	Total
UG (General) Sanskrit	1st Year	45	45
	2nd Year	42	42
	3rd Year	39	39

13.   Student -Teacher Ratio (programme wise)-

Course	Programme	Student Teacher Ratio
UG (General) Sanskrit	1st Year	25:1
	2nd Year	23 :1
	3rd Year	9 : 1

14.   Number of academic support staff (technical) and administrative staff; sanctioned and filled-
  ➢ Nil

15.   Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.
  ➢ PG -2

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**
     ➢ Nil

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**
     ➢ Nil

18. **Research Centre /facility recognized by the University-**
     ➢ Nil

19. **Publications:-**
     ➢ 1

     * a) Publication per faculty-
     ➢ Nil

     * Number of papers published in peer reviewed journals (national /

        International) by faculty and students -
     ➢ Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil

* Monographs:

* Chapter in Books: 01

* Books Edited: Nil

* Books with ISBN/ISSN numbers with details of publishers :

Yubanayak Vivekananda, ISBN number- 978-81-923-685-4-2.

* Citation Index: Nil

* SNIP: Nil

* SJR: NIL

* Impact factor: Nil

* h-index: Nil

20. **Areas of consultancy and income generated-**Nil

21.   **Faculty as members in**

a)   National committees b) International Committees c) Editorial
Board: RED CROSS

22.   **Student projects**: Nil

a)   Percentage of students who have done in-house projects including inter departmental/programme-Nil

b)   Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies -Nil

23.   **Awards / Recognitions received by faculty and students**-Nil

24.   **List of eminent academicians and scientists / visitors to the department**: Nil

25.   **Seminars/ Conferences/Workshops organized & the source of funding a) National**-Nil
b)   **International**-Nil

26.   **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

*M = Male   *F = Female

NB:- No Honours Course started. Thus No Profile of the Student is given. Although the result of the general subject is given in the SSR.

27.   **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A(G)	100	Nil	Nil

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?:** 5

29. **Student progression**

Student progression	Against % enrolled
UG to PG	70%
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	 0.5%
Entrepreneurship/Self-employment	60%

30. **Details of Infrastructural facilities**

a) Library- Central Library of Kaliachak College,
b) Reading room,
c) Xerox facility.
d) Downloading facility in Library.
e) Text & Reference books.
f) Internet facilities for Staff & Students is available. In fact, the whole campus of the college is a free wifi zoon. The facility was provided by the college in collaboration with the reliance group.
g) Class rooms with ICT facility: Available (Four Class Rooms)
h) Laboratories -Computer lab facility

31. **Number of students receiving financial assistance from college, university,**

    Government or other agencies:

➢ Nil

32. **Details on student enrichment programmes (special lectures / workshops/ seminar) with external experts**-

➢ Nil

33. **Teaching methods adopted to improve student learning:**
➢ Lecture Method.
➢ Group Discussion Method,
➢ Interactive method.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities-

➢ Tree Plantation, Swatch Bharat Avian, Gardening, NSS Programme.

35. SWOC analysis of the department and Future plans-

Strength	Weakness
➢ Laborious teaching staff ➢ Cooperation between teachers and students ➢ Enriched library	➢ Post of Full-Time not approved by Government. ➢ Most of the students are not so advanced. ➢ Honours course is not started
Opportunity	**Challenge**
➢ Job in General Degree college ,SSC etc	➢ Bad communication ➢ Challenge to improve the students' quality to cope up with the dynamic situation.

Future Plane
  1. To introduce Honours Course
  2. To start a Dept. Library

Evaluative Report of the Department

1. **Name of the department:** Philosophy

2. **Year of Establishment:** General Course was introduced on 2008 &
    Hons. was introduced on 2012.

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D., etc.):** UG

4. **Names of Interdisciplinary courses and the departments/units involved:**
    Yes, interdisciplinary class has been conducted each and every academic year with the department of Political science, the department of Sociology & the department of Sanskrit.

5. **Annual/ semester/choice based credit system (programme wise):**
    Annual based Programme: B.A. (General): Annual
    B.A. (Hons)   :Annual

6. **Participation of the department in the courses offered by other departments:**
    Participation on topic wise by other departments are as follows

Department	Topic
Political science	Plato's Knowledge
Sociology	Socialization
Sanskrite	Atma & Knowledge

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil

8. **Details of courses/programmes discontinued (if any) with reasons:** NA
9. **Number of teaching posts:**

Teaching Posts	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil
Govt. Approved Part Time Teacher	01	01
Guest Lecturer	02	01

10.   **Faculty profile with name, qualification, designation, specialization,(D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.)**

Name	Qualification	Specialization	No. of Years of Experience	No. of Ph. D. Students guided for the last 4 years.
Sabana Biswas	M.A.	Philosophy of Religion	5 years and 8 Months	Nil
Nazmul Hoda	M.A., B .Ed	Symbolic Logic	3 Years 2 Months	Nil

11.   **List of senior visiting faculty:** Nil

12.   **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** UG Philosophy General & Honours 50% Classes have been handled by temporary faculty.

13.   **Student -Teacher Ratio (programme wise):** 356:1

14.   **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Nil

15.   **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:** PG

16.   **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil

17.   **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil

18.   **Research Centre /facility recognized by the University:** NIL

19.   **Publications:**
   ∗ **a) Publication per faculty:** NIL
   ∗ b) **Number of papers published in peer reviewed journals (National/ International) by faculty and students:** NIL

   ∗ **c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.):** NIL

   ∗ **Monographs:** NIL
   ∗ **Chapter in Books:** NIL
   ∗ **Books Edited:** NIL
   ∗ **Books with ISBN/ISSN numbers with details of publishers:** NIL
   ∗ **Citation Index:** NIL

- ✽ **SNIP:** NIL
- ✽ **SJR:** NIL
- ✽ **Impact factor:** NIL
- ✽ **h-index:** NIL

20. **Areas of consultancy and income generated:** NIL

21. **Faculty as members in:** Nil

a) **National committees b) International Committees c) Editorial Boards:** NIL

22. **Student projects:**

a) **Percentage of students who have done in-house projects including inter departmental/programme:** NIL

b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:** Nil

23. **Awards / Recognitions received by faculty and students:** NIL

24. **List of eminent academicians and scientists / visitors to the department: Proposal submitted: Nil**

25. **Seminars/ Conferences/Workshops organized & the source of funding**
      a) National: NIL
      b) International: Nil

26. **Student profile programme/course wise:**

Name of the course /programme	Year	Applications received	Selected	Enrolled		Pass (%)
				Male	Female	
UG course with Honours (Philosophy)	2012-13	46	33	9	4	N.A
	2013-14	59	33	15	18	N.A
	2014- 15	72	33	19	14	75
	2015-16	107	33	20	13	RND

N.B: percentage of pass considering only 3rd year, RND: Result not declared

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. General	100%	-	-
B. A Hons.	100%	-	-

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?:** In defence services 5 students have cleared examination.

29. **Student progression**

Student progression	Against % enrolled
UG to PG	62%
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	NIL
Entrepreneurship/Self-employment	NIL

30. **Details of Infrastructural facilities**

a) **Library:**
   One Central Library as well as Departmental Library is available for the students of all the subjects along with 225 text books for the students including photo copy materials to all students at their need basis.

 b) **Internet facilities for Staff & Students:** Yes

c) **Class rooms with ICT facility:** In this college four ICT class rooms have been running which can be used by the teachers whenever it is necessary and a computer lab is also available for the faculties.

d) **Laboratories:** NIL

31. **Number of students receiving financial assistance from college, university, Government or other agencies:** 80% (Minority, SC, ST, OBC, Kanyashree, Bidi, Moulana Abul Kalam Azad, Sitaram Zindal, Chief Minister fund ,College Welfare etc.)

32. **Details on student enrichment programmes (special lectures/workshops/**

Seminar) with external experts:

- **Interdisciplinary Class**: involving two or more department on same view and different knowledge.

- **Class Seminar**: to enrich student knowledge and power to deliver his or her thought within the class by the department of Philosophy.

- **Wall Magazine**: Our department has published wall magazine in every year by the student of Philosophy

- **Quiz Debate**: a departmental event through active participation of student to deliver his /her knowledge on subject and other subject.

- **Surprise Test:** By this test department knows the actual ability of the student.
- **Guardian Call**: We are totally devotee about work in that case we frequently met with parents (as per need) after unit test exam where student and teacher and parents face to face contact and produced report.
- Warnings letters are sent to Parents/Guardians of those students who performed poor in their exam.
- Library work of performed by the students guided by the teacher.
- Special attention to weaker and poor students.
- Remedial class arrange by the Department of Philosophy to enrich the student.
- Give special coaching to students for attending competitive examination.
- Counselling cell arranges lectures and workshops to help the students and to plan their career and preparation for better future.

33. **Teaching methods adopted to improve student learning:** Class Lecture, Interactive sessions, Power Point etc

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**
Extension activity provides a link between the college and the society. As an institution it is a duty to serve the surrounding community for betterment. In order to create socially sensitive citizens, the students of this department are made aware of the common extension activities through:-
- Swachh Bharat Abhiyan.
- NSS Activities.
- Plantation programmes.
- AIDS Awareness programme.
- Blood Donation Camp.
- Health Check-up Camp.
- Women's Cell.

35. **SWOC analysis of the department and Future plans:**

Strength	Weakness
➢ Since Philosophy is a science of all sciences, and students may boast of learning the science. ➢ Dedicated faculty members. ➢ God cooperation among student and teachers. ➢ Enriched library and easy accession.	➢ There is no full time teacher in this department. More teachers would have to be appointed through the West Bengal College Service Commission (WBCSC). ➢ The department faces difficulties of completing syllabus due to shortage of teachers. ➢ Low teacher student ratio.

Opportunities	Challenges
A degree in philosophy helps to develop a variety of intellectual and applied skills and opportunities. Some important prospectus are as follows: ➢ Counsellor ➢ Community Organizer ➢ Social Worker ➢ Intelligence officer ➢ Psychologist. ➢ Field investigator.	➢ To motivate students to develop a deeper sense of critical and analytical thinking by philosophical aspect. ➢ To cultivate them an endeavouring passion to be conscious morally, socially and politically. ➢ To uplift the students at competitive way for their future.

Future Plan
➢ To introduce of P.G. course. ➢ Standardised the student & teacher ratio. ➢ Make arrangement for national and international seminar to encourage the learners. ➢ Positive attempt for writing research articles in reputed/referred journals.

Evaluative Report of the Department

1. **Name of the department:**   Sociology

2. **Year of Establishment**:   April, 2010

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG

4. **Names of Interdisciplinary courses and the departments/units involved-**
    Enviromental Science
    Department Included: *Economics, Geography, Political Science, Botany, Zoology, Chemestry and Sociology.*

5. **Annual/ semester/choice based credit system (programme wise):**
    B.A. (General): Annual
    B.A. (Hons.): Annual

6. **Participation of the department in the courses offered by other departments:** *Nil*

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil

8. **Details of courses/programmes discontinued (if any) with reasons:** Nil

9. **Number of teaching posts**

Teaching Posts	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil
Guest Lecturer	Nil	01

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Anirban Saha	M.A., B.Ed.	Guest Lecturer	Social Demography	4+ Years	Nil

11. **List of senior visiting faculty: Nil**

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:**   100 percent

13. **Student -Teacher Ratio (programme wise)**: UG

     B.A Honours – 28 : 1
     B.A. General- 3578 : 1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Nil

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG:** PG

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil

18. **Research Centre /facility recognized by the University:** Nil

19. **Publications:**
*   **a) Publication per faculty:** Nil
*   b) **Number of papers published in peer reviewed journals (National/ International) by faculty and students:** Nil
*   **c) Number of publications listed in International Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.):** Nil

*   **Monographs:** Nil
*   **Chapter in Books:** Nil
*   **Books Edited:** Nil
*   **Books with ISBN/ISSN numbers with details of publishers:** Nil

∗   **Citation Index:** Nil
∗   **SNIP:** Nil
∗   **SJR:** Nil
∗   **Impact factor:** Nil
∗   **h-index:** Nil
20.   **Areas of consultancy and income generated:** Nil

21.   **Faculty as members in:** Nil

a)   **National committees b) International Committees c) Editorial Boards:** Nil

22.   **Student projects:**

a)   Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

b)   Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**

23.   **Awards / Recognitions received by faculty and students:** Nil

24.   **List of eminent academicians and scientists / visitors to the department:** Nil

25.   **Seminars/ Conferences/Workshops organized & the source of funding**
   a) National: **Nil**
b) International: **Nil**

26.   **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Environmental Studies (**Session- 2011-2012**)	1560	1463	815	648	

*M = Male   *F = Female

27.   **Diversity of Students:**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.(Hons.)	100%	Nil	Nil
B.A.(General)	100%	Nil	Nil

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?:** 08

29. **Student progression:**

Student progression	Against % enrolled
UG to PG	25%
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	NIL
Entrepreneurship/Self-employment	NIL

30. **Details of Infrastructural facilities**

a) Library:

➢ Kaliachak College has a good central library. It provides the students text and reference books. Two cards have been provided to the students; one for lending purpose and another for reading.

➢ At least 603 text and reference books (on sociology and other related social science), also journals (like EPW, Yojona etc.) as hard copy and one in the electronic form (Inflibnet), are available as well. Internet facility is available. Photocopy facility made available for students.

➢ The reading room of the library is well ventilated and furnished for the study of large number of students. Whole library is under CC-TV invigilation for internal security.

b)Internet facilities for Staff & Students:

Yes, internet facility (through Wi-Fi) is available in the college premise.

c) Class rooms with ICT facility:

➢ ICT facility is available in four class rooms (fixed).
➢ One portable ICT facility with one laptop and digital projector.
➢ One computer lab, freely accessible for any faculty of any department.

d) Laboratories: NA

31. **Number of students receiving financial assistance from college, university, Government or other agencies:**

➢ Welfare fund of the students union of Kaliachak College.

➢ For all the following schemes stipend and scholarship are paid directly to the students' individual SB A/C. The college is asked for the data from those institutions; but still now no data has been provided. But it can be said the very outset that almost all the students avail scholarship of either of the kinds.

➢ The schemes and the contribution are as follows:

Sources of Stipend & Scholarships	Amount (Rs.)
Kanyashree Parakalpa, Govt. Of West Benhgal (For Girls Only)	*25000/-*
	5000/-
Minority Welfare Scholarship W.B.	
SC/ST/OBC Scholarship, W.B.	*2500 /-*
Chief Minister's Relief Fund, W.B.	
Utter Banga Development Council	*3000/-*
Bidi Labour Development Fund	
(Strictly for only bidi labour families)	
Sitaram Jindal Foundation	
Moulana Abul Kalam Azad Foundation	*1250/-*
Merit Cum Means Scholarship Of The D.P.I. & U.G.C.	
Hazi Mohammad Mohsin Memorial School	
Swami Vivekananda Relief Fund, W.B.	

32. **Details on student enrichment programmes (special lectures/workshops/Seminar) with external experts: Nil**

33. **Teaching methods adopted to improve student learning:**
    Lecture Method and Interactive method

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** A considerable number of students participated in the NSS programme through which they take part in the social service.

35. **SWOC analysis of the department and Future plans:**

Strength	Weakness
➢ Laborious, innovative faculty ➢ Study materials are supplied to the students according to their requirement. ➢ Honours course in Sociology has been introduced	➢ There is no full time teacher in this department. More teachers would have to be appointed through the West Bengal College Service Commission (WBCSC). ➢ Departmental library is not available ➢ Most of the students are coming from rural backward areas and are first-generation learners.

Opportunities	Challenges
A degree in sociology helps to develop a variety of intellectual and applied skills and opportunities. Some important prospectus are as follows: ➤ Social as well as family Counsellor ➤ Community Organizer ➤ Social Worker ➤ Intelligence officer ➤ Field investigator.	➤ Limited job opportunity West Bengal School Service Commission. ➤ To motivate students to develop a deeper sense of critical and analytical thinking of sociological aspects. ➤ To uplift the students at competitive way for their future.

Future Plan
➤ Project and field work will be proposed to be introduced.. ➤ Standardised the student & teacher ratio. ➤ Make arrangement for national and international seminar to encourage the learners. ➤ Employments opportunities with the help of local NGOs through campus interview will be tried for the pass out students. ➤ Positive attempt for writing research articles in reputed/referred journals.

Evaluative Report of the Department

1.   **Name of the department:** - ZOOLOGY

2.   **Year of Establishment: -** 2010

3.   **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated**

Masters; Integrated Ph.D., etc.):- UG

4.   **Names of Interdisciplinary courses and the departments/units involved:** Environmental Studies

5.   **Annual/ semester/choice based credit system (programme wise)-**: Annual

6.   Participation of the department in the courses offered by other departments- Inter Disciplinary Classes – Nil

7.   **Courses in collaboration with other universities, industries, foreign institutions, etc.-**Nil

8.   **Details of courses/programmes discontinued (if any) with reasons-**Nil

9.   **Number of teaching posts**

Post	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	NIL	NIL
Govt. Approved PTT	NIL	NIL
Guest-Lecturer	2	2

10.   **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.**
      /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Souvik Chatterjee	M.Sc. ,B.ED	Guest Lecturer	Microbiology	2 Years	NIL
Piuli Pandey	MSc..B .Ed	Guest Lecturer	Aquaculture And Fisheries	4Years	NIL

11.   **List of senior visiting faculty-** NIL

12.   **Percentage of lectures delivered and practical classes handled**
      (programme wise) by temporary faculty- :100%

13.   **Student -Teacher Ratio (programme wise)**
➢   (BSc honours) : 19:1
➢   (B.Sc. GEN.): 22:1

14.   **Number of academic support staff (technical) and administrative staff;**
      sanctioned and filled:-

Technical Post	Sanctioned Post	filled
Lab Attendant	1	1

15.   **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.—**

Sl. No	Faculty name	Qualification
1	Souvik Chatterjee	M.Sc. ,B.ED
2	Piuli Pandey	MSc., B .Ed

16.   **Number of faculty with ongoing projects from**
a) **National: Nil**
b) **International funding agencies and grants received-**Nil

17.   **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc.**
      and total grants received-Nil

18.   **Research Centre /facility recognized by the University-**Nil

19.   **Publications:-Nil**

∗   **a) Publication per faculty**- Nil

∗   **Number of papers published in peer reviewed journals (national /**
International) by faculty and students- Nil

 **Number of publications listed in International Database (For Eg: Web
of Science, Scopus, And Humanities International Complete, Dare
Database - International Social Sciences Directory, EBSCO host, etc.)-**
Nil

∗   **Monographs** -Nil
∗   **Chapter in Books** -Nil
∗   **Books Edited**-Nil
∗   **Books with ISBN/ISSN numbers with details of publishers-**Nil
∗   **Citation Index-** Nil
∗   **SNIP**- Nil
∗   **SJR**- Nil
∗   **Impact factor**- Nil
∗   **h-index** - Nil

20. Areas of consultancy and income generated- Nil

21. Faculty as members in

a)   National committees: Nil
 b) International Committees: Nil
 c) Editorial Boards…. Nil

22. Student projects- Field Work

a)   **Percentage of students who have done in-house projects including
inter departmental/programme** :
➢   BSc PART-3 Project work-100%(as a part of the curriculum)

 b)   **Percentage of students placed for projects in organizations outside the
institution i.e.in Research laboratories/ Industry/ other agencies -**Nil

23. Awards / Recognitions received by faculty and students-Nil

24. List of eminent academicians and scientists / visitors to the department-
Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) **National**- Nil
b) **International-** Nil

26.　**Student profile programme/course wise:**

Name of the course /programme	Year	Applications received	Selected	Enrolled		Pass (%)
				Male	Female	
UG course with Honours (Zoology)	2012-13	56	19	13	6	N.A
	2013-14	47	19	14	5	85
	2014- 15	54	19	17	2	84
	2015-16	43	19	14	5	RND

27.　Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BSc(Honours)	100%	Nil	Nil
BSc(General).	100%	Nil	Nil

28.　**How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?-**Nil

29.　**Student progression**

Student progression	Against % enrolled
UG to PG	75%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed ● Campus selection ● Other than campus recruitment	Nil
Entrepreneurship/Self-employment	70%

30.   Details of Infrastructural facilities

a) Library- General Library of Kaliachak College- Text and reference books and materials related to the Course are available along with journals.

b)   Internet facilities for Staff & Students- Free Access Wi-Fi facility for faculty members and students are available as the whole campus is Wi-Fi Zone.

c)   Class rooms with ICT facility: There are 4 class rooms with ICT facility in the college and these are used by all departments of the college whenever it required.

d) Laboratories – One lab equipped with up to date Instruments.

31.   Number of students receiving financial assistance from college, university, government or other agencies –

➢   The Charity Fund of the Students Union of Kaliachak College:

➢   For all the following Schemes stipend and scholarship is paid directly to the students' individual a/c. Therefore the statistics is not available to the department. But it can be said from the very outset that almost all the students avail scholarship of either of the kinds

➢   The Schemes and Contributions are:

Sources of Stipend & Scholarship	Amount (Rs.)
Kanyashree Prakalpa, Govt. of West Bengal (for Girls only)	Rs. 25000/-
Minority welfare Scholarship, W.B	Rs. 5000/-
SC/ST/OBC Scholarship, W.B	Rs.2500/-
Chief Minister's Relief Fund, W.B	
Uttar Banga Development Council	
Bidi Labour Development Fund	
(Strictly for Bidi labour Family)	Rs.3000/-
Begum Rokeya Memorial Foundation Scholarship	
(For Muslim Girls only)	
Sitaram Jhindal Foundation	
Maulana Abul Kalam Azad Foundation	
Merit Cum means scholarship of the DPI&UGC	
Hazi Mohammad Mohsin Memorial Scholarship	
Swami Vivekananda Relief Fund, W.B	Rs.1250/-

32.   Details on student enrichment programmes (special lectures / workshops /

Seminar) with external experts-Nil

33.   Teaching methods adopted to improve student learning-

➢   Lecture Method

➢   Interactive Method

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities-**

➢ **NSS UNIT**- They provide social services such as-
- Tree Plantation,
- Swachh Bharat Aviyan,
- Gardening,
- Blood donation
- Health checks -up.

➢ **STUDENT'S UNION-** They also helps students, when required.

35. **SWOC analysis of the department and Future plans-**

Strength	Weakness
➢ Equipped departmental laboratory ➢ Hardworking faculty members ➢ Enthusiastic students	➢ Lack of substantive teacher ➢ Lack of research activities of faculty members
Opportunity	**Challenges**
➢ School teacher ➢ M.Sc. in concerned subject ➢ Job in various plants. ➢ Job in Agricultural Research ➢ Other Lab based job.	To open PG course on regular and Distance mode

FUTURE PLAN
➢ **Faculty exchange program on local, State and national level**

Evaluative Report of the Department

1. **Name of the department**- Department of Chemistry

2. **Year of Establishment**- 2002
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)-** UG

4. **Names of Interdisciplinary courses and the departments/units involved**
   ➢ Environmental studies

5. **Annual/ semester/choice based credit system (programme wise)-**

   ➢ Yearly Annual Exam (1+1+1).

6. **Participation of the department in the courses offered by other departments**

Participated into some topics like
   ➢ Botany
   ➢ Zoology
   ➢ Physics

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**
   ➢ Nil
   8. **Details of courses/programmes discontinued (if any) with reasons**
   ➢ N.A

9. **Number of teaching posts**

Post	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil
Govt. Approved Part Time Teacher	01	01
Guest Lecturer	01	01

Evaluative Report of the Department

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.)**

Name	Qualification	Designation	Speciali-zation	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Sri.Sourav Majumder	M.Sc.B.Ed., RET	Govt. Approved Ptt	Organic	8 Years	Nil
2.Md.Bayejit Bustami	M.Sc.B.Ed.	Guest Lecturer	Organic	3 Years	Nil

11. **List of senior visiting faculty**
➢ Nil

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

Course	Programme	Theory	Practical	Total
UG (General)	1st Year	15 %	11 %	26 %
	2nd Year	15 %	12 %	27 %
	3rd Year	18 %	10 %	28 %

13. **Student -Teacher Ratio (programme wise)**

Class	Teacher (number)	Student (number)	Teacher: student
B.Sc(1ˢᵗ year)	2	37	1 : 18
B.Sc(2nd year)	2	15	1 : 8
B.Sc(3rd year)	2	5	1 : 3

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled** – One permanent laboratory attendant.

15. **Qualifications of teaching faculty with DSc/D.Litt/ Ph.D/ MPhil / PG:**

➢ Ph.D. (01 ongoing)/ PG (02).

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**:
➢ Nil

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**
 ➢ Nil

18. **Research Centre /facility recognized by the University:**
 ➢ Nil

19. **Publications:**

∗ a) Publication per faculty:
 ➢ Nil

∗ Number of papers published in peer reviewed journals (national /International) by faculty and students:
 ➢ Nil

∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil

∗Monographs: Nil
∗Chapter in Books: Nil
∗Books Edited: Nil
∗Books with ISBN/ISSN numbers with details of publishers: Nil
∗Citation Index: Nil
∗SNIP: Nil
∗SJR: Nil
∗Impact factor: Nil
∗h-index : Nil

20. **Areas of consultancy and income generated:**
 ➢ Nil

 21. **Faculty as members in**
a) National committees b) International Committees c) Editorial Boards….
 ➢ Nil

22. **Student projects**

 ➢ **Percentage of students who have done in-house projects including inter departmental/programme:**
1) Preparation of black phenyl-100% (incorporated in curriculum)
2) Preparation of perfume   - 100% (incorporated in curriculum)

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:
 ➢ Nil

   23. **Awards / Recognitions received by faculty and students:**
 ➢ Nil

24.List of eminent academicians and scientists / visitors to the department:
➢ Nil

25. Seminars/ Conferences/Workshops organized & the source of funding
   a) National: Nil
   b) International: Nil
   c) State Level: Nil

26.   Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Environmental Studies	1560	1463		648	
(2011-12)					

*M = Male   *F = Female

27.   Diversity of Students

Name of the Course	%of students from the same state	students from other States (%)	% of students from abroad
B.Sc.(Gen.)	100	Nil	Nil

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?
➢ As this college has UG Course there is no provision for appearing mentioned examination

29.   Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	- -
Entrepreneurship/Self-employment	

30.   Details of Infrastructural facilities
Text & reference book

➢   Kaliachak College has an enriched library. It provides the students text and reference books.
a)   Department has a small departmental library where some standard text & reference books are available for learners & faculty members.
b)   Other than the text and reference books, journals in hard and in the electronic form, are available.
c)   Internet facility is available
d)   Xerox facility is available

B.Internet facilities for Staff & Students

➢   Internet facility for the staff and students is available. In fact, the whole campus of the College is a free Wi-Fi Zone. The facility was provided by the college in collaboration with the Reliance Group.

➢   ICT facility is available in four class rooms (fixed)
➢   portable one with Laptop and projector
➢   **Laboratories**
➢   Laboratory equipments incorporated in the UG syllabus of the affiliating university are also in the departmental lab.
➢   Chemical compounds are also in the departmental laboratory for the experimental works of the learners.

31. Number of students receiving financial assistance from college, university, Government or other agencies

➢ The Charity Fund of the Students Union of Kaliachak College:

➢ For all the following Schemes stipend and scholarship is paid directly to the students' individual a/c. Therefore the statistics is not available in the department. But it can be said from the very outset that almost all the students avail scholarship of either of the kinds

➢ The Schemes and Contributions are:

Sources of Stipend & Scholarship	Amount (Rs.)
• Kanyashree Prakalpa, Govt. of West Bengal (for Girls only)	25000
• Minority welfare Scholarship, W.B	5000
• SC/ST/OBC Scholarship, W.B	2500
• Chief Minister's Relief Fund, W.B	
• Uttar Banga Development Council	
• Bidi Labour Development Fund (Strictly for Bidi labour Family)	3000
• Begum Rokeya Memorial Foundation Scholarship. (for Muslim Girls only)	
• Sitaram Jhindal Foundation	
• Maulana Abul Kalam Azad Foundation	
• Merit Cum means scholarship of the DPI&UGC	
• Hazi Mohammad Mohsin Memorial Scholarship	
• Swami Vivekananda Relief Fund, W.B	1250

32. Details on student enrichment programmes (special lectures/workshops/Seminar) with external experts:

➢ Nil

33. Teaching methods adopted to improve student learning-

➢ Discussion & Demonstration (for theoretical class)
➢ Smart class with audio-visual aid.
➢ Experimentation Method
➢ Project preparation

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

➢ Faculty members are engaged in social services like environmental awareness

     & consciousness about the use of chemical compounds in agriculture.
➢ Faculty members are also interested to convey the ideas about the soil fertility in terms chemical properties.
➢ All the mentioned activities are performed by the faculty members under the umbrella of NSS unit of the institution & sometimes personally.

35. SWOC analysis of the department and Future plans

Strength	Weakness.
➢ **Well equipped laboratory** ➢ **Separate lecture room with necessary infrastructure** ➢ **Availability of books of renowned author in the central library and departmental library** ➢ **Good co-operation among the teachers and learners** ➢ **One of the faculty members engaged in research works.**	➢ Lack of permanent faculty ➢ Single laboratory having no separate major and minor laboratory
Opportunities	**Challenges**
➢ **There is plenty of scope for employment in chemical Lab, school service petrochemical industries and pharmaceuticals**	➢ To prepare the students to compete with the learners of the urban colleges ➢ To improve the laboratory at the standard level.

Future Plans
➢ Honours course to be started in the near future.
➢ Learners to be encouraged for competitive exam in National & State level.
➢ Provision of Campus interview to be initiated for getting job opportunities of the learners.

Evaluative Report of the Department

1. **Name of the department**- BOTANY

2. **Year of Establishment**- 2004

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**
   UG

4. **Names of Interdisciplinary courses and the departments/units involved**

   Environmental Studies

5. **Annual/ semester/choice based credit system (programme wise)**

   Unit tests as internal evaluation along with Annual University Examination in the university examination

6. **Participation of the department in the courses offered by other departments**

   Inter Disciplinary Classes with dept of Zoology and Chemistry.

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.**
   NIL

8. **Details of courses/programmes discontinued (if any) with reasons**
   NIL

9. **Number of teaching posts**

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil
Govt. Approved Part-Time Teacher	Nil	Nil
Guest-Lecturer	02	02

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Md Samim Akhtar	Msc. B.Ed	Guest Lecturer	Plant Pathology	4 YEARS	NA
Md Abdul Khaleque	Msc. B.Ed	Guest Lecturer	Plant Pathology	1.5 YEARS	NA

11. **List of senior visiting faculty**
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

100 per cent class are handled by the Temporary faculty. There is no permanent Faculty in the department.

13**. Student -Teacher Ratio (programme wise)**

   28:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled**

   Lab Attendant - 1

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

   PG., B. ED

16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**

   Nil

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**
   NIL

18. **Research Centre /facility recognized by the University**

This is a Under graduate Department and as there is no P.G course the research scope for the department is limited.

19.   Publications: Nil

∗   **a) Publication per faculty**

∗   **Number of papers published in peer reviewed journals (national /International) by faculty and students**

∗   **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**

∗   **Monographs**
∗   **Chapter in Books**
∗   **Books Edited**
∗   **Books with ISBN/ISSN numbers with details of publishers**
∗   **Citation Index**
∗   **SNIP**
∗   **SJR**
∗   **Impact factor**
∗   **h-index**

20.   **Areas of consultancy and income generated**

NIL

21.   **Faculty as members in**

a)   **National committees b) International Committees c) Editorial Boards**….:NIL

22.   **Student projects**: NIL

a)   **Percentage of students who have done in-house projects including inter departmental/programme**

B.Sc PART-3 Project work is a compulsory part of the curriculum, all the appearing candidates of the university examination complete the Project work.

b)   **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies**

NIL

23.   **Awards / Recognitions received by faculty and students**

NIL

24.   **List of eminent academicians and scientists / visitors to the department**
NIL

25. **Seminars/ Conferences/Workshops organized & the source of funding**
    a) National: NIL
    b) International: NIL

26. Student profile programme/course wise:

Name of the Course /programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc Part I (Gen)	56	37	10	27	66%
B.Sc Part II (Gen)	27	15	08	07	56%
B.Sc Part III (Gen)	08	05	03	02	62.5%

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BA(Part-1,2,3)	100	NIL	NIL

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**
    Defence: 3 (three)

29. **Student progression**

Student progression	Against % enrolled
UG to PG	85%
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	None
Entrepreneurship/Self-employment	70%

30. **Details of Infrastructural facilities**
    a) Library- CENTRAL LIBRARY OF KALICHAK COLLEGE
    b) Departmental Library
c) Internet facilities for Staff & Students is available

d) Class rooms with ICT facility is available
e) Laboratories: Yes, One laboratory for Practical Class
31. **Number of students receiving financial assistance from college, university, government or other agencies**

    12 Students

32. **Details on student enrichment programmes (special lectures / workshops /seminar) with external experts**

    NIL
33. **Teaching methods adopted to improve student learning-Lecture method with demonstration and discussion with Computer and Internet facility**

    Departmental computer is used for preparing the Power pointed Class lecture Materials and deliver the same in the ICT furnished class rooms. Chart, are used for effective delivery of lectures.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities**

    Tree Plantation, Swasch Bharat Aviyan, Gardening, NSS Programme**.**

35. SWOC analysis of the department and Future plans-

1.To upgrade the teaching quality 2.To Separate the department in complete science block 3. To take imitiatine to well equiped laboratory facility.

Strength	Weakness
➢ Well Equipped Laboratory; ➢ Authentic and Quality Text & Reference books in the Central as well as the departmental Library; ➢ Dedicated teachers; ➢ Promising students;	➢ Lack of Permanent Faculty; ➢ Lack of separate Class room;
Opportunity	Challenges
➢ Graduates of Botany background have a wide scope various departments like Agriculture, Horticulture, and Forestry etc. ➢ Close cooperation among Teachers and Students open new horizon to the students	➢ To appoint permanent faculty via the DPI & WBCSC; ➢ To upgrade the Laboratory to the level of competitive standard ➢

Evaluative Report of the Department

1. **Name of the department**- MATHEMATICS

2. **Year of Establishment**- 2015

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D., etc.)**- UG

4. **Names of Interdisciplinary courses and the departments/units involved**-NA

5. **Annual/ semester/choice based credit system (programme wise)-**Annual

6.   **Participation of the department in the courses offered by other departments-Inter Disciplinary Classes-**NA

7. **Courses in collaboration with other universities, industries, foreign institutions, etc**.-Na

8. **Details of courses/programmes discontinued (if any) with reasons**-Na

9. **Number of teaching posts**

Posts	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	NIL	NIL
Part-Time Teacher	NIL	NIL
Gust-Lecturer	02	01

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Md Asif Equebal	M.SC. B.ED	Guest Lecturer	Applied Mathematics	5 Months	NA

11.   List of senior visiting faculty-Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty-Average 45 classes in a month and no practical classes handled-100%

13.   Student -Teacher Ratio (programme wise) B.Sc (GEN) - 10:1

14.   Number of academic support staff (technical) and administrative staff; sanctioned and filled-Nil

15.   Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. PG & B.Ed

16.   Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-NA

17.   Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-NA

18.   Research Centre /facility recognized by the University-NA

19.   Publications:-NA

∗   **a) Publication per faculty-N**il

∗   **Number of papers published in peer reviewed journals (national /International) by faculty and students-N**il

∗   **Number of publications listed in International Database (For Eg: Web of Science, Scopus, And Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**

∗   **Monographs -N**il
∗   **Chapter in Books -N**il
∗   **Books Edited-N**il
∗   **Books with ISBN/ISSN numbers with details of publishers-N**il
∗   **Citation Index-N**il
∗   **SNIP-N**il
∗   **SJR-N**il
∗   **Impact factor-N**il
∗   **h-index-N**il
20.   Areas of consultancy and income generated-NA

21.   Faculty as members in -

a)   **National committees b) International Committees c) Editorial** Boards…. Nil

22.   Student projects- Nil

a)   Percentage of students who have done in-house projects including inter departmental/programme: NO

b)   Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies -Nil

23.   Awards / Recognitions received by faculty and students-NA

24.   List of eminent academicians and scientists / visitors to the department- Nil

25.   Seminars/ Conferences/Workshops organized & the source of funding
a) **National**- Nil
 b) **International**-Nil

26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.SC (General part 1)	10	10	04	06	

*M = Male   *F = Female
NB: This subject is started from -2015

27.   Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc (General Part-1)	100%	Nil	Nil

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? Nil

29.   Student progression

Student progression	Against % enrolled
UG to PG	N.A
PG to M.Phil.	N.A
PG to Ph.D.	N.A
Ph.D. to Post-Doctoral	N.A
Employed •Campus selection •Other than campus recruitment	N.A
Entrepreneurship/Self-employment	N.A

30.   Details of Infrastructural facilities a) Library- Central Library of Kalichak College
b)   Internet facilities for Staff & Students-Available
c)   **Class rooms with ICT facility**: Available
d) **Laboratories**: NA
31.   **Number of students receiving financial assistance from college, university, government or other agencies**: 02

32.   Details on student enrichment programmes (special lectures / workshops/seminar) with external experts- Nil

33.   Teaching methods adopted to improve student learning-Discussion method: lecture method.

34.   Participation in Institutional Social Responsibility (ISR) and Extension activities-Tree Plantation, Swasch Bharat Avijan, Gardening, NSS Programme.

35.   SWOC analysis of the department and Future plans

Strength	Weakness
➢ Laborious faculty ➢ Good cooperation between learners and teacher.	➢ There is no full time teacher in this department. Teachers would have to be appointed through the West Bengal College Service Commission (WBCSC). ➢ Departmental library is not available as newly established department.
Opportunities	**Challenges**
➢ Mathematics has good opportunity in school and college service.	➢ Department is to be well furnished as soon as possible.

➢   Future Plan: Honours course to be started.

Evaluative Report of the Department

1. **Name of the department-** Physics.

2. **Year of Establishment**- 2015

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D., etc.)-** UG

4. **Names of Interdisciplinary courses and the departments/units involved-**
➢ Mathematics, Chemistry

5. **Annual/ semester/choice based credit system (programme wise)-Annual along with unit test examination**
➢ Annual

6. **Participation of the department in the courses offered by other departments-Inter Disciplinary Classes**
➢ Mathematics, Chemistry

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.-**
➢ Nil

8. **Details of courses/programmes discontinued (if any) with reasons-**
➢ Nil

9. Number of teaching posts

Post	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil
Part-Time Teacher	Nil	Nil
Gust-Lecturer	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Abdul Alim Palash	M.Sc. B.ED	Guest Lecturer	High Energy Physics	4 Months	Nil

11. List of senior visiting faculty- Nil

12. Percentage of lectures delivered and practical classes handled (programme wise)

By temporary faculty-100%

13. Student -Teacher Ratio (programme wise)-11:1 (B.Sc GENERAL)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.—PG., B. ED
➢   PG-1

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received- Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-Nil

18. Research Centre /facility recognized by the University-Nil

19. Publications:-Nil

∗   a) Publication per faculty

∗   Number of papers published in peer reviewed journals (national / International) by faculty and students

∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

∗ Monographs
∗ Chapter in Books
∗ Books Edited
∗ Books with ISBN/ISSN numbers with details of publishers
∗ Citation Index
∗ SNIP
∗ SJR
∗ Impact factor
∗ h-index

20.   Areas of consultancy and income generated-NA

21.   Faculty as members in

a)   National committees b) International Committees c) Editorial
        Boards….

22.   Student projects- NIL

a)   Percentage of students who have done in-house projects including inter departmental/programme- Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.inResearch laboratories/Industry/ other agencies -Nil

23.   Awards / Recognitions received by faculty and students-Nil

24.   List of eminent academicians and scientists / visitors to the department- Nil

25.   Seminars/ Conferences/Workshops organized & the source of funding
        a) National- NIL
        b) International-NIL

 26.   Student profile programme/course wise:

Name of the Course/programme)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc(G) Part-1	11	11	5	6	NA

*M = Male   *F = Female
NB: This subject was introduced in 2015.

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc(Part-1)	100	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?-Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	NIL
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities
   A) Library- Central Library of Kalichak College
   b) Internet facilities for Staff & Students-Available
   c) Class rooms with ICT facility -Available
   d) Laboratories: 1

31. Number of students receiving financial assistance from college, university, Government or other agencies – 2

32. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts- NIL

33. Teaching methods adopted to improve student learning:
   ➢ Inductive Method
   ➢ Deductive Method
   ➢ Project Method
   ➢ Discover Method
   ➢ Audio-Visual Method
   ➢ Traditional Method.

34.   Participation in Institutional Social Responsibility (ISR) and Extension activities-

➢ Tree Plantation, Swasch Bharat Avijan, Gardening, NSS Programme.

35.   SWOC analysis of the department and Future plans-

Strength	Weakness
➢ Punctuality of the teacher ➢ Wi-Fi connection under college campus	➢ Sufficient teacher are not provided by the govt. ➢ Insufficient text and reference books
Opportunity	Challenge
➢ Job in Research Institute ➢ Job in School Service Commission etc.	➢ Improve the students' quality to cope up with the dynamic situation.

➢   Future Plans- Honours course to be started.

<div align="center">

Post Accreditation Initiatives (PAI):

</div>

Kaliachak College sincerely made attempts to address areas pointed out by the Peer Team of the 1st Cycle of Accreditation in 2011. The college proceeds with the message of EDUCATE SKILLAGE INNOVATE EMPOWER to use the unused corners in academics and research to benefit its primary stakeholders, the students in particular and other stakeholders in general as well as the society and the nation as a whole. The Principal's Preface and the Self Study Report record all the initiatives and achievements.

The more notable highlights follows

⇒ New courses introduced at UG levels considering growing demands for higher education.

⇒ Proposal submitted to the University for opening PG courses in regular mode as well as in distance mode.

⇒ ICT enable infrastructure are enhanced, upgraded, used and managed in a sustainable manner in classrooms, library and in office.

⇒ The college pays special attention for modernization, up-gradation and computerization of the Kobi Kazi Nazrul Islam library (Central Library).
Library facility is enhanced with many more reference books and academic journals along with e-books and e-journals

⇒ For systematic personal care to the main beneficiary, the students' community mentoring system is developed under the Career and Counselling Cell, Training and Placement Cell, Welfare Committee of the Students Union and the Grievance Redressal Cell, Anti Sexual Harassment Committee and the Anti Ragging Squad of the college.

⇒ The college made effort to employ more faculty on permanent full time basis.

⇒ Better gender balance in staff and faculty is tried to maintain.

⇒ Efforts to establish research culture become a practice among the faculties , invitation as resource person is availed, presentation of research paper in international, in national seminars, publication in research journal are done, minor research project is applied for.

⇒ The computer lab of the college is augmented with many more equipment.

⇒ The college forwards sufficient numbers of forms for scholarships in favour of students for having financial assistance.

⇒ Efforts have been made to establish NCC UNIT in the college, the concerned authority has consented to introduce the same in this session.

$\Rightarrow$ The process of construction of the building of Girls Hostel is taken seriously by the college authority, though the PWD, the authorised agency for this purpose showed a slow process due to the change of their head office from Berhampur to Malda.

$\Rightarrow$ The college has taken effective steps for have a grant for construction of boys' hostel beside the campus.

$\Rightarrow$ 'Earn while you learn' schemes are not easy to introduce in rural based institute of higher education like us but we have taken steps to open some certificate and diploma courses in job oriented programmes for the alumni as well as the students. Students are employed as Civic Volunteers in local police stations.

$\Rightarrow$ Efforts have been made to fill up the admission quota from various reserved categories by providing sufficient publicity through website, noticeboard, students' union and local public places. In respect of placement in government and non -government jobs the candidates from reserved categories are getting preference.

$\Rightarrow$ The college encouraged the students to develop sports activities through students union and the sports committee. Along with these facilities are provided by appointing sports instructor. The students performed very well in the state level sports.

$\Rightarrow$ Methods of Teaching-learning analysed and modified time to time.

$\Rightarrow$ Remedial Courses done to encourage slow learners.

$\Rightarrow$ Greater attention is paid in research and all the faculty members (full time) are engaged in research work

$\Rightarrow$ Extension activities are carried out with NSS and Extension Education Committee.

$\Rightarrow$ Gymnasium with more user-friendly equipment is introduced to motivate students and faculty to become physically stronger.

$\Rightarrow$ Emphasis is given to the activities of Women's Cell

$\Rightarrow$ The college maintains a clean and green campus which is monitored by the Gardening and Beautification Committee.

$\Rightarrow$ Career Counselling Cell with the Training and Placement woks to bridge the gap between academics and employment.

$\Rightarrow$ A well functional IQAC is active and regular publication of AQARs is under process.

Office of the Secretary / Principal / T.I.C.

KALIACHAK COLLEGE
ACCREDITED BY NAAC

P.O. - SULTANGANJ, P.S. - KALIACHAK, DIST. - MALDA (WEST BENGAL), PIN - 732201

Ref. No. 91 / KCk/c-16　　　　　　　　　　　Date. 28.04.2016

Declaration by the Head of the Institution

I certified that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the Institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place: Malda　　　　　　　Signature of the Head of the Institution
Date:　28.04.2016

　　　　　　　　　　　　　　　　with seal

　　　　　　　　　　　　　　　　　Principal
　　　　　　　　　　　　　　KALIACHAK COLLEGE
　　　　　　　　　　　　　SULTANGANJ, MALDA, (W.B.)

Phone : 97331 44644 (Principal) ● E-mail : Kaliachak.college@gmail.com ● Website : www.kaliachakcollege.com